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| LOCAL COMMISSIONERS MEMORANDUM |
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Transmittal No: 90 LCM-180

Date: November 6, 1990

Division: Administration

TO: Local District Commissioners

SUBJECT: Food Stamp Employment & Training - Claiming Deadline

ATTACHMENTS: There are no attachments to this LCM.

As you know each of the local districts, (except Hamilton and Putnam), was given an allocation for Food Stamp Employment and Training (FSE&T) administrative costs for the Federal fiscal year beginning October 1, 1989.

Local districts should continue to submit claims against FSE&T even if such claims exceed their allocation.

The State, however, will only settle these claims up to the limit of each district's allocation. If there are any unspent funds at the end of the Federal fiscal year, or if additional federal funds become available, the State will reallocate these funds to those districts who have exceeded their allocation ceiling on a basis proportionate to their original allocations.

If there are no unspent funds, or the claims still exceed the available funding, the State will shift these excess costs to the Schedule D-1 Claiming of Eligibility/Income Maintenance (E/IM) Expenditures (DSS-2347-A) as Home Relief administrative costs reported on Line 2 - Identifiable E/IM Expenditures. There will be a corresponding credit adjustment on the Schedule D - DSS Administrative Expenses (DSS-2347) Column 11 - Other Reimbursable Programs F17 for these costs. Any costs reimbursed this State Fiscal Year as Home Relief administration will not count toward a district's cap, if qualified as exempt based upon the Department's approval of a local plan. Please note that these adjustments will be based on all claims submitted by November 30, 1990, the claiming deadline for this program.

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If you have any questions on the above matter, please call Upstate Office - Mr. Irid Gordon at 1-800-342-3715, extension 4-7549 or Metropolitan Office - Mr. Marvin Gold at (212) 804-1108.

Sincerely,

Richard Radzynski
Director
Local Financial Operations
Office of Financial Management