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NEW YORK STATE  
OFFICE OF CHILDREN & FAMILY SERVICES  
52 WASHINGTON STREET  
RENSSELAER, NY 12144

John A. Johnson  
Commissioner

## Local Commissioners Memorandum

<b>Transmittal:</b>	03-OCFS-LCM-10
<b>To:</b>	Local District Commissioners
<b>Issuing Division/Office:</b>	Administration
<b>Date:</b>	July 25, 2003
<b>Subject:</b>	New York City Domestic Violence State Aid Rates for July 1, 2003 through June 30, 2004
<b>Contact Person(s):</b>	Richard Lasky (518) 474-2812 or Daniel Zeidman (518) 474-9572; or by e-mail through Outlook or Exchange; or through the Internet at <a href="mailto:Richard.Lasky@dfa.state.ny.us">Richard.Lasky@dfa.state.ny.us</a> or <a href="mailto:Daniel.Zeidman@dfa.state.ny.us">Daniel.Zeidman@dfa.state.ny.us</a>
<b>Attachments:</b>	A – Domestic Violence Flat Per Diem Rates B – Key to Agency Specific Rate Chart C – Agency Specific Rate Chart
<b>Attachments Available On – Line:</b>	The Rate Charts, as well as the LCM, are available on the Rate Setting page of the OCFS Intranet Site, which can be accessed by clicking on the link below. Rate Charts are updated, as needed.  <i>Link to Intranet Site:</i> <a href="#">Rate Setting Information</a>

### I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to issue the 2003-04 Domestic Violence State Aid Rates (DVSARs) for licensed Domestic Violence (DV) residential programs in New York City. These DVSARs are for the period July 1, 2003 to June 30, 2004. A separate memorandum is issued for licensed DV residential programs in the rest-of-state counties outside New York City.

## II. Background

Annually, the Office of Children and Family Services (OCFS) issues DVSARs to local social services districts advising them of the methodology approved by the Division of the Budget for the purchase of services from licensed residential DV agencies. Rates specified in these documents must be used by social services districts in the contracts they negotiate with voluntary agency providers of DV services. Issuance of these rates is governed by Social Services Law §131-u and the applicable regulations at 18 NYCRR Part 408.

## III. Program Implications

The DVSARs that are promulgated in this LCM have been calculated using the approved 2003-04 DV rate methodology for residential programs in New York City. Local social services districts are required to pay these rates to licensed DV residential agencies providing residential care to eligible victims of Domestic Violence for the period July 1, 2003 to June 30, 2004.

The approved rate methodology for licensed residential DV programs includes the following features:

- DV per diem rates established by local social services districts prior to the implementation of the current DV rate methodology continue to be grandfathered-in where those rates are higher than the applicable DV Flat Per Diem Rate. Affected programs will continue to receive the higher of either the grandfathered-in rate or the DV Flat Per Diem Rate as the basis for determining the current DVSARs for those programs.
- Programs that reported surpluses from government income in the base year will have DVSARs that reflect a rate reduction equal to the amount of the surplus. Based on the approved DV rate methodology, surpluses are defined as total government revenue in excess of total allowable spending, as reported by the agency for each DV residential program.
- The Food Add-On component of the DVSARs continues to be a negotiated item between the DV residential agency and the social services district where the program is located. The Food Add-On is included in DVSARs when social services districts formally request it in writing to OCFS. Thereafter, the Food Add-On is included as part of the DVSAR for the specified program until OCFS is otherwise notified.
- Requests to exceed the DV Flat Per Diem Rates are not allowed, barring the exception mentioned above for grandfathered-in rates that continue to be higher

than the DV Flat Per Diem Rates. OCFS will consider other revisions to the DVSAR for the following reasons: (1) when the Food Add-On needs to be either added or deleted from the DVSAR; (2) when a program's base-year surplus was incorrectly calculated or applied to the DVSAR; or (3) when the DVSAR reflects an incorrect DV Flat Rate Per Diem. **Agencies have thirty (30) days from the issuance of a DVSAR to appeal the published rate. All appeals must be in writing and sent to: Mr. Richard Lasky, Chief Rate Analyst, Office of Children and Family Services, 52 Washington Street, South Building, Room 314, Rensselaer, NY 12144.**

#### I. Other

Copies of this information should be shared with Economic Security and Services Staff.

For questions regarding this LCM, please contact:

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Susan A. Costello s/s

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#### Issued By

Name: Susan A. Costello

Title: Acting Deputy Commissioner for Administration

Division/Office: Administration

## ATTACHMENT A

NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES  
STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS

NEW YORK CITY  
DOMESTIC VIOLENCE RESIDENTIAL PROGRAMS  
2003-04 FLAT PER DIEM RATES

EFFECTIVE JULY 1, 2003 THROUGH JUNE 30, 2004

DV Program Type	20 Beds or Less	21 Beds or More	Food Add-On
Programs/Shelters	\$96.12	\$77.87	\$4.68
Safe Dwellings	\$73.08	N/A	\$6.45
Safe Homes	\$42.24	N/A	\$6.32

## ATTACHMENT B

NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES  
STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS

**K E Y - Agency Specific Rate Chart**

The following codes may appear in the columns that specify the rates for each program:

UR - Under Review

NR - Fiscal Reports Not Received

POC - Pending issuance of an operating certificate. No one can be placed in this program until an operating certificate has been issued by OCFS.

CODE: The column for Code has a 5-digit number associated with the specific facility. The first number identifies the Regional Office responsible for oversight; the second identifies the facility type; the third and fourth numbers represent a number for the agency; and the last number is used to distinguish between multiple facilities of the same type.

New York City Regional Office	= 1
Albany Regional Office	= 2
Syracuse Regional Office	= 3
Rochester Regional Office	= 4
Buffalo Regional Office	= 5
Yonkers Regional Office	= 6

Program/Shelter	= 1
Safe Dwelling	= 2
Safe Home	= 3

FI: The column for FI is an indicator as to whether the DVSAR includes a Food Add-On Rate. An F in that column indicates that a Food Add-On is included in the DVSAR.

## ATTACHMENT C

New York State Office of Children and Family Services  
**State Aid Rates for Residential Domestic Violence Programs**  
**Rest of State**

July 1, 2003 – June 30, 2004

AGENCY	CODE	PROGRAM OR SHELTER	F I	SAFE DWELLING	F I	SAFE HOME	F I
Allen Women's Resource Center	11701	\$100.80	F				
CEVFI	13711					\$42.24	
CEVFI - Women's Safe Start	11711	\$77.87					
CEVFI - Women's Survival Space	11712	\$82.55	F				
Food First	11811	\$77.87					
Food First - La Familial	11812	\$77.34					
Good Shepherd - Park Slope	12721			\$73.08			
Good Shepherd - Park Slope	13721					\$42.24	
H.E.L.P.	11901	\$77.87					
H.E.L.P.	12901			\$73.00			
Henry Street Settlement	11731	\$76.27					
JBFCFS - Genesis	11781	\$75.80					
JBFCFS - Horizons	11782	\$77.87					
JBFCFS - Transitions	12781			\$73.08			
New York Asian Women's Center	12751			\$74.78			
New York Asian Women's Center	11751	\$96.12					
New York Asian Women's Center	13751					\$74.78	
OHEL	12911			\$73.08			
Project Return Foundation - AEGIS	11761	\$77.87					
Safe Horizons	12741			\$73.08			
Safe Horizons	13741					\$42.24	
Safe Horizons - Ivy I	11744	\$77.87					
Safe Horizons - Ivy II	11745	\$77.87					

Safe Horizons – Lotus House	11743		\$77.87						
Safe Horizons – Prelude (S.I. Oasis)	11741		\$77.87						
Safe Horizons – Sage House II	11742		\$77.87						
Sanctuary for Families	11771		\$96.12						
Sanctuary for Families	12771					\$73.08			
Sanctuary for Families	13771							\$42.24	
Urban Resource Institute I	11791		\$77.87						
Urban Resource Institute II	11792		\$77.87						
Violence Intervention Program	12801					\$73.08			
Volunteers of America - New Hope	11921		\$76.31						
Walk the Walk	11931		\$96.12						

F - A Food Add-On is included in the rate

UR - Rate is under review