



**David A. Paterson**  
*Governor*

**NEW YORK STATE**  
**OFFICE OF CHILDREN & FAMILY SERVICES**  
52 WASHINGTON STREET  
RENSSELAER, NY 12144

**Gladys Carrión, Esq.**  
*Commissioner*

## **Administrative Directive**

<b>Transmittal:</b>	10-OCFS-ADM-07
<b>To:</b>	Local District Commissioners
<b>Issuing Division/Office:</b>	Administration
<b>Date:</b>	July 16, 2010
<b>Subject:</b>	<b>Per Diem Chargeback Rates for OCFS-Operated Facilities and Programs – Interim Calendar Year (CY) 2010 Rates for January 1, 2010 through December 31, 2010</b>
<b>Suggested Distribution:</b>	Directors of Services Accounting Supervisors
<b>Contact Person(s):</b>	See Section VI. Additional Information
<b>Attachments:</b>	Interim CY2010 Per Diem Chargeback Rates
<b>Attachments Available Online:</b>	Yes (as part of this Administrative Directive) OCFS Internet: <a href="http://www.ocfs.state.ny.us/main/rates/lcm.asp">http://www.ocfs.state.ny.us/main/rates/lcm.asp</a> OCFS Intranet: <a href="http://ocfs.state.nyenet/policies/external/">http://ocfs.state.nyenet/policies/external/</a>

### **Filing References**

<b>Previous ADMs/INFs</b>	<b>Releases Canceled</b>	<b>Dept. Regs.</b>	<b>Soc. Serv. Law &amp; Other Legal Ref.</b>	<b>Manual Ref.</b>	<b>Misc. Ref.</b>
			Section 529 of Executive Law		

### **I. Purpose**

The purpose of this Administrative Directive (ADM) is to publish Interim Chargeback Rates in effect for Calendar Year (CY) 2010 for care provided to youth placed in facilities operated by the Office of Children and Family Services (OCFS).

All initial CY2010 bills for youth in OCFS-operated facilities and programs will be based on Interim CY2010 rates, until the CY2010 period is reconciled based on finalized rates for CY2010.

## II. Background

Chargeback rates for OCFS-operated facilities are used for billing the care provided to youth placed in residential programs directly operated by OCFS. Rates used for such billing purposes are initially calculated and billed as interim rates subject to a reconciliation of the actual expenditures for each operating period. Localities are required to make payments based on interim rates that are charged to them on a quarterly basis in the OCFS quarterly cost-of-care bills. When final rates are determined for each level of care for a prior period, bills that reconcile the differences between interim and final rates approved for prior periods are issued to localities for care provided to youth during those periods.

## III. Program Implications

Interim rates for CY2010, as specified in this ADM, have been approved in accordance with Section 529 of the Executive Law. These rates will be used as the basis for all interim rate billings of the cost of care for youth placed in OCFS-operated facilities and programs during CY2010.

## IV. Required Action

Localities will be billed at CY2010 Interim Rates in accordance with the schedule below. Payments related to these bills will be due upon receipt.

### CY2010 Interim Rate Bill Schedule

Billing Year	Billing Qtr	Billing Type	Anticipated Billing Month
CY2010	Qtr 1	Interim	July 2010
CY2010	Qtr 2	Interim	September 2010
CY2010	Qtr 3	Interim	November 2010
CY2010	Qtr 4	Interim	February 2011

Payments or correspondence regarding bills should be directed as follows:

NYS Office of Children and Family Services  
 Bureau of Financial Operations / Accounting Unit  
 52 Washington St., South Bldg. Room 204  
 Rensselaer, New York 12144

## V. Systems Implications

The Juvenile Justice Information System (JJIS) allows for the electronic distribution of the quarterly chargeback rate bill. If you have additional staff who need to be added to

the distribution list for the bill, please e-mail that list to the following address:  
[ocfs.sm.bfo.finance@ocfs.state.ny.us](mailto:ocfs.sm.bfo.finance@ocfs.state.ny.us)

## VI. Additional Information

Contacts for questions related to this ADM are as follows:

For rate-related questions, please contact Emily Stewart, OCFS Rate Setting, at 518-474-2812, or Ed Tang, OCFS Rate Setting, at 518-474-9737. These individuals can also be contacted by e-mail as follows: [Emily.Stewart@ocfs.state.ny.us](mailto:Emily.Stewart@ocfs.state.ny.us) or [Edward.Tang@ocfs.state.ny.us](mailto:Edward.Tang@ocfs.state.ny.us)

For specific youth placement-related questions, please contact Ralph Morano of the Bureau of Classification and Movement at (518) 486-4642, or by e-mail as follows: [Ralph.Morano@ocfs.state.ny.us](mailto:Ralph.Morano@ocfs.state.ny.us)

For payment questions, please contact Mark Sullivan of the Bureau of Financial Operations at (518) 486-6973, or by e-mail as follows: [Mark.Sullivan@ocfs.state.ny.us](mailto:Mark.Sullivan@ocfs.state.ny.us)

Copies of this ADM should be shared with accounting supervisors and other staff associated with these programs.

## VII. Effective Date

This directive is effective as of the date of its issuance.

*/s/ Thomas S. Tipple*

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**Issued By:**

Name: Thomas S. Tipple

Title: Deputy Commissioner

Division: Administration

## Attachment

**Interim Calendar Year 2010 - Section 529 Per Diem Rates**

<b>Level</b>	<b>Program</b>	<b>Per Diem Rates</b>
1	Secure Residential Services	624.70
2	Limited Secure Residential Services	745.66
3	Non-Community Based Residential Services	817.18
4	Community Residential Homes	948.04
5	Family Foster Care	338.46
6	Evening Reporting Centers	308.56

**Interim Calendar Year 2010 - Title IV-E Per Diem Rates**

<b>Level</b>	<b>Program</b>	<b>Title IV-E Per Diem Rates</b>
3	Non-Community Based Residential Services	649.30
4	Community Residential Homes	920.60
5	Family Foster Care	330.38