

+-----+  
| OCFS LOCAL COMMISSIONERS MEMORANDUM |  
+-----+

Transmittal No: 98 OCFS LCM-11

Date: November 12, 1998

Division: Development  
and Prevention  
Services

TO: Local District Commissioners

SUBJECT: Reestablishing the Protective Service for Adults  
Case Review/Audits

ATTACHMENTS: None

The suggested distribution of this memorandum is to the Director of Services, and Protective Service for Adult Supervisors.

The purpose of this memorandum is to inform you that as of November 1998 the Office of Children and Family Services has reestablished the Protective Services for Adults Case Review Audits (Round III). The reviews will continue in the order originally determined and you will be provided with sufficient lead time prior to your district being examined.

The PSA Review Process for Round III will involve the Bureau of Monitoring & Compliance (BM&C), the Office of Quality Assurance and Audit (QA&A) and the Bureau of Adult Services (BAS). BM&C will assume the leadership role with the other offices maintaining their traditional roles of audit and program support respectively. Accordingly, the notification letter to the

Date: November 12, 1998

Trans. No. 98 OCFs LCM-11

Page No. 2

district scheduled for review will be forwarded jointly from Richard M. Nells, Associate Commissioner Office of Program Support and John R. Quinn, Director, Bureau of Monitoring and Compliance.

Any questions concerning this release should be directed to the Bureau of Adult Services. They can be contacted at the following telephone numbers:

Thomas Green, Director	(518) 473-6446
Kathy Crowe	(518) 486-3451
Carole Fox	(518) 474-3167
Michael Monahan	(518) 474-9590.

I would like to thank you in advance for your continued cooperation in the matter.

---

Donald K. Smith  
Deputy Commissioner  
Division of Development and Prevention