

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)
SFY 2014-2015 ANNUAL PLAN

STSJP Plans are due to the Office of Children and Family Services (OCFS) by / /

Plans should be submitted to: ocfs.sm.stsjp@ocfs.ny.gov

Please ensure that the title “**Supervision and Treatment Services for Juveniles Plan**” and your county name in the subject field to facilitate the timely review of your STSJP Plan.

Please direct any STSJP Plan questions to either;

Johne.Johnson@OCFS.ny.gov PH. 518-486-4665

Cara.Korn@OCFS.ny.gov PH. 518-408-3999

COUNTY INFORMATION

NAME OF APPLICANT COUNTY, COUNTIES OR JURISDICTION:
Hamilton

LEAD AGENCY FOR STSJP SUBMISSION:
Department of Social Services

NAME OF CONTACT PERSON:
Roberta Bly

CONTACT PERSON'S PHONE NUMBER:
5186486131

CONTACT PERSON'S E-MAIL ADDRESS:
roberta.bly2@dfa.state.ny.us

STSJP SFY 2014 - 2015

| | |
|---|------------------|
| SFY 2014-2015 Starting County Detention Allocation amount | \$ 1, 431.00 |
| SFY 2014-2015 County STSJP Allocation amount | \$ 40,000 |
| SFY 2014 -2015 County Detention Allocation being shifted | \$ 0 |
| Total SFY 2014-2015 STSJP Reimbursement Allocation amount | \$ 30,500 |
| Maximum STSJP Reimbursement amount for a 2014-2015 Plan | \$ 49,410 |
| SFY 2014-2015 STSJP State Share amount | \$ 30,634 |
| SFY 2014-2015 STSJP County Share amount | \$ 18,776 |
| SFY 2014-2015 Revised County Detention Allocation amount | \$ 1,431 |
| TOTAL COUNTY OBLIGATION: | \$ 18,776 |

SECTION ONE – Analysis of Communities

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents and persons in need of supervision (PINS) are remanded to detention or residentially placed. Note any communities or neighborhoods that are different than in last year's plan. Please ensure that your identification of target areas or populations is clearly highlighted in your plan.

Hamilton County is a small rural county with a population that was estimated at 4, 778 for 2012. The population has decreased by 1.2% since 2010. 15.5% of that population include individuals under the age of 18 residing in the county. There are 5 school district within the county served by 4 different BOCES. Hamilton County JD and PINS cases have typically remained quite low, specifically, between 2012 and 2013, supervising approximately 5 JD's and 5 PINS cases. This is the second year that Hamilton County has applied for the STSJP grant due to the fact that our numbers are low, however, due to budget restraints and state cutbacks, our Preventative Services and Case management Services that have helped ensure our success with the JD's and PIN's are being affected because of the lack of funding. Hamilton County Probation, the Department of Social Services and Community Services work closely and collaboratively on a number of joint interests that affect youth and adults within the community.

All three departments serve on our CCSI and Youth Board. The probation Department handles Juvenile Delinquent cases, where DSS is the lead agency for PINS, with the assistance of Probation when necessary. Through the joint effort of CCSI, Youth Board and our Home Run Program that is funded by DSS and the school districts through Berkshire Farms, we target PINS Diversion and youth services for at risk youth and families. Summer programs for youth are funded through DSS, including employment services and opportunities. As a small county with limited resources, community supports are developed in a shared model with local departments, law enforcement and all 5

school districts to serve our youth and families.

SECTION TWO – Description of Services and Programs to be Funded

List the **name of each service and program** who you expect will received STSJF funds, along with the **projected amount of STSJF funds** to be used for each: As a Guide to providing the information needed to properly review your plan, please provide programmatic information in the format listed below;

- Provide the Name of the Provider of the Service/Program.
- The Amount of any Juvenile Detention Services funds projected to be spent for STSJF Services.
- The communities and types of youth targeted.
- The projected number of youth that will be served.
- Answer a series of Demographic questions

“Please enter each program individually. If you have more programs than the form allows for, please use the addendum OCFS-2121-1 which will allow you to enter more programs.”

One Caseworker - Salary and fringes - \$

- * Supervision of PINS cases
- * Case management services
- * Coordinate community service sites
- * Child protective investigations and on call
- * Participate in CCSI Tier 1 meetings for the at risk youth

OCFS-2121 (6/23/2014)

| | | | |
|--|------------|----------------------------------|-----------|
| STSJP Program One | caseworker | Type of Program (ATD/ATP) | |
| The amount of STSJF funds that your jurisdiction will devote to the services from this program? | | | \$ 49,410 |
| 1. What geographic areas has your analysis suggested you target? all of Hamilton County | | | |
| 2. What is your Jurisdiction's Projected Number of Youth that will be served by this STSJ Program? 5 | | | |
| Did the program listed above receive STSJF funds for 2013-2014? If so, provide answer the questions below. If not, please proceed to section “STSJP Program Two”. | | | |
| 1. When did the program start using 2013-2014 STSJF funds? | | | |
| 2. How many slots were created in the program with STSJF funds? | | | |
| 3. What was the average length of stay for youth in the program or service? | | | |
| 4. How many youth received services in the program during 2013-2014? | | | |
| For programs intended as alternatives to detention, how many youth in the program experienced each of these outcomes: | | | |
| 1. Successfully completed the program (not re-arrested and appeared in court as directed) | | | |
| 2. Did not appear in court when directed to do so | | | |
| 3. Were re-arrested before appearing in court | | | |
| 4. Moved to detention because of non-compliance with the program or any reason (other than re-arrest or failure to show at court) | | | |
| 5. What amount of last SFY allocation for this STSJF Service Program was left unspent: | | | |

| | | | |
|--|--|----------------------------------|----|
| STSJP Program Two | | Type of Program (ATD/ATP) | |
| The amount of STSJF funds that your jurisdiction will devote to the services from this program? | | | \$ |
| 1. What geographic areas has your analysis suggested you target? | | | |
| 2. What is your Jurisdiction's Projected Number of Youth that will be served by this STSJ Program? | | | |
| Did the program listed above receive STSJF funds for 2013-2014? If so, provide answer the questions below. If not, please proceed to section “STSJP Program Three”. | | | |

| |
|---|
| 1. When did the program start using 2013-2014 STSJP funds? |
| 2. How many slots were created in the program with STSJP funds? |
| 3. What was the average length of stay for youth in the program or service? |
| 4. How many youth received services in the program during 2013-2014? |
| For programs intended as alternatives to detention, how many youth in the program experienced each of these outcomes: |
| 1. Successfully completed the program (not re-arrested and appeared in court as directed) |
| 2. Did not appear in court when directed to do so |
| 3. Were re-arrested before appearing in court |
| 4. Moved to detention because of non-compliance with the program or any reason (other than re-arrest or failure to show at court) |
| 5. What amount of last SFY allocation for this STSJP Service Program was left unspent: |

| STSJP Program Three | Type of Program (ATD/ATP) |
|---|---------------------------|
| The amount of STSJP funds that your jurisdiction will devote to the services from this program? | \$ |
| 1. What geographic areas has your analysis suggested you target? | |
| 2. What is your Jurisdiction's Projected Number of Youth that will be served by this STSJ Program? | |
| Did the program listed above receive STSJP funds for 2013-2014? If so, provide answer the questions below. If not, please proceed to section "STSJP Program Four". | |
| 1. When did the program start using 2013-2014 STSJP funds? | |
| 2. How many slots were created in the program with STSJP funds? | |
| 3. What was the average length of stay for youth in the program or service? | |
| 4. How many youth received services in the program during 2013-2014? | |
| For programs intended as alternatives to detention, how many youth in the program experienced each of these outcomes: | |
| 1. Successfully completed the program (not re-arrested and appeared in court as directed) | |
| 2. Did not appear in court when directed to do so | |
| 3. Were re-arrested before appearing in court | |
| 4. Moved to detention because of non-compliance with the program or any reason (other than re-arrest or failure to show at court) | |
| 5. What amount of last SFY allocation for this STSJP Service Program was left unspent: | |

| STSJP Program Four | Type of Program (ATD/ATP) |
|---|---------------------------|
| The amount of STSJP funds that your jurisdiction will devote to the services from this program? | \$ |
| 1. What geographic areas has your analysis suggested you target? | |
| 2. What is your Jurisdiction's Projected Number of Youth that will be served by this STSJ Program? | |
| Did the program listed above receive STSJP funds for 2013-2014? If so, provide answer the questions below. If not, please proceed to section "STSJP Program Five". | |
| 1. When did the program start using 2013-2014 STSJP funds? | |
| 2. How many slots were created in the program with STSJP funds? | |
| 3. What was the average length of stay for youth in the program or service? | |
| 4. How many youth received services in the program during 2013-2014? | |
| For programs intended as alternatives to detention, how many youth in the program experienced each of these outcomes: | |
| 1. Successfully completed the program (not re-arrested and appeared in court as directed) | |
| 2. Did not appear in court when directed to do so | |
| 3. Were re-arrested before appearing in court | |
| 4. Moved to detention because of non-compliance with the program or any reason (other than re-arrest or failure to show at court) | |
| 5. What amount of last SFY allocation for this STSJP Service Program was left unspent: | |

| STSJP Program Five | Type of Program (ATD/ATP) |
|--|---------------------------|
| The amount of STSJP funds that your jurisdiction will devote to the services from this program? | \$ |
| 1. What geographic areas has your analysis suggested you target? | |
| 2. What is your Jurisdiction's Projected Number of Youth that will be served by this STSJ Program? | |
| Did the program listed above receive STSJP funds for 2013-2014? If so, provide answer the questions below. If not, please proceed to section "STSJP Program Six". | |
| 1. When did the program start using 2013-2014 STSJP funds? | |
| 2. How many slots were created in the program with STSJP funds? | |
| 3. What was the average length of stay for youth in the program or service? | |
| 4. How many youth received services in the program during 2013-2014? | |
| For programs intended as alternatives to detention, how many youth in the program experienced each of these outcomes: | |
| 1. Successfully completed the program (not re-arrested and appeared in court as directed) | |
| 2. Did not appear in court when directed to do so | |
| 3. Were re-arrested before appearing in court | |
| 4. Moved to detention because of non-compliance with the program or any reason (other than re-arrest or failure to show at court) | |
| 5. What amount of last SFY allocation for this STSJP Service Program was left unspent: | |

| STSJP Program Six | Type of Program (ATD/ATP) |
|--|---------------------------|
| The amount of STSJP funds that your jurisdiction will devote to the services from this program? | \$ |
| 1. What geographic areas has your analysis suggested you target? | |
| 2. What is your Jurisdiction's Projected Number of Youth that will be served by this STSJ Program? | |
| Did the program listed above receive STSJP funds for 2013-2014? If so, provide answer the questions below. If not, please proceed to Section Three. | |
| 1. When did the program start using 2013-2014 STSJP funds? | |
| 2. How many slots were created in the program with STSJP funds? | |
| 3. What was the average length of stay for youth in the program or service? | |
| 4. How many youth received services in the program during 2013-2014? | |
| For programs intended as alternatives to detention, how many youth in the program experienced each of these outcomes: | |
| 1. Successfully completed the program (not re-arrested and appeared in court as directed) | |
| 2. Did not appear in court when directed to do so | |
| 3. Were re-arrested before appearing in court | |
| 4. Moved to detention because of non-compliance with the program or any reason (other than re-arrest or failure to show at court) | |
| 5. What amount of last SFY allocation for this STSJP Service Program was left unspent: | |

SECTION THREE – Disproportionality

Provide available information (use objective data or, if none exists, you may provide anecdotal or other information) indicating whether the use of detention or residential placement in your service area shows a significant racial or ethnic disproportionality. What, if any, differences are there from what was noted in last year's plan? Additionally if NO data exists, what measures will your jurisdiction implement to monitor disproportionality? Hamilton County has not used detention or residential placement in several years. Therefore there is no such data to support disproportionality of youth in Hamilton County.

- If such disproportionality exists, describe how the service/programs proposed for funding will address the disproportionality:

SECTION FOUR – Efficacy of the Programs and Services

Provide a description of the proposed services and programs that explain the four listed elements
Please answer the questions below for each of the programs highlighted in Section Two

1. How they will reduce the number of youth who are detained or residentially placed: Intensive supervision will be provided to youths targeted as at risk for placement. The youths and their will be seen at a minimum of one per week face to face or by phone. The school will also be contacted once per week to monitor compliance with school rules, truancy, homework completion and academic assistance. The worker will attend all meetings at the school or with community and preventative providers who serve the family. A youth Assessment Screening Instrument (YASI) will be performed to assess the the needs and initiate appropriate referrals.
2. How they are family –focused: The caseworker will work directly with the family to provide guidance and education as well as referrals to appropriate community supports. The worker will work directly with the Home Run and Parsons both of which have been crucial in engaging families and keeping youth out of placement.
3. Whether the services/programs are capable of being replicated across multiple sites: The fact that Hamilton County does not have a large amount of at risk youth allows us to work intensely with those youth we serve across the entire geographical region
4. If the same plan was used last SFY, were the performance outcomes met and describe the outcomes.
5. What were the barriers if not met?

SECTION FIVE – Overall Strategy and Justification for the Proposed Programs Services

The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residentially placed. With this specific purpose in mind, describe the strategy devised by your county's collaborative to address the STSJP Funding objective through the programs chosen in Section Two. Please discuss in the section below. By utilizing one specific probation/caseworker we will be able to streamline the casemanagement duties and make appropriate referrals without duplicating services and triangulating. The communication with doctors, contract organizations, community providers, school districts and most importantly the families will be much more effective.

SECTION SIX – Performance Outcomes

For 2014-2015, provide the projected performance outcomes for your proposed services and programs, being sure to include:

- An estimate of the anticipated reductions in detention utilization and residential placements: We anticipate keeping all at risk youth out of placement and working directly with the families.
- Other projected positive outcomes for youth who participate in the services and programs:

SECTION SEVEN – Assessment of Success Achieving Previous Performance Outcomes

Although performance outcome data for 2013-2014 may be incomplete because many jurisdictions were unable to implement programs until late in the year and data-producing structures are not yet in place, we are asking you to provide available data on your STSJP programs for each of the following parameters for 2013-2014 year. The inclusion of that information will help establish local and state baseline information on SSJP programs and may be useful in informing discussions about potential improvements to be made in your STSJP Plan.

- What were your projected performance outcomes in your 2012-2013 STSJP Plan for your proposed services and programs:
- Were there other positive outcomes for youth participating in STSJP services and programs?

Please provide the following information for your county or the jurisdiction served by your STSJP programs for 2013-2014, indicating if the geographic area is anything other than countywide:

TTL number of youth under 16 arrested:

TTL number of youth admitted to detention programs:

Secure detention:

Non-Secure detention

TTL Number of youth placed out of their home as part of a disposition in a JD and/or PINs case:

Number of JDs placed with OCFS or LDSS:

Number of PINs placed:

TTL Number of youth who received service and programs as a result of STSJP funding:

COMMENTS

Please assess whether the services and programs in your 2013-2014 STSJP Plan achieved the projected reductions in detention utilization and residential placements and other performance outcomes. If they did not, what were the barriers?

Although we were not able to spenddown all of our allocation we were able to make a needed purchase of data software and reassess why we were not able to utilize the funding under our current provisions. We went back and reassessed our needs and the ability to meet those needs through collaborative services.

Are there any changes in allocations or practices planned for 2014-2015 based on experiences in 2013-2014? Please list those changes.

We are aware that we are not able to bring providers into the area no matter how great the need and that HomeRun is currently serving all those being referred so we were not able to use the funding in this manner. We feel that if we can utilize an intensive case management approach while still providing the staffing needed in both the Probation and the DSS departments we will meet the needs of the youth and their family with one person whom they can build familiarity, rapport and trust with.

**SECTION EIGHT – Cooperative Applications Submitted Jointly by Two or More Counties
(Complete this section only if this is a joint application)**

Two or more eligible local jurisdictions (counties) may join together to establish, operate, and maintain supervision and treatment services for juveniles programs and may make and perform agreements in connection therewith. Counties submitting such applications must provide the following information:

- Describe the provisions for the proportionate cost to be borne by each county:
- Describe the manner of employment of personnel across and between counties in the cooperative:
- Identify whether a single fiscal officer shall be the custodian of the funds made available for STSJP:

SECTION NINE– Additional Comments

APPROVAL OF THE CHIEF EXECUTIVE OFFICER

As Chief Executive Officer of the applicant municipality named on Page 1, I certify that I approve of this Supervision and Treatment Services for Juveniles Program Plan.

Name (Please Print) _____
Date

X

Signature

INSTRUCTIONS:

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Somewhere County 2014-2015 STSJP Plan)
- c. Work from the "saved" county plan document using it to record all of your county's information.
- d. Once you have satisfactorily completed entering the required data, save the document, print the plan.

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- e. Then have the person named in the plan as the CEO sign the hard copy of the document.
 - f. Upload the signed copy of the plan and send it to OCFS via the STSJP email address at ocfs.sm.stsjp@ocfs.ny.gov
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