

MEMORANDUM

DSS-524 (Rev. 11/68)

TO: Receivers of Administrative Directives

DATE: June 16, 1986

FROM: Directive Systems Unit

SUBJECT: 86 ADM-9 (Child Protective Manual)

The attached Administrative Directive 86 ADM-9 is being sent to you without the Child Protective Services Manual attached. As this is a large and costly volume, the Department of Social Services is limiting issuance to only those agencies or persons that have need of the information this document contains. With this in mind, if you wish a copy of this manual you may request one by submitting an order to:

New York State Department of Social Services  
 Form and Publication Section  
 40 North Pearl Street  
 Albany, New York 12243

Requests will be honored while supplies last.

Attachment

*ordered copy  
 6/18/86 JMK*



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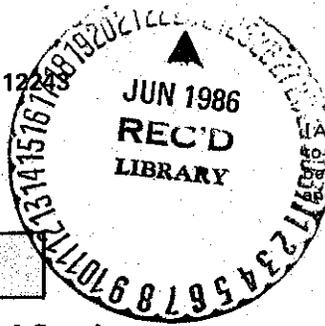
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NEW YORK STATE  
 DEPARTMENT OF SOCIAL SERVICES  
 40 NORTH PEARL STREET, ALBANY, NEW YORK 12243



CESAR A. PERALES  
 Commissioner



[An Administrative Directive is a written communication to local Social Services Districts providing directions to be followed in the administration of public assistance and care programs.]

**ADMINISTRATIVE DIRECTIVE**

TRANSMITTAL NO.: 86 ADM-9  
 [Family & Children Services]

TO: Commissioners of Social Services  
 Directors of Societies for the Prevention  
 of Cruelty to Children

SUBJECT: Program Manual: Child Protective Services

DATE: March 18, 1986

SUGGESTED DISTRIBUTION: Directors of Services  
 Child Protective Staff

CONTACT PERSON: Any questions concerning this release should be directed to Michelle Rafael, Bureau of Policy Planning, Division of Family and Children Services, 40 North Pearl Street (11-D), Albany, New York 12243 or by calling toll-free 1-800-342-3715, extension 4-6512 or locally 474-6512.

I. Purpose

The attached Program Manual describes and explains Title 6 (Child Protective Services) of Article 6, of the Social Services Law (Sections 411 - 428), its implementing regulations (18 NYCRR Part 432), and Article 10 of the Family Court Act. In addition the Manual provides procedures and guidelines in carrying out the purposes of these laws and regulations.

II. Background

The Department of Social Services has issued a variety of Administrative Directives, Informational Letters and other correspondence to local districts and other child welfare agencies over the years in the area of Child Protective Services. The principal purpose of these releases has been to advise and inform local districts and agencies of

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Social Services Law and Other Legal References	Bulletin/Chapter Reference	Miscellaneous Reference
81 ADM 18 84 ADM 36	See Attachment 1	Part 432	SSL 411-428 FCA Article 10		

DSS-296 (REV. 8/82)

Departmental policy, new legislation, implementing regulations, standards, criteria and guidelines.

In 1975 a Manual Bulletin (revised in 1979) was issued for Child Protective Services which dealt principally with operational procedures for forms completion.

It was felt that there was a need to consolidate the many releases into one document which will give CPS staff a single resource and reference document on this subject.

III. Program Implications

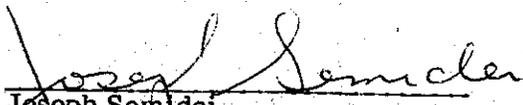
The Manual attached to this Directive, upon receipt, becomes the single source document for Child Protective Services. It should be noted that this Manual does not include 1985 CPS legislative changes. Page replacements will be issued to provide this information. Additional updates will be provided as other changes occur. The attachment to this Directive provides a list of those releases cancelled and superseded by the issuance of this Program Manual. This Manual shall replace those releases in your district or agency. It should also be noted that this Program Manual replaces the CPS Caseworker Manual (Volume 2) issued June 1980.

IV. Required Action

This Program Manual should be disseminated to all CPS staff. Such staff should try to familiarize themselves with the contents to the extent that this will enhance their functioning.

V. Effective Date

Immediately, upon receipt.

  
Joseph Semidei  
Deputy Commissioner  
Division of Family  
and Children Services

Attachments

Attachment 1

Cancelled Releases

76 - ADM - 94  
76 - ADM - 124  
78 - ADM - 99  
79 - ADM - 20  
79 - ADM - 35  
79 - INF - 21  
80 - ADM - 100  
80 - INF - 25  
81 - INF - 8  
82 - ADM - 54  
82 - ADM - 59  
82 - ADM - 60  
82 - ADM - 64  
82 - ADM - 70  
82 - INF - 26  
83 - ADM - 42  
83 - ADM - 70  
83 - INF - 18  
83 - INF - 19  
85 - ADM - 14  
85 - ADM - 15  
85 - INF - 1  
MB 192

