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| LOCAL COMMISSIONERS MEMORANDUM |
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Transmittal No: 90 LCM-17

Date: February 5, 1990

Division: Medical Assistance

TO: Local District Commissioners

SUBJECT: CHAP Outreach Report for January 1, 1989 - December 30, 1989

ATTACHMENTS: Attachment 1 CHAP Outreach Report
Attachment 2 Mailing Labels
Attachment 3 "Ineligible Recipient Report"
Attachment 4 "Instructions for Completion of Child/Teen
Health Plan Outreach Report Survey Form"
Attachment 5 Outreach Report Survey Form
(Attachments are not available on-line)

Enclosed for your action is the CHAP Outreach Report for your local Social Services District. The report identifies children through age five who have not had any paid medical services during the twelve month period January 1, 1989 - December 30, 1989. These children are to be considered a target population for offering Child/Teen Health Plan examinations.

Mailing labels for each eligible child listed on the "CHAP Outreach Report" are also included for your convenience when sending contact letters. Again, if applicable, we have included a list of children who fit the criteria for the report but were not on the eligibility file the day the Outreach report was run. This report is titled "Ineligible Recipient Report."

A copy of the survey form and instructions for its completion are enclosed. Districts are requested to return the forms by June 30, 1990.

Completion of the semi annual Outreach Report Survey form is required by Social Services Regulations Part 508.10, Child/Teen Health Plan, Forms and Reports, which became effective May 16, 1988.

Our review of previous survey responses indicates that some districts have failed to provide information that was requested. For example, follow-through of the outreach efforts was not indicated. Some districts failed to indicate if care was actually received within the time period of the report, whereas other districts which indicated care was received, failed to specify when the care occurred.

The value of the information contained on the Outreach Report diminishes as the length of time between when the report is generated by SDSS and follow-up is indicated by LDSS increases.

By any health care standard, children under the age of six should have a well child health visit within a 12 month period. The children on this report have had no Medicaid-paid claims of any type during 1989. Especially in the younger ages, these are children who, to the best of our knowledge, are not being immunized at proper intervals. It is crucial that your staff encourage the parents of these children to take advantage of the Child/Teen Health Plan.

If you have any questions regarding this report, please contact Ms. Rosemary Contompasis at 1-800-342-3715, extension 3-4054.

Jo-Ann A. Costantino
Deputy Commissioner
Division of Medical Assistance