



Office of Children  
and Family Services

ANDREW M. CUOMO  
Governor

SHEILA J. POOLE  
Acting Commissioner

August 10, 2015

Dear Chief Executive Officer,

Thank you for submitting Wyoming Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been approved.

Wyoming is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your municipality will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Wyoming may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Wyoming plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to [stsjp@ocfs.ny.gov](mailto:stsjp@ocfs.ny.gov) outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amend STSJP plan will also need to be submitted, if (Wyoming) shifts its detention allocation for STSJP eligible expenses

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at [Daniel.Hulihan@ocfs.ny.gov](mailto:Daniel.Hulihan@ocfs.ny.gov).

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at [stsjp@ocfs.ny.gov](mailto:stsjp@ocfs.ny.gov) and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or [Cara.Korn@ocfs.ny.gov](mailto:Cara.Korn@ocfs.ny.gov) and Shawn Chin-Chance at (212) 961-4110 or [Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov).

Sincerely,

Joseph Mancini  
Associate Commissioner  
DJJOY Office of Community Partnerships

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)  
FISCAL YEAR (FY) 2016 ANNUAL PLAN**

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 6/29/15

Plans should be submitted to: [ocfs.sm.stsjp@ocfs.ny.gov](mailto:ocfs.sm.stsjp@ocfs.ny.gov)

Please ensure that the title "Supervision and Treatment Services for Juveniles Plan" and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. Note: Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

[Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov) PH. 212-961-4110

[Cara.Korn@OCFS.ny.gov](mailto:Cara.Korn@OCFS.ny.gov) PH. 518-408-3999

SECTION ONE- Municipal Information	
NAME OF MUNICIPALITY: Wyoming County DSS	
STSJP LEAD AGENCY: Wyoming County Probation	STSJP LEAD PERSON: Joan Kibler-Director of Probation
STSJP LEAD PHONE NUMBER: 585-786-8969	STSJP LEAD E-MAIL: <a href="mailto:JKibler@Wyomingco.net">JKibler@Wyomingco.net</a>

SECTION TWO – List of Programs and Services to be Funded			
In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:			
Program One-Name	Youth Bureau Casework (YBCW)r	Type of Program	ATD/ATP
Total Program Expenses	\$ 12,500.00	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14569	14530	
	14550	14009	
	14011	14427	
	14167	14024	
	14039		
2. How will the program reduce the number of youth who are detained or in residential placement? This program will not reduce the number of youth already placed in residential care. This program is specifically for those youth on PINS and PINS diversion. The YBCW works with the child and family to try and keep the youth at home and in his community. If the youth goes into foster care, this service ends.  The program helps to keep youth out of detention as the YBCW works with the youth intensively, on a weekly basis. If any problems arise the YBCW is able to work with the youth/family more often. "The squeakly wheel gets the grease", mentality. We increased the number of youth the YBCW may work with at any one time from 5 to 10.			
3. How will the program be family focused? The YBCW receives PINS and PINS diversion cases from Probation. She meets with the youth/family on a weekly basis, mainly in the home. Her role is to work intensively with the youth to prevent the case from returning to Probation and having the case be violated and turned into a Probation case or even placement. By meeting weekly with the youth, the YBCW stays on top of any existing problems and can offer solutions to the family as how best to keep the child at home and out of foster care. The YBCW offers suggestions to the family on behavior modification or refers them to programs that would benefit the youth.			
4. Can the program be replicated across multiple locations? Yes.			

5. What is the projected number of youth that are served by this STSJP funded program?

Approximatley 20 youth over the course of a year.

6. If program is being used as an Alternative to Detention (ATD) and an Alternative to Placement (ATP), how will it serve both populations of youth?

Youth are usually placed in detention when they have committed a crime. Probation uses the DRAI to determine if detention is needed. Detention is used as temporary housing until the case can be brought to court. We have very few youth who spend time in either secure or non-secure detention. We had one youth placed in secure detention in 2013 and one youth placed in secure detention in 2014. So far in 2015, we have had no youth placed in either secure or non- secure detention. Neither one of the 2 youth placed in detention in previous years were working with the YBCW when they were placed.

The YBCW works with a child intensively on a weekly basis so if she were already engaegd with the youth our hope would be that this youth would not need to be placed in detention. This service is to prevent detention. By the same token, the service is used as an alternative to placement. Our Family Court Judge is receptive to this service and will allow us to offer this program to youth and their families for 30 days to see if the YBCW can make a difference in the youth's behaviors. A return court date is scheduled so the Judge can consult with all interested parties.

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

We had one youth placed in detention in 2014. Thus far for 2015 we have had no placements in detention.

8. What were the barriers if not met? Funding was not made available until September of 2014 for the 2014-2015 year. Probation continued to refer youth to the YBCW but we couldn't do any claiming.

Did the program receive STSJP funds for FY 2015?  Yes  No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? Unclear what fiscal year you are asking about. 2014-2015 funds were not received until September of 2014 so we couldnt do any claiming .

2. What was the average length of stay for youth in program or service? 6 months

3. How many youth received services in the program during FY 2015? About 8 (January 2015-June 2015)

Program Two -Name	Hillside Customized Contracts	Type of Program	ATP
Total Program Expenses	\$ 30,000.00	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14569	14530	
	14011	14009	
	14591	14167	
	14024	14427	
	14039		

2. How will the program reduce the number of youth who are detained or in residential placement?

Customized contracts with Hillside Children's Center (HCC) directly focus on keeping the youth out of foster care and detention by providing a Skill Builder (SB) to the child. The SB meets with the child weekly and initially conducts an assessment to determine where the chidl's interests lie as well as determine if something is happening in the home that is causing the unwanted behaviors.

3. How will the program be family focused?

Even though the SB is working directly with the child, the family is given the opportunity to provide input and feedback as to how the child is doing throughout the contract period. If more time is needed to work with the child, the contract can be renewed. Typically the contract period is for 30 hours over a period of 3 months. Many times the first month is a getting to know each other period and focuses on buidling trust between the chidl and the SB. Sometimes the family is invited to be a part of an activity that the youth is participating in with the SB so if there is a rift between the youth and parents the SB can assist with opening up communication and work towards a resolution.

A separate customized contract can be written just for the parent if the parent requires extra support. Sometimes the parent may be developmentally delayed and require one on one ssistance with learning new techniques to parent the child. Money from the STSJP is not used for these parent contracts.

4. Can the program be replicated across multiple locations?  
 Yes

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?  
 Yes, the program was used in 2015. Outcomes met include reducing or remaining the same with detention placements. We had 1 detention placement in 2014 and thus far in 2015, we have had 0 placements.  
  
 75% of youth deemed to be at high risk for placement in foster care will willingly engage in skill building activities with a contracted individual. 26 youth worked with a SB in 2014-2015. Four of these youth were placed in foster care after starting with a SB or after ending their SB service. Some of the outcomes were difficult to measure as the STSJP funds were not available until September of 2014.

6. What were the barriers if not met?  
 Funding was not readily available. Youth don't always want to cooperate with the SB. They think of ways to be away from home when the SB shows up for a scheduled home visit. We don't want the Judge to court order a youth to comply with a customized contract as it will become the norm with all cases and we don't have the funding for every PINS youth to participate with a SB.

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?  
 This service is used mainly for ATP. Youth are asked to work with a SB on whatever behaviors the assessment deems necessary, or whatever the DSS Caseworker / Probation feels is needed. Sometimes the youth just needs someone he can talk to about what is going on at home. Many times the parents' behaviors/habits are the cause of the youth's negative behaviors. Increasing communication between the youth and the family appears to be a common goal for many SB cases.

8. What is the projected number of youth that will be served by this STSJP – funded program? About 20  
 Did the program receive STSJP funds for FY 2015?  Yes  No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? Unclear what fiscal year you are asking about. 2014-2015 funds were not received until September of 2014.

2. What was the average length of stay for youth in program or service? 6 months

3. How many youth received services in the program during FY 2015? About 6 (January 2015-June 2015)

Program Three -Name	Programs Not Covered Under Insurance	Type of Program	ATP
Total Program Expenses	\$ 5000.00	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14569	14530	
	14009	14011	
	14427	14591	
	14039	14167	
	14167		

2. How will the program reduce the number of youth who are detained or in residential placement?  
 This program is not for youth already placed in residential.  
  
 For those youth detained in detention it won't help them unless the Judge allows them to go home and work with a Caseworker. Depending on what service is recommended for the youth, the parents' insurance may not cover everything. In order to assist with keeping the youth out of foster care, we will offer to pay for a service as long as it has been court ordered and the parents can prove the service is not covered under their insurance. This may include mental health, chemical abuse treatment or anger management.

**3. How will the program be family focused?**

Assisting the family with paying for court ordered services will alleviate some of the financial burden from the parents. If the service is not completed the youth could end up in foster care and then the parents are responsible for paying support to off set the cost of care. This adds financial stress to the family.

It's family focused because having even one child in the family placed in foster care upsets the balance of the family. Parents become more stressed because of the financial piece but also because they may be court ordered to comply with a service themselves. They want to visit the youth on a regular basis but a PINS youth could be placed in a residential facility which is an hour or more away from Wyoming County.

A purchase of service (POS) is written with a cost estimate for the service before the service can begin. A supervisor as well as the Director of Services must approve and date the POS before

**4. Can the program be replicated across multiple locations?**

Yes

**5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?**

One outcome was: 50% of the youth assessed to be at high risk for substance abuse will participate in a substance abuse evaluation and comply with any recommendations made by the evaluator. Sadly- this is hard to track as this writer doesn't have contact with each and every youth under this program.

Another outcome was: 50% of the youth assessed to be at risk for suicidal ideation and/or mental health problems will be evaluated and comply with treatment recommendations. Again, this writer doesn't work directly with the youth under this program. However for both outcomes, if keeping youth out of foster care by attending the programs mentioned above, then yes, we have had more than 50% of the youth comply.

**6. What were the barriers if not met?**

Barriers include lack of funding, parents reluctance to transport youth to these programs, parents lack of interest in their child's improvement. The children learn by what they see. If the parents are using drugs/alcohol and/or have a mental illness, they will not be motivated to assist their child in improving their behavior. Our Family Court Judge has been helpful by issuing an order of protection on the parents to have them comply with their own issues.

**7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?**

This program can be used for both ATP and ATD as attending a court ordered program will help to keep the youth out of foster care as well as out of detention.

**8. What is the projected number of youth that will be served by this STSJP – funded program? 6**

**Did the program receive STSJP funds for FY 2015?  Yes  No If Yes, answer the questions below:**

- |   |   |
|---|---|
| 1. When did the program start using FY 2015 STSJP Funds?                | Unclear what fiscal year you are asking about. 2014-2015 funds were not received until September of 2014. |
| 2. What was the average length of stay for youth in program or service? | Depended on what service was being provided.  |
| 3. How many youth received services in the program during FY 2015?      | About 2 (January 2015-June 2015)  |

**SECTION THREE – Analysis of Communities**

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

There is no single community with a greater number of youth placed in detention than another. We had one youth placed in detention in 2014. He was from one of the larger towns in Wyoming County.

As far as residential placements, there are a total of eleven youth placed in foster care in residential facilities. Four of them are from Arcade and four are from warsaw. Both towns cover the two largest portions of Wyoming County. Both towns cover a lot of rural area but also have small villages where the opportunities for youth to get into trouble are more prevalent. However, if we were to look at the reasons why these youth came into foster care, we would most likely find that school was the problem for the greater percentage of them. Either they werent going to school or if they were attending, they were not completing their school work. Unfortunately this writer didn't keep track of youth from last year's STSJP plan to know which towns they came from so I am unable to answer the last question.

#### **SECTION FOUR – Disparity**

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If no disparities or disproportionalities exist in your system simply state that in the space below.

Wyoming County is very rural and there are very few people/youth of color that reside here. Therefore, we have no problems with disproportionality. In 2013, one youth was placed in detention. That youth was caucasian. In 2014 we again placed one caucasian youth in detention. We monitor any racial or ethnic disproprionality internally.

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

N/A

#### **SECTION FIVE – Strategy**

**Justification and Overall Strategy** – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

Wyoming County does a very good job in collaborating with agencies/services in Wyoming County for youth. Collaborators include Wyoming County Mental Health, Spectrum Human Services, Wyoming County Probation, Wyoming County Youth Bureau, Wyoming County Sheriff's Department, Hillside Children's Center and Wyoming County Family Court. We may all meet together or a few of us separately but we always have the youth's best interest in mind. Placing a youth in residential is not what we would choose to do but if we have exhausted all efforts to keep the youth at home, in his own community and he continues to act out, and misbehave, then the alternative is placement.

As mentioned previously, fudning from the STSJP allows us to offer a service that the youth might not be able to access without the funding. Anger management is a tool many of the youth benefit from. This service is offered once or twice a year through Hillside Children's Center via a customized contract. This and other programslike it, assist with keeping the youth at home.

#### **SECTION SIX – Outcomes**

**Performance Outcomes** – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

As in past years we hope to reduce or remain the same for detention placements in the 2015-2016 STSJP SFY.

As far as residential placements we would like to reduce the number from eleven youth to nine. It's easy to write on paper what we would like to see happen, but we are at the mercy of the Family Court Judge, Probation and the affected youth. The Judge will allow the youth to try and do better, for the most part. However if he can see the oyuth doesn't really care what happens to him he may place him in foster care to teach him a lesson.

Other projected positive outcomes for youth who participate in the services and programs:

65% of youth assessed to be at high risk for substance abuse will participate in a substance abuse evaluation and comply with any recommendations made by the evaluator.

65% of youth assessed to be at risk of suicidal ideation and/or mental health problems will be evaluated and comply with treatment recommendations.

75% of youth deemed to be at high risk of placement in foster care will willingly engage in Skill Building activities with a contracted agency. These activities will work to keep the child at home and in his own community.

75% of youth recommended for community service will engage in and complete whatever service is offered to them.

50% of youth who have been deemed at high risk for family problems will engage in family counseling with one or more parental figure. They will continue in family counseling until the therapist feels they are ready for discharge.

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

We added more money to the allocation for the Youth Bureau Caseworker because she has more free time in the first and last part of the year to work with youth. The summer is busiest for her and her supervisor at the Youth Bureau was looking for ways to keep her busy all year long. We were very open to this idea as she works intensively with the youth on a weekly basis. We have seen good results from this program, with only two youth being placed from her program in the past year.

We also added more money to the customized contracts as this service has proven to be beneficial in keeping youth out of foster care and that's our ultimate goal. It's also used to keep kids from returning to foster care. After being away from home for a year or more it can be difficult for the youth to adjust to homelife.

Money used to cover services not covered under insurance or other programs was also increased.

#### **SECTION SEVEN- Comments**

STSJP money is truly appreciated in Wyoming County. Should the money ever be cut or go away we would probably still do the above mentioned programs, just on a much smaller scale. Obviously our goal is to be creative to keep kids out of foster care. Behaviors of youth are becoming more erratic and less predictable. Having the funding to slow things down a little for these youth is very helpful.

We would like to see the money available sooner in the SFY. Each year during STSJP phone conferences there is talk about releasing the money sooner but we still can't claim anything until September of each year.

SECTION EIGHT-- Plan Amounts		
<b>Instructions:</b>		
A. Enter all program expenses in Program Services tab.		
B. Specify State Reimbursements for this plan (lines 6-9)		
<b>Expenses</b>		
1. Program Expenses (from Program Services)	\$112,500	
2. State Reimbursement (Line 1 * 0.62)		\$69,750
<b>Available Reimbursements</b>		
3. STSJP Allocation	\$40,000	
4. Detention Allocation	\$43,713	
5. JDAI	0	
<b>Reimbursements for this Plan</b>		
6. STSJP Allocation		\$40,000
7. Detention Allocation being shifted to STSJP (if applicable)		\$29,750
8. JDAI (if applicable)		0
9. FY 2015 Rollover (if applicable)		0
10. Total Reimbursements (Lines 6-9)		\$69,750
<b>State and Local Totals</b>		
11. State Share Amount (Line 10)		\$69,750
12. Local Share Amount (Subtract Line 11 from 10)		\$42,750

SECTION NINE-- Approval		
<b>Approval of the Chief Executive Officer</b>		
As STSJP Lead for	Wyoming County	Municipality, I certify that the CEO
A.D.Berwanger, Board of Supervisors Chairperson		has reviewed and approved the 2015-2016 plan.
Date: / /	STSJP Lead JKibler@WyomingCo.net	STSJP Lead Joan Kibler
	User ID:	Printed Name:

INSTRUCTIONS:
Instructions for properly processing an STSJP plan.
a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
d. Once you have satisfactorily completed entering the required data, save the document.
e. Section Nine must be completed prior to OCFS review of STSJP Plan.
f. Upload completed plan and send it to OCFS via the STSJP email address at <a href="mailto:ocfs.sm.stsjp@ocfs.ny.gov">ocfs.sm.stsjp@ocfs.ny.gov</a>

Approval of the OCFS STSJP Program Lead		
As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles		
Program Plan for	Wyoming	Municipality and 2015-2016 fiscal year.
Date: 8/7/15	User ID: MJ0687	Printed Name: Shawn Chin-Chan