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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 93 LCM-59

Date: June 4, 1993

Division: Office of Field
Operations

TO: Local District Commissioners

SUBJECT: USDA/FNS Food Stamp Study of State Automation

ATTACHMENTS: None

In the 1990 Farm Bill, Congress mandated that the Food and Nutrition Service (FNS) conduct a nationwide study of state automation supporting the Food Stamp Program (FSP). The Orkand Corporation of Silver Spring, MD has been contracted by FNS to conduct the study. This will be a two-year project that is expected to result in guidelines and recommendations concerning Federal funding and oversight of state automation projects.

The study will consist of a mail survey of randomly selected local workers, some of whom may be in your district. On-site reviews of state systems will also be conducted. New York State site visits are slated for Albany on August 25th-27th and New York City on September 7th-9th to review systems development, FSP operations and cost accounting with key State personnel who will be available during these sessions.

Approximately 125 eligibility workers and supervisors will be asked to participate in the mail survey. Each randomly selected worker will receive a User Satisfaction Survey and a post-paid, self-addressed envelope to return the completed survey to Orkand. Office of Field Operations staff will notify you in advance if workers in your district are to receive the mail-in survey forms, which, according to FNS, will require no more than ten minutes to complete. We are requesting that anyone selected for participation in the survey in your district complete and return the forms to Orkand promptly. There is a possibility that follow-up activities involving interviews and review may also take place. We will alert you of these events when/if they occur.

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Should you have any questions, please contact Mary Milazzo at (518) 474-0209 (Office of Field Operations) and/or Paul Niedbalec at (518) 432-2902 (Office of Quality Assurance and Audit).

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Acting Director
Office of Field Operations