



Office of Children and Family Services

ANDREW M. CUOMO
Governor

SHEILA J. POOLE
Acting Commissioner

August 12, 2015

Dear Chief Executive Officer,

Thank you for submitting Seneca Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been **approved**.

Seneca is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your Seneca will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Seneca may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Seneca plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to stsjp@ocfs.ny.gov outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amend STSJP plan will also need to be submitted, if (Seneca) shifts its detention allocation for STSJP eligible expenses

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at Daniel.Hulihan@ocfs.ny.gov.

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at stsjp@ocfs.ny.gov and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or Cara.Korn@ocfs.ny.gov and Shawn Chin-Chance at (212) 961-4110 or Shawn.Chin-Chance@ocfs.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Mancini".

Joseph Mancini
Associate Commissioner
DJJOY Office of Community Partnerships

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM {STSJP}
FISCAL YEAR {FY} 2016 ANNUAL PLAN

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 0612912015

Plans should be submitted to: ocfs.sm.stsjp@ocfs.ny.gov

Please ensure that the title "**Supervision and Treatment Services for Juveniles Plan**" and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. **Note:** Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

Shawn.Chin-Chance@ocfs.ny.gov PH. 212-961-4110

Cara.Korn@OCFS.ny.gov PH. 518-408-3999

SECTION ONE- Municipal Information	
NAME OF MUNICIPALITY: Seneca County	
STSJP LEAD AGENCY: Seneca County Division of Human Services	STSJP LEAD PERSON: Michael Whirtley STSJP LEAD PHONE
NUMBER: 315 539-1794	STSJP LEAD E-MAIL: mwhirtley@co.seneca.ny.us

SECTION TWO – List of Programs and Services to be Funded

In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:

Program One-Name	Youth Advocate Program	Type of Program	ATD/ATP
Total Program Expenses	\$ 30,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	13165		14860
	13148		
	14521		
	14541		
	14847		

2. How will the program reduce the number of youth who are detained or in residential placement?
The Seneca County Youth Advocate Program will serve up to 4 youth at any one time that are Pre PINS, Persons in Need of Supervision, or Juvenile Delinquent youth primarily between the ages of 10 and 17 years old that are referred by the Seneca County Probation Department, or the Division of Human Services. These youth will receive up to 3.75 hours per week for up to an average length of service of 120-180 days (18-26 weeks) of support for the youth and his or her family. The Youth Advocate Program will provide a safe, community based, family focused program tailored to the unique needs and strengths of the youth and his or her family.

Upon receiving the referral from the Seneca County Probation Department, or Division of Human Services the Youth Advocate Program will schedule an appointment with the family within 24 hours and meet face to face within the next 48 to 72 hours. At this time a child, family and community safety plan is developed. Within 48 hours of services beginning, a community supervision plan is created that ensures the youth is supervised and does not receive any further involvement with authorities.

3. How will the program be family focused?
The Youth Advocate Program creates a Child and Family Services Team that provides support to the whole family not just the youth. This approach includes a strength based approach that identifies family strengths rather than deficits.

Once the Youth Advocate Program receives a referral from the Seneca County Probation Dept or the Division of Human Services initial contact with the family is made within 24 hours and a face to face meeting is scheduled within 48 to 72 hours. At this time a youth, family and community safety plan is created. A child and family services team is created to identify formal and informal supports. Formal supports include service providers, advocates, counselors, teachers etc. Informal supports include relatives, friends, faith community. The Division of Human Services staff has implemented Care Team Maps that help families and providers outline these supports. The Youth Advocate Program will use these as part of their plans

4. Can the program be replicated across multiple locations?

Yes. The Youth Advocate Program serves youth and families wherever they are located in Seneca County. Their office is located in Seneca Falls. For families unable to meet in Seneca Falls, other community locations are used to meet with the youth or family in the north or south end of the county.

5. What is the projected number of youth that are served by this STSJP funded program?

8 to 10 youth

6. If program is being used as an Alternative to Detention (ATD) and an Alternative to Placement (ATP), how will it serve both populations of youth?

Both populations will be served by the intensive services provided

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

The number of youth referred to the program was 1 and during the program remained out of detention and residential placement

8. What were the barriers if not met?

Did the program receive STSJP funds for FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? April 1, 2014

2. What was the average length of stay for youth in program or seNice? 120

3. How many youth received seNices in the program during FY 2015? 1

Program Two -Name	Family Counseling Services of the Finger Lakes	Type of Program	ATD/ATP
Total Program Expenses	\$ 7,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	13165	14847	
	13148		
	14541		
	14521		
	14860		

2. How will the program reduce the number of youth who are detained or in residential placement?
 Family Counseling Services of the Finger Lakes is used as a support service that provides individual and family counseling services to youth and families that have been referred through the STSJP program. Priority appointments can generally be scheduled within 3 to 5 business days. With access to Family Counseling Services, that can address a broad spectrum of emotional and mental health problems faced by families, such as marital and divorce issues, anxiety and depression, single-parenting, parent/child conflicts, children's school problems, anger-management, trauma, and adult work-related stress, crisis situations can be alleviated. As the youth learn to cope with challenges and meet their needs, they become more resilient to stress and crisis.

3. How will the program be family focused?
 Most often the youth being seen are struggling academically, emotionally and/or socially, and are in need of assessment, emotional regulation and support. Through counseling they gain tools that increase their development and help them prepare for college, work and life. Family Counseling does this through engaging as many family members (non-offending) and as well as other identified positive supports into the counseling process. It is Family Counseling's belief that working on the relational space between family members and treating the whole system is a vital part of reducing time in therapy and is more natural to the client's mental and emotional well being. Special attention is paid to the safety concerns of others in the system of care before this occurs in cases where the presentation concerns warrant this.

4. Can the program be replicated across multiple locations?

Yes Family Counseling Services is contracted to provide services for All Seneca county youth referred through the STSJP program. Referrals may come from the division of Human Services staff, Probation or the youth Advocate Prtogram.

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

There was not a STSJP youth referred for services in FY 15.

6. What were the barriers if not met?

none

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

Counseling services will be provided to youth that are referred through STJP whether an Alternative to Detention or Placement

8. What is the projected number of youth that will be served by this STSJP- funded program? 6 to 8

Did the program receive STSJP funds for FY 2015? Yes ~~ONo~~ If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? July 1, 2014 no youth was referred.

2. What was the average length of stay for youth in program or service? 0

3. How many youth received services in the program during FY 2015? 0

Program Three -Name	Seneca County Probation Department	Type of Program	ATD
Total Program Expenses	\$ 750	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	13165	14847	
	13148		
	14521		
	14541		
	14860		

2. How will the program reduce the number of youth who are detained or in residential placement?

The Seneca County Probation Department uses the ORAI Risk Assessment Tool to make appropriate recommendations to the court for detention or alternatives. The Probation Department has Electronic Home Monitoring Cell Phone capable bracelets that can be utilized as an alternative to detention. Referrals will be made to the Youth Advocate Program to provide intensive support services to the family.

3. How will the program be family focused?

The YASI instrument is used to identify needs and services for the youth. Once these are identified appropriate referrals are made. These support services may include, addictions, counseling, mental health, anger management, family counseling.

4. Can the program be replicated across multiple locations?

Yes. The Seneca County Probation Department serves all of Seneca County

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

yes

6. What were the barriers if not met?

none

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

The electronic home monitoring bracelets are cell phone compatible and can be used for either populations

8. What is the projected number of youth that will be served by this STSJP- funded program? 4 to 6

Did the program receive STSJP funds for FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? April 1, 2014 Probation did not have any use charges

2. What was the average length of stay for youth in program or service? 0

3. How many youth received services in the program during FY 2015? 0

NEW YORK STATE
 OFFICE OF CHILDREN AND FAMILY SERVICES
SUPERVISION AND TREATMENT SERVICES
FOR JUVENILE PROGRAM (STSJP)
FISCAL YEAR (FY) 2016 ANNUAL PLAN -ADDENDUM

Program Four-Name	Seneca County Addictions Program	Type of Program	ATD/ATP
Total Program Expenses	\$ 3,000	Rollover Funded Program	DYes jgj No
1. Please indicate specific zip codes that your plan targets:		13148	14847
		13165	
		14521	
		14541	
		14860	
2. How will the program reduce the number of youth who are detained or in residential placement? The Seneca County Addictions Program will provide priority appointments for youth referred through the STSJP program. By having the necessary service available immediately through this program, early identification, evaluation and treatment may result in less destructive and antisocial or criminal behaviors.			
3. How will the program be family focused? The Addictions program consults with the youth's family for collateral information and to identify supports that are available to the family and youth.			
4. Can the program be replicated across multiple locations? The Addictions Program services are available to all youth in Seneca County			
5. If the program was used last SFY, were the performance outcomes met and describe the outcomes? No. There were not any youth referred for services through STSJP			
6. What were the barriers if not met? none			

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

Youth in either categories will be referred when appropriate

8. What is the projected number of youth that will be served by this STSJP- funded program?

Did the program receive STSJP funds FY 2015? Yes 0 No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? projected to receive July 1, 2014 but was not utilized

2. What was the average length of stay for youth in program or service? 0

3. How many youth received services in the program during FY 2015? 0

Program Five-Name	Glovehouse	Type of Program		ATD/ATP	
		Total Program Expenses	Rollover Funded Program	DYes	No
	\$3,0000				
1. Please indicate specific zip codes that your plan targets:		13148		14847	
[REDACTED]		13165			
		14541			
		14521			
		14860			

2. How will the program reduce the number of youth who are detained or in residential placement?
 Glovehouse will provide respite services

The role of Respite is a key option in working with the highest risk youth populations of Persons in Need of Supervision or Juvenile Delinquents. Respite provides the youth and family a time out period to figure out what issues are going on, develop a plan to address the situation and provide services for success. The referral process for Respite services through STSJP will be coordinated by the Division of Human Services

3. How will the program be family focused?

Respite Services will be family focused, by giving other service providers an opportunity to meet with the family to assess the current situation and plan for the successful return of the youth into the family.

4. Can the program be replicated across multiple locations?

Any Seneca County youth referred through STSJP can receive Respite Services with approval from the Division of Human Services

5. If the program was used last SFY, were the performance outcomes met and describe the outcomes?

Respite was not utilized last SFY.

6. What were the barriers if not met?
None

7. If program was used as an ATD and an ATP, how was It used to serve both populations of youth?
Thew Respite Services available through Glovehouse would provide these services to both populations as necessary and referred to through STSJP and coordinated through the Division of Human Services

8. What is the projected number of youth that will be served by this STSJP- funded program? 2 to 4
Did the program receive STSJP funds for FY 2015? **DYes ONo** If Yes, answer the questions below:
1. When did the program start using FY 2015 STSJP Funds? July 1, 2014. No youth were referred
2. What was the average length of stay for youth in program or service? 0
3. How many youth received services in the program during FY 2015? 0

Program Six-Name	Seneca County Community Counseling Center	Type of Program	ATD/ATP
Total Program Expenses	\$ 3,000	Rollover Funded Program	DYes [8] No
1. Please indicate specific zip codes that your plan targets:	13148		14860
	13165		
	14541		
	14521		
	14847		

2. How will the program reduce the number of youth who are detained or in residential placement?
Seneca County Community Counseling Center will provide priority appointments for youth referred through the STSJP program. The Counseling Center services include evaluation and identification of any mental health issues, diagnose and provide outpatient treatment and counseling services for this high risk population.

3. How will the program be family focused?
Seneca County Community Counseling Center staff will identify family resources with the youth to assist them in dealing with their mental health issues. Seneca county is in the process of implementing the Systems of Care model and use Care Team Maps to assist the family in identifying resources, supports and services.

4. Can the program be replicated across multiple locations?
Yes. Seneca County Community Counseling Center serves all of Seneca county. They have an office in the north and south end of the counties to accommodate clients with transportation issues, and offers flexibility for scheduling appointments.

SECTION THREE- Analysis of Communities

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

Seneca County includes the communities of Seneca Falls and Waterloo. These areas have the highest number of juvenile delinquents and Persons in Need of Supervision that are placed in detention or residential facilities, or with the local District of Social Services. The contributing factors associated with these communities is both communities have full time police departments, the highest youth populations, low income housing complexes ,the most businesses and the increase access to drugs and alcohol. We did have an increase in the number of juvenile delinquent arrest from Hillside Children's Center.

SECTION FOUR – Disparity

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If no disparities or disproportionalities exist in your system simply state that in the space below.

Racial and Ethnicity Disparity does not exist in Seneca County

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

SECTION FIVE – Strategy

Justification and Overall Strategy – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

The Seneca County Probation Department and Division of Human Services have been successful in referring appropriate youth to the Youth Advocate Program to provide STSJP services as well as to other community resources to effectively manage and supervise this population. As a result of these referrals and getting services into place, there has been a decrease in out of home placements.

SECTION SIX -Outcomes

Performance Outcomes- For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

In 2014-15 the average length of stay for 6 youth that were placed was 10 days. . A reduction of youth and length of stay of in the intent of the overall program.

Referred youth will remain out of the Juvenile Justice/Criminal Justice System

•Youth and families will recognize their strengths and continue to engage in programs and other support services that promote positive youth development.

•The Youth Advocate Program will provide intense services during the initial 30 days to support the youth in remaining arrest free , no violations and attend all court appearances.

•Youth will engage in positive youth development activities

Other projected positive outcomes for youth who participate in the services and programs:

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

There is a slight reduction in allocations for support services, as they were not utilized. There is sufficient funding for support services if necessary.

SECTION SEVEN- Comments

The Division of Human Services staff and the Probation Department will try to identify additional youth for referral to the STSJP program. Some potential referrals may come from the PINS Diversion or PINS populations. The Division of Human Services staff will meet with Probation on a quarterly basis to discuss STSJP services

SECTION EIGHT- Plan Amounts

Instructions:

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

Expenses

1. Program Expenses (from Program Services)	46,750
2. State Reimbursement (Line 1* 0.62)	28,985

Available Reimbursements

3. STSJP Allocation	40,304
4. Detention Allocation	83,714
5. JDAI	0

Reimbursements for this Plan

6. STSJP Allocation	28985
7. Detention Allocation being shifted to STSJP (if applicable)	0
8. JDAI (if applicable)	0
9. FY 2015 Rollover (if applicable)	0
10. Total Reimbursements (Lines 6-9)	28985

State and Local Totals

11. State Share Amount (Line 10)	28985
12. Local Share Amount (Subtract Line 11 from 10)	17765

SECTION NINE- Approval

Approval of the Chief Executive Officer

As STSJP Lead for Seneca County Municipality, I certify that **th** **PE**
 Mr. Donald W. Earle has reviewed and approved the 2015-2016 plan.

Date: 06/29/2015 STSJP Lead 45a615 STSJP Lead Michael J. Whitley
 User ID: _____ Printed Name: _____

INSTRUCTIONS:

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan.
- f. Upload completed plan and send it to OCFS via the STSJP email address at ocfs.sm.stsjq@ocfs.n.gov

Approval of the OCFS STSJP Program Lead

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles
 Program Plan for Seneca CO Municipality and 2015-2016 fiscal year.

Date: _____ User ID: _____ Printed Name: Alison Campbell

MUNICIPALITY ATTORNEY

Campbell, Allison (OCFS)

From: Sowersby, Beverly (OCFS)
Sent: Wednesday, August 12, 2015 9:30 AM
To: Campbell, Allison (OCFS)
Subject: FW: Question

Please see below the response from Seneca County STSJP lead.

Please let me know if you need any additional information.

Beverly E. Sowersby CASAC

Division of Juvenile Justice and Opportunities For Youth

Office of Children and Family Services

100 S. Salina St. Suite 105

Syracuse, NY 13202

Beverly.Sowersby@ocfs.ny.gov

(315) 423-5495

ocfs.ny.gov

From: Whirtley, Michael [<mailto:mwhirtley@co.seneca.ny.us>]

Sent: Tuesday, August 11, 2015 4:03 PM

To: Sowersby, Beverly (OCFS)

Subject: RE: Question

Good Afternoon Beverly

In reviewing your STSJP plan a couple of questions have arisen. On number 10 it requested the number of youth served as compared to how many youth you proposed to serve? Do you have that number? We expect to serve between 6 and 10 It appears that only 1 youth was served under your YAP program. Is that correct? . Yes Only 1 youth was served by YAP last year. Did you spend all your STSJP funds last year? No

Lastly, are the programs you are proposing this year the same as last? Yes If so, do you expect the number of youth served to be greater than last year and if so why? We do anticipate serving additional youth as we plan to meet quarterly with Probation to discuss the STSJP program and the additional services that can be provided with these funds.

If you have any additional questions, please feel free to contact me.

Thank you
Mike

Michael J. Whirtley, Director
Seneca County Workforce Development
and Youth Bureau
1 DiPronio Drive

Waterloo, New York 13165
(315) 539-1790
Visit us on Facebook

CONFIDENTIAL NOTICE

This information may have been disclosed to you from confidential records that are protected by State and Federal Law. These laws prohibit you from making further disclosure of this information without specific consent of the person to whom it pertains, or otherwise permitted by law. Any unauthorized further disclosure in violation of these laws may result in a fine, or jail sentence, or both. A general authorization for release of medical, or other information, is NOT sufficient authorization for further disclosure.

From: Sowersby, Beverly (OCFS) [<mailto:Beverly.Sowersby@ocfs.ny.gov>]
Sent: Tuesday, August 11, 2015 1:46 PM
To: Whirtley, Michael
Cc: Drew, Marcie (OCFS)
Subject: Question

Good afternoon Michael –

In reviewing your STSJP plan a couple of questions have arisen. On number 10 it requested the number of youth served as compared to how many youth you proposed to serve? Do you have that number? It appears that only 1 youth was served under your YAP program. Is that correct? Did you spend all your STSJP funds last year?

Lastly, are the programs you are proposing this year the same as last? If so, do you expect the number of youth served to be greater than last year and if so why?

Thank you

Beverly E. Sowersby CASAC

Division of Juvenile Justice and Opportunities For Youth

Office of Children and Family Services

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Syracuse, NY 13202

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