



Office of Children and Family Services

ANDREW M. CUOMO
Governor

SHEILA J. POOLE
Acting Commissioner

August 31, 2015

Dear Chief Executive Officer,

Thank you for submitting your Warren County's Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been **approved**.

Warren County is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your municipality will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Warren County may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Warren County plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to stsip@ocfs.ny.gov outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amended STSJP plan will also need to be submitted, if Warren County shifts its detention allocation for STSJP eligible expenses.

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at Daniel.Hulihan@ocfs.ny.gov.

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at stsip@ocfs.ny.gov and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or Cara.Korn@ocfs.ny.gov and Shawn Chin-Chance at (212) 961-4110 or Shawn.Chin-Chance@ocfs.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Mancini".

Joseph Mancini
Associate Commissioner
DJJOY Office of Community Partnerships

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)
FISCAL YEAR (FY) 2016 ANNUAL PLAN**

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 06 / 29 / 2015

Plans should be submitted to: ocfs.sm.stsjp@ocfs.ny.gov

Please ensure that the title **"Supervision and Treatment Services for Juveniles Plan"** and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. **Note:** Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

Shawn.Chin-Chance@ocfs.ny.gov PH. 212-961-4110

Cara.Korn@OCFS.ny.gov PH. 518-408-3999

SECTION ONE- Municipal Information

NAME OF MUNICIPALITY:

Warren County

STSJP LEAD AGENCY:

Warren County Department of Social Services

STSJP LEAD PERSON:

Maureen Schmidt, Commissioner

STSJP LEAD PHONE NUMBER:

518-761-6362

STSJP LEAD E-MAIL:

maureen.schmidt@dfa.state.ny.us

SECTION TWO – List of Programs and Services to be Funded

In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:

Program One-Name	KMG - Electronic Monitoring	Type of Program	ATD
Total Program Expenses	\$ 21,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	12801	12804	
	12885		

2. How will the program reduce the number of youth who are detained or in residential placement?

KMG Electronic Monitoring is utilized on at risk youth ages 12-18. Youth are placed on a ankle bracelet which allows the monitoring service to know when youth have left their home or established distance outside of the home. System allows for the programming of "windows" for at risk youth to attend school or appointments deemed necessary by the supervising probation officer. Curfew checks through voice detection verification also take place on PINS and JD youth who are on a juvenile probation caseload. Services allow youth to remain in the home under supervision, effectively reducing the number of youth being detained or placed residentially.

3. How will the program be family focused?

KMG Electronic Monitoring allows for at risk youth to remain in the home and/or in close proximity of their home. Youth's family understands and plans for safety as a result of the youth now being home. Parents and/or guardians work with an assigned probation officer on reconnecting with their child that may have been seldom home. Said practice to focus on assisting the parent and/or guardian with (re)establishing their parental authority over the youth.

4. Can the program be replicated across multiple locations?

All STSJP programs serve the entire Warren County area and can be replicated across multiple locations.

5. What is the projected number of youth that are served by this STSJP funded program?
20

6. If program is being used as an Alternative to Detention (ATD) and an Alternative to Placement (ATP), how will it serve both populations of youth?
ATD program.

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.
Warren County utilized KMG Electronic Monitoring during FY 2015. Of the 3 at risk youth who successfully completed the program, 0 did not appear in court and 0 were re-arrested before appearing in court. Only 1 youth was moved to detention as a result of non-compliance with program rules.

8. What were the barriers if not met? None

Did the program receive STSJP funds for FY 2015? Yes No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? July 2014

2. What was the average length of stay for youth in program or service? 3-4 weeks

3. How many youth received services in the program during FY 2015? 3

Program Two -Name	Captain, Youth and Families Services	Type of Program	ATD
Total Program Expenses	\$ 20,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	12801	12804	
	12885		

2. How will the program reduce the number of youth who are detained or in residential placement?
Captain, Youth and Families Services is a short term respite for children between the ages of 12-16. Children are closely monitored but also have the opportunity to work on short term goals to transition them back home. The Captain youth home allows at risk youth to live with others in similar situations in a safe and comfortable setting that provides a place where at risk youth are involved in daily activities common in a typical home. At risk youth receive encouragement and support from youth home staff with all efforts being made to reunite the at risk youth with their families.

3. How will the program be family focused?
Captain, Youth and Families Services staff work with at risk youth and their family to develop a plan for safety and structure with the ultimate goal of reuniting the youth to the home. At risk youth benefit from this short term detention alternative by being provided with the reality that there are rules no matter where you reside as a child. Captains looks to provide social and educational programs that the family will benefit from receiving. All at risk youth are required to attend school in their original school district, or if not currently enrolled in a school, at least have a part time job. If no job exist, staff assist at risk youth with job location. Family members are notified of the youth's attendance.

4. Can the program be replicated across multiple locations?

All STSJP programs serve the entire Warren County area and can be replicated across multiple locations.

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

Program listed above was used during the FY 2015. A total of 3 at risk youth utilized Captain, Youth and Family Services. Of these 3 at risk youth who successfully completed the program, all 3 appeared in court when directed to do so, all 3 were not re-arrested before appearing in court, and all 3 were successfully diverted from being moved to detention or residential placement.

6. What were the barriers if not met?

None

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

ATD Program.

8. What is the projected number of youth that will be served by this STSJP – funded program? 10

Did the program receive STSJP funds for FY 2015? Yes No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? July 2014

2. What was the average length of stay for youth in program or service? 2-4 weeks

3. How many youth received services in the program during FY 2015? 3

Program Three -Name	WAIT House	Type of Program	ATD
Total Program Expenses	\$ 20,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	12801	12804	
	12885		

2. How will the program reduce the number of youth who are detained or in residential placement?

Wait House is a respite and runaway shelter for at risk youth ages 16 up to age 21. Wait house is a short term placement that allows for a "cooling off period" so families and at risk youth can work on short term goals to have the youth returned successfully to their home and community. Wait house looks to reduce the number of youth who are at risk of being detained by providing support and coordinated services such as case management, goal planning, linkage to community providers and connections with education and employment training.

3. How will the program be family focused?

The Wait House works with at risk youth and their family to assist in resolving supervision and safety issues that gave rise to the need for intervention. Wait Hosue serves as an emergency shelter, transitional living, aftercare and permanant housing assistance program. Providing shelter and respite services up to 30 days, with longer term shelter and supportive services to pregnant and parenting youth. Program offers case management and goal planning services, as well as Needs Assessment-linkage to necessary services such as substance abuse, with the ultimate goal of reunification with family or independent living, if appropriate.

4. Can the program be replicated across multiple locations?

All STSJP programs serve the entire Warren County area and can be replicated across multiple locations.

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

During FY 2015, Wait House was used for 1 youth. Said at risk youth appeared in court as required without incident, was not re-arrested prior to appearing in court and was not required to be moved to detention because of non-compliance with program rules, regulations or any other reason requiring such increase in supervision.

6. What were the barriers if not met?

None

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

ATD Program.

8. What is the projected number of youth that will be served by this STSJP – funded program? 10

Did the program receive STSJP funds for FY 2015? Yes No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? July 2014

2. What was the average length of stay for youth in program or service? 30-60 days

3. How many youth received services in the program during FY 2015? 1

SECTION THREE – Analysis of Communities

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

Warren County detention and residential placements for SFY 2015 remained stable with a total of 8 admissions to detention or residentially placed. Community from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) were ramanded to detention or residentially placed in SFY 2015 was Queensbury with a total of 3 admissions.

Warren County Probation Department records reflect that the 8 youth who were placed either in detention or residentially placed, or both are as follows:

Queensbury - 3

Glens Falls - 2

Thurman - 2

Lake George - 1

Warren County Probation records therefore reveal a slight shift in community numbers when compared to SFY 2014. Last year, Glens Falls was the community with the highest need having all but 1 youth placed in detention and/or residentially placed. However, SFY 2013 saw Queensbury as the highest need community with 6 detention/placments out of a total of 12. SFY 2015 appears to have a more even spread of at risk youth across multiple counties with Thurman having 2 dentenion/placements. Thurman's detention/placement number can be explained by the receipt of a designated felony which is uncharacteristic for this community. Offending youth spent a period of time both in non-secure and secure detention. All further data remains stable across remaining Warren County communities.

SECTION FOUR – Disparity

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If no disparities or disproportionalities exist in your system simply state that in the space below.

Warren County Probation data reflects all youth placed in detention and/or residentially placed were all white. In comparison to past years data, Warren County continues to see no significant racial or ethnic disparity.

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.
N/A

SECTION FIVE – Strategy

Justification and Overall Strategy – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

Warren County remains focused on utilizing alternatives to detention/placement programs in an attempt to continually lower the number of bed days experienced by at risk youth. As noted in previous years, Warren County saw a total of 8 youth placed residentially in 2013, with a total of only 3 youth placed residentially. Warren County Probation records continue to see a reduction in youth residential placements with 2014 showing only a total of only 2 youth. Similarly, Warren County shows a reduction in the number of bed days spent by our youth in secure/non-secure detention. In 2012, 12 youth were remanded to detention whereas in 2009, 32 youth had continuous stays in a detention facility. In 2013, Warren County at risk youth experienced a total of 6 youth remanded to detention and the number of secure and non-secure care days in 2014 have remained stable with another 6 youth. However, a slight decrease in secure days was seen in 2014.

Warren County will continue to use STSJP funds to ensure the use of detention is the last possible option for at risk youth. Electronic monitoring is designed to address safety for the teen as well as the community. It is our continued hope to rely on this service more as an alternative to detention. Our collaborative effort of probation and preventive staff assures families are connected to appropriate and targeted services which address assessed risk factors coupled with a utilization of the youth and families identified strengths. Also, a strong emphasis is placed on our positive relationship with Wait House and Captains as an alternative to secure and non-secure detention admissions.

SECTION SIX – Outcomes

Performance Outcomes – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

Warren County estimates to see a continued reduction in both secure and non-secure detention utilization and residential placements as has been the trend from 2010 through 2014. In 2010 Warren County had a total of 20 youth remanded to a detention facility and in 2014, only 6 youth occupied a detention facility. Both detention and residential placements are to be used as the last possible option for at risk youth and Warren County continues its commitment to get detention bed days to below 100 and continue to see our exceptionally low placement numbers as documented by the last two years.

Other projected positive outcomes for youth who participate in the services and programs:

As documented in past plans, projected positive outcomes remain to surround an emphasis on making appropriate and targeted community services bases on at risk youh and families assessed risk factors. Our continued use of school based probation staff coupled with preventive staff looks to assist families in finding more connections in the school, home and community while helping youth locate structured activities during the summer months.

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

No changes.

SECTION SEVEN- Comments

NEW YORK STATE
 OFFICE OF CHILDREN AND FAMILY SERVICES
SUPERVISION AND TREATMENT SERVICES
FOR JUVENILE PROGRAM (STSJP)
FISCAL YEAR (FY) 2016 ANNUAL PLAN - ADDENDUM

Program Four-Name	Warren County Probation/Prevention	Type of Program	ATP
Total Program Expenses	\$ 60,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:		12801	12804
		12885	
2. How will the program reduce the number of youth who are detained or in residential placement? Warren County Probation/Prevention Program is designed to provide PINS Diversion Services in conjunction with Warren County Department of Social Services Preventive Services casework. At risk youth are afforded validated juvenile assessments, intake services, case planning activities and service provider referrals. Warren County Probation/Prevention look to diligently attempt to adjust school referred and parent referred cases and avoid placement as a Person In Need of Supervision out of the home by affording youth and their families respite, engaging youth and families in meaningful, results-oriented services and promoting positive behavior in the school, home and in the community.			
3. How will the program be family focused? Warren County Probation/Prevention meets with the family and develops a plan to assist in keeping at risk youth safe and involved in targeted services. Said services are designed to help youth modify their incorrigible/delinquent behavior and get to the root of the risk areas that places them at risk of out of home placement.			
4. Can the program be replicated across multiple locations? All STSJP programs serve the entire Warren County area and can be replicated across multiple locations.			
5. If the program was used last SFY, were the performance outcomes met and describe the outcomes? As in years prior, Warren County continues to experience measurable performance outcomes with Probation/Prevention Program. Last SFY, a total of 37 youth cases were opened. Of these 37 at risk youth, only 1 youth required a higher level of care in the form of detention. That same at risk youth was subsequently placed residentially after a graduated increase in supervision, beginning with probation/prevention services, formal probation and ultimate out of home placement.			
6. What were the barriers if not met? None at this time.			

7. If program was used as an ATD and an ATP, how was It used to serve both populations of youth?

ATP Program

8. What is the projected number of youth that will be served by this STSJP – funded program? 30

Did the program receive STSJP funds FY 2015? Yes No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? July 2014

2. What was the average length of stay for youth in program or service? 6 - 9 months

3. How many youth received services in the program during FY 2015? 37

Program Five-Name		Type of Program	
Total Program Expenses	\$	Rollover Funded Program	<input type="checkbox"/> Yes <input type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:			
			
2. How will the program reduce the number of youth who are detained or in residential placement?			
3. How will the program be family focused?			
4. Can the program be replicated across multiple locations?			
5. If the program was used last SFY, were the performance outcomes met and describe the outcomes?			

SECTION EIGHT- Plan Amounts

Instructions:

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

Expenses

1. Program Expenses (from Program Services)	\$121,000	
2. State Reimbursement (Line 1* 0.62)		\$75,020

Available Reimbursements

3. STSJP Allocation	\$40,000
4. Detention Allocation	\$226,683
5. JDAI	\$0.00

Reimbursements for this Plan

6. STSJP Allocation	\$40,000
7. Detention Allocation being shifted to STSJP (if applicable)	\$35,020
8. JDAI (if applicable)	\$0.00
9. FY 2015 Rollover (if applicable)	\$0.00
10. Total Reimbursements (Lines 6-9)	\$75,020

State and Local Totals

11. State Share Amount (Line 10)	\$75,020
12. Local Share Amount (Subtract Line 11 from 10)	\$45,980

SECTION NINE- Approval

Approval of the Chief Executive Officer

As STSJP Lead for Warren County Municipality, I certify that the CEO
 Kevin B. Geraghty, Chairman of the Board of Supervisors has reviewed and approved the 2015-2016 plan.

Date: 06 / 16 / 2015 STSJP Lead 52a045 STSJP Lead Maureen Schmidt
 User ID: _____ Printed Name: _____

INSTRUCTIONS:

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan.
- f. Upload completed plan and send it to OCFS via the STSJP email address at ocfs.sm.stsjp@ocfs.ny.gov

Approval of the OCFS STSJP Program Lead

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles
 Program Plan for Warren County Municipality and 2015-2016 fiscal year.

Date: 8/25/15 User ID: 90a417 Printed Name: Cara Korn