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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 91 LCM-164

Date: September 16, 1991

Division: Medical Assistance

TO: Local District Commissioners

SUBJECT: WMS Transitional Medical Assistance Reports

ATTACHMENTS: NONE

I. This is to inform you that the monthly WINR9153 Report is scheduled to be available in districts effective Monday, September 16, 1991. MA Directors should contact their BICS coordinator to obtain these reports.

The WINR9153-STATISTICAL SUMMARY: DISPOSITION OF MA EXTENSION CASES Report will provide upstate districts with monthly statistics on the number of Transitional Medical Assistance (TMA) cases opened, reauthorized, overdue, and the average authorization time. The selection criteria for the report data are based on the presence of MA Reason Codes 088, 089 or 090 on the latest WMS Authorization Record. Therefore, it is recommended that the entry of Reason Code 088 or 089 be made for undercare maintenance transactions involving TMA cases, unless the case is no longer eligible for TMA.

II. The WINR 9154-STATISTICAL SUMMARY OF MA QUARTERLY REPORTING ACTIVITY Report has been revised, effective with the September report, in order to make the headings more understandable, while the data remains unchanged. As before, the report is organized under three sections: MA REPORTS SENT, NUMBER OF RESPONSES RECEIVED, and NO RESPONSE.

A. The MA REPORTS SENT section provides data on the number of TMA Quarterly Mailers sent each month, broken down by quarter (First or Second) and the number of follow-up mailers sent.

B. The NUMBER OF RESPONSES RECEIVED section provides data on the mailer responses received each month, as entered by districts on the WMS Quarterly Reporting Screens. This section is subdivided into NO DATA (new), INCOMPLETE, and COMPLETE subsections, with data indicating the number of mailers received by the district and the number that the district has indicated as incomplete, complete, or with the return date only.

The NO DATA subsection is being added to this section in order to display the DATE ONLY data separately from the INCOMPLETE subsection, under which the data was formerly listed. This data provides the number of mailers for which districts entered a mailer return date only, with no other information as to whether the mailer was complete or incomplete.

In the INCOMPLETE subsection, the INC ONLY heading (formerly called RECIP) provides the number of mailer responses for which the district has only entered the Incomplete Indicator (I). The TMA INGBL heading provides the number of incomplete responses for which ineligibility for TMA has been indicated.

The COMPLETE subsection is broken out as follows: the CMPLT ONLY heading (formerly entitled CMPLT) provides the number of mailer responses for which the district has only entered the Complete Indicator (C); the NO CHANGE heading provides the number of complete responses for which no change in TMA eligibility has been indicated; the TMA INGBL heading provides the number of complete responses for which ineligibility for TMA has been indicated; and the TOTAL CMPLT heading contains data on the total number of complete mailers indicated.

C. The NO RESPONSE section - The NO RETRN heading (formerly entitled NA/NO RETRN) provides the number of mailers for which there is no response to the district, and for which the district may or may not have entered the N/A (not applicable) Indicator (N). The TMA INGBL heading, shows those instances where the district entered the TMA Ineligible Indicator (X) for cases failing to return mailers in order to suppress subsequent quarterly mailer reports from being issued.

NOTE regarding TMA case processing: Because the initial seven month TMA Extension period includes an initial one month overlap with the month that the PA case is closed (in order to prevent gaps in coverage), it has become necessary for Districts to change the Authorization From Date of the new MA cases to one month later in order to provide the entire twelve month maximum TMA Extension period. Without this change, there would be a system error caused by an Authorization Period greater than twelve months. However, it is recommended that Districts delay in making this adjustment to the Authorization From Date until after the third weekend of the month following the mailing of the Second Quarter Reporting Mailer. This will prevent the inadvertent selection of the case for mailing of an additional Second Quarter Mailer during the following month.

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If there are any questions please consult 90 ADM-30 (TMA Coverage and Extensions) or call your MA County Eligibility Representative at 1-800-342-4100, extension 3-7581.

Sincerely,

Jo-Ann A. Costantino
Deputy Commissioner
Division of Medical Assistance