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Governor

NEW YORK STATE
OFFICE OF CHILDREN & FAMILY SERVICES
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Local Commissioners Memorandum

Transmittal:	13-OCFS-LCM-07
To:	Local District Commissioners
Issuing Division/Office:	Administration/Budget Management
Date:	May 31, 2013
Subject:	SFY 2013-14 Social Services Block Grant (Title XX) Allocations
Suggested Distribution:	Accounting Supervisors Directors of Social Services
Contact Person(s):	See page 4
Attachments:	FFY 2012-13 Social Services Block Grant (Title XX) Allocations as authorized by the SFY 2013-14 Budget Attachment A: Adult Protective & Domestic Violence Services; Attachment B: All Eligible Title XX Services
Attachments Available Online:	Yes, as part of this policy, at http://ocfs.state.nyenet/policies/external/OCFS_2013

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to provide local departments of social services (LDSS) with their Social Services Block Grant (Title XX) allocations for State Fiscal Year (SFY) 2013-14.

II. Background

The Social Services Block Grant (SSBG) (CFDA# 93.667) or Title XX of the Social Security Act, (Public Law 106-66, U.S.C. 1397 ET seq.) provides annual capped entitlement funding from the United States Department of Health and Human Services. In FFY 2013, New York State will receive \$100,220,010, a net decrease of nearly \$6 million from the prior year. As a result of a federal sequestration action-- a process that automatically cuts the federal budget when Congress fails to agree on a budget within the mandated deadline--, available funds for FFY 2013 were reduced by \$87 million or a 5.1 percent cut to SSBG nationally.

Approximately five percent of the total New York State allotment or \$5,011,000 has been allocated to support training activities for local district and state staff. The remaining amount of \$95,209,010 is allocated to LDSS. Chapter 53 of the Laws of 2013 directs that \$66,000,000 will continue to be provided for the reimbursement of LDSS expenditures for Adult Protective and Domestic Violence Services, and the remaining funding of \$29,209,010 will be available to reimburse other eligible Title XX services expenditures. Claims submitted for expenditures from October 1, 2012, through September 30, 2013, will be accepted through March 31, 2014.

III. Other Related SFY 2013-14 Budget Actions

The SFY 2013-14 Enacted Budget continues to appropriate \$964 million of Temporary Assistance for Needy Families (TANF) funding for the Flexible Fund for Family Services (FFFS). Under the FFFS, Child Welfare Services may be funded for families that meet the TANF-Emergency Assistance to Families (EAF) eligibility criteria and/or for families with incomes up to 200 percent of the federal poverty level. LDSS also have the option to transfer a portion of their FFFS allocation to the Title XX Social Services Block Grant. Federal law requires that any FFFS funding transferred to the Title XX Social Services Block Grant must be used for families and individuals with incomes below 200 percent of the federal poverty level. Recipients of the Title XX below 200 percent funds also must be either U.S. citizens or qualified aliens as defined by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996. Among the programs that can be supported with funds transferred to Title XX from an LDSS's FFFS allocation are the TANF Transfer to Title XX below 200 percent for Preventive, Child Protective, Aftercare and Adoption Services and the TANF transfer to Title XX for otherwise eligible Title XX below 200 percent expenditures. Consistent with federal statute, a statewide total of 30 percent of the state's total TANF funds may be transferred to the Child Care and Development Block Grant (CCDBG) and/or to the Title XX Social Services Block Grant, with an upward statewide limit of 10 percent for the Title XX transfer. Under Chapter 53 of the Laws of 2013, for SFY 2013-14, an LDSS may transfer up to 32 percent of its FFFS allocation to the amount of TANF funds that may be transferred to the CCDBG and Title XX combined, with up to 25 percent of its FFFS allocation going to Title XX.

With the establishment of FFFS in SFY 2005-06, district-specific Child Welfare Services thresholds were enacted. For SFY 2013-14, the total combined threshold continues to be \$342,322,341. In order for districts to receive state reimbursement for eligible child welfare expenditures, each district must expend FFFS funds for Title XX below 200 percent, TANF-EAF Child Welfare Services, FFFS Child Welfare Direct Services for families with income below 200 percent, and Administration at a level equal to or greater than that district's portion of the \$342,322,341 statewide Child Welfare Services threshold. If districts do not meet the new child welfare threshold through child welfare expenditures under FFFS and FFFS funds transferred to Title XX, they will not receive 62 percent reimbursement for their other child welfare costs, other than community optional preventive services.

IV. Social Services Block Grant (Title XX) Allocation Methodology

The Title XX allocations provide \$66,000,000 for the reimbursement of LDSS expenditures for Adult Protective and Domestic Violence Services and \$29,209,010 for the reimbursement of other eligible Title XX services expenditures for a total of \$95,209,010. The allocation methodology is as follows:

Adult Protective and Domestic Violence Services (Attachment A): Of the \$95,209,010, \$66,000,000 is set aside to provide 100 percent reimbursement to LDSS for eligible Title XX services expenditures for Adult Protective and Domestic Violence Services, incurred on or after October 1, 2012, through September 30, 2013, and claimed by March 31, 2014, for settlement purposes. Allocation of this funding is based on each LDSS's share of claims for those services, adjusted by the applicable cost allocation methodology and net of any retroactive payments, for the twelve-month period ending June 30, 2012, that was submitted on or before January 2, 2013.

It should be noted that FFFS funds also are available to cover costs eligible for Title XX below 200 percent, if an LDSS elects to transfer a portion of its FFFS funds allocation to Title XX to fund these services, for Adult Protective and Domestic Violence Services to children and their families with incomes less than 200 percent of the Federal Poverty Income level for the family.

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSS with eligible claims that exceed their allocations. Eligible Adult Protective and Domestic Violence Services expenditures in excess of the allocation are eligible for state reimbursement at the rate of 98 percent of 50 percent (or 49 percent) after any additional federal reimbursement is applied.

All Eligible Title XX Services (Attachment B): The remaining funding of \$29,209,010 may be used to reimburse other eligible Title XX services expenditures incurred on or after October 1, 2012, through September 30, 2013, and claimed by March 31, 2014, for settlement purposes. The allocation of these funds is based on each LDSS's claims for eligible Title XX services, adjusted by the applicable cost allocation methodology and net of any retroactive payments for the twelve-month period ending June 30, 2012, that was submitted on or before January 2, 2013. The allocation methodology does not consider Adult Protective Services and Domestic Violence Services, as those claims were considered in allocating the \$66,000,000 set aside mentioned above. The allocation methodology also does not consider claims for Preventive Services, Child Protective Services, Aftercare Services, or Adoption Services (including Post-Adoption Services), as funding for those services was factored into the LDSS's estimated share of the FFFS allocation. Although the allocation of these Title XX funds did not include claims for Adult Protective Services, Domestic Violence Services or Child Welfare Services, these funds may be used to reimburse the costs of such services.

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSS with eligible claims that exceed their allocations. Title XX eligible services expenditures,

other than Adult Protective Services, Domestic Violence Services and Child Welfare Services, in excess of the allocation are **not** eligible for state reimbursement.

V. Claiming

Expenditures for allocations included in this publication are claimed as follows.

Title XX	Purchased Expenditures	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B
	Training	Schedule D6	LDSS-2347-C

Instructions for claiming purchased expenditures can be found in the Fiscal Reference Manual, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the Fiscal Reference Manual, Volume 3, Chapter 9. Instructions for claiming training expenditures can be found in the Fiscal Reference Manual, Volume 3, Chapter 13. The Fiscal Reference Manuals are available at <http://otda.state.ny.net/bfdm/>.

VI. Contact Information / Questions

Questions pertaining to the **allocations** may be directed to:

Gabrielle Ares, Director, Bureau of Budget Management, (518) 474-1361

E-mail – Gabrielle.Ares@ocfs.ny.gov

Questions pertaining to the **FFFS Plan and Fiscal Claiming** may be directed to the Office of Temporary and Disability Assistance:

FFFS Plan:

Elida Tomasulo (518) 474-8905

E-mail – Elida.Tomasulo@otda.ny.gov ,

Fiscal Claiming:

Regions I-V: Edward Conway, 1-800-343-8859, ext. 4-7549 or (518) 474-7549

E-mail – Edward.Conway@otda.ny.gov

Region VI: Michael Simon, (212) 961-8245

E-mail – Michael.Simon@otda.ny.gov

/s/ Mikki Ward-Harper

Issued By:

Name: Mikki Ward-Harper

Title: Acting Deputy Commissioner for Administration

Division/Office: Administration

ATTACHMENT A

**Title XX
FFY 2012-2013
Adult Protective and Domestic Violence Services**

District	Allocation	District	Allocation
Albany	1,902,365	Ontario	189,018
Allegany	94,710	Orange	1,042,094
Broome	447,868	Orleans	80,536
Cattaraugus	147,021	Oswego	283,440
Cayuga	167,445	Otsego	141,735
Chautauqua	294,398	Putnam	126,194
Chemung	243,164	Rensselaer	333,296
Chenango	113,275	Rockland	884,343
Clinton	265,287	St. Lawrence	244,274
Columbia	189,513	Saratoga	214,942
Cortland	162,481	Schenectady	534,003
Delaware	310,453	Schoharie	147,714
Dutchess	1,060,437	Schuyler	45,531
Erie	1,838,353	Seneca	89,519
Essex	128,908	Steuben	211,891
Franklin	141,992	Suffolk	2,809,050
Fulton	135,786	Sullivan	172,766
Genesee	141,657	Tioga	114,256
Greene	131,981	Tompkins	270,554
Hamilton	5,769	Ulster	512,796
Herkimer	113,592	Warren	126,363
Jefferson	278,051	Washington	119,391
Lewis	66,703	Wayne	157,105
Livingston	171,799	Westchester	3,752,951
Madison	209,529	Wyoming	44,648
Monroe	1,303,108	Yates	44,839
Montgomery	95,173		
Nassau	1,908,683	Upstate	26,532,055
Niagara	386,441		
Oneida	371,229	New York City	39,467,945
Onondaga	1,011,635		
		Statewide Totals	66,000,000

ATTACHMENT B

**Title XX
FFY 2012-2013
All Eligible Title XX Services**

District	Allocation	District	Allocation
Albany	222,673	Ontario	82,530
Allegany	40,970	Orange	249,726
Broome	110,100	Orleans	22,949
Cattaraugus	42,089	Oswego	91,003
Cayuga	37,007	Otsego	34,712
Chautauqua	93,990	Putnam	36,502
Chemung	64,939	Rensselaer	80,815
Chenango	34,112	Rockland	238,906
Clinton	79,162	St. Lawrence	70,577
Columbia	54,072	Saratoga	60,137
Cortland	41,710	Schenectady	136,347
Delaware	37,876	Schoharie	67,178
Dutchess	229,675	Schuyler	15,556
Erie	441,107	Seneca	32,254
Essex	35,055	Steuben	92,743
Franklin	52,436	Suffolk	771,251
Fulton	34,248	Sullivan	51,752
Genesee	35,657	Tioga	39,880
Greene	39,147	Tompkins	74,928
Hamilton	3,681	Ulster	195,205
Herkimer	34,506	Warren	19,308
Jefferson	97,522	Washington	41,260
Lewis	17,081	Wayne	43,436
Livingston	59,044	Westchester	1,305,927
Madison	43,583	Wyoming	17,081
Monroe	280,158	Yates	15,507
Montgomery	30,585		
Nassau	2,270,930	Upstate	8,940,992
Niagara	107,938		
Oneida	107,523	New York City	20,268,018
Onondaga	274,946		
		Statewide Totals	29,209,010