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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 91 LCM-88

Date: May 13, 1991

Division: Administration

TO: Local District Commissioners

SUBJECT: Schedule E-1 - Casualty Insurance and Probate Refunds

ATTACHMENTS: None

Casualty Insurance and Probate are two sources of refunds of Medical Assistance made by the local district which are reported in Section B of the Schedule E-1 (DSS-157A).

On line 6 of this section, "Probate", are entered the total refunds from the estates of deceased Title XIX recipients. The instructions for this line in the Fiscal Reference Manual, Volume II, Chapter 3, page 34, state that "no amount should be entered on this line." Please ignore these instructions since they are outdated and will be changed in the next FRM update. On line 3 of this section, "Casualty Insurance", are entered the total refunds from casualty insurers such as general insurance companies, automobile medical insurance, Worker's Compensation judgements and court judgements.

Please notify your Third Party Resources workers or other staff responsible for pursuing casualty and probate recoveries to clearly identify them as such for accounting so that they can be properly reported on the Schedule E-1. Your accounting staff should be reminded to look for this indication on the recovery so that they can report it accurately as described above.

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If you have any questions on the above, please call either Roland Levie at 1-800-342-3715, extension 4-7549 or Marvin Gold at (212) 804-1108.

Richard Radzynski
Director
Local Financial Operations
Office of Financial Management