

October 1, 1997

Letter to all:

Commissioners  
Accounting Supervisors  
Food Stamp Supervisors  
Fraud Unit

Re: Department Release  
Trans. Number: 97 ADM-19 (September 26, 1997)  
Subject: Reporting and Monitoring of the DSS-3214, Food Stamp Claims  
Against Households Report

Dear Sir/Madam:

This is to advise you that the subject ADM contains an error on page 3.

Under IV. Required action, Claims Termination and Write-off, criteria number 3 should read as follows:

3. Any claim which has an outstanding balance of \$125 or less and has been delinquent for 90 days or more.

Please make a pen and ink change to your copy of the ADM.

Sincerely,

Thaddeus Ziemba  
Assistant Commissioner  
Office of Financial Management