



Office of Children  
and Family Services

ANDREW M. CUOMO  
Governor

SHEILA J. POOLE  
Acting Commissioner

January 11, 2016

JoAnn Fratarcangelo, Commissioner  
Schuyler County Department of Social Services  
Human Services Complex  
323 Oswego Street, Unit 3  
Montour Falls, New York 14865

Dear Commissioner Fratarcangelo,

Schuyler County's amended Supervision and Treatment Services for Juveniles Program Plan (STSJP) for State Fiscal Year (SFY) 2015-16 was reviewed by my office. Your request to shift \$22,593 of unused detention funding to increase the county's STSJP allocation of \$46,079 to expand the Glove House Family Team Meetings program is **approved**. I support your county's effort to shift detention dollars to support local programs that can serve as alternatives to detention and/or placement for our youth.

As of the date of this letter, Schuyler County has submitted \$720.30 in detention claims. Your county's detention balance after the shift of \$22,593 will be \$240.70. Please be aware that once the detention shift has been processed, Schuyler County cannot submit claims over \$240.70 for any detention cost. If you need further assistance, please contact Cara Korn via e-mail at [cara.korn@ocfs.ny.gov](mailto:cara.korn@ocfs.ny.gov) or via telephone at 518-408-3999.

Sincerely,



Joseph Mancini  
Associate Commissioner  
Division of Juvenile Justice and Opportunities for Youth  
Office of Community Partnerships

cc: Allison Campbell  
Michele Wasicki  
Dan Hulihan  
Nicole Martin  
Angela Cole  
Marcie Drew  
Shawn Chin-Chance

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)  
FISCAL YEAR (FY) 2016 ANNUAL PLAN**

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 12 / 31 / 2015

Plans should be submitted to: [ocfs.sm.stsjp@ocfs.ny.gov](mailto:ocfs.sm.stsjp@ocfs.ny.gov)

Please ensure that the title “**Supervision and Treatment Services for Juveniles Plan**” and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. **Note:** Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

[Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov) PH. 212-961-4110

[Cara.Korn@OCFS.ny.gov](mailto:Cara.Korn@OCFS.ny.gov) PH. 518-408-3999

<b>SECTION ONE- Municipal Information</b>			
NAME OF MUNICIPALITY: Schuyler County			
STSJP LEAD AGENCY: Schuyler County DSS		STSJP LEAD PERSON: Michele Wasicki	
STSJP LEAD PHONE NUMBER: (607)535-8303		STSJP LEAD E-MAIL: Michele.Wasicki@dfa.state.ny.us	

<b>SECTION TWO – List of Programs and Services to be Funded</b>			
In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:			
Program One-Name	Glove House Family Team Meetings	Type of Program	ATD/ATP
Total Program Expenses	\$ 101,440	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14865	14812	
	14869	14876	
	14891	14878	
	14841	14887	
	14818	14886	
2. How will the program reduce the number of youth who are detained or in residential placement? Family Team Meetings will allow for the identification of family and informal supports who can meet the youth's needs in the home/community setting thus reducing the need for detention or out of home placement. Additional funds have been added for the expansion of this program as every youth referred for Diversion services will participate in a Family Team Meeting.			
3. How will the program be family focused? Every youth receiving PINS Diversion services will have a family team meeting, whereby family and informal supports will be assisted by service providers in planning to safely maintain the youth within their family and community setting.			
4. Can the program be replicated across multiple locations? Yes			

5. What is the projected number of youth that are served by this STSJF funded program?

25

6. If program is being used as an Alternative to Detention (ATD) and an Alternative to Placement (ATP), how will it serve both populations of youth?

Family Team Meetings will allow for the identification of family and informal supports who can meet the youth's needs without the need for detention or out of home placement.

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

Yes performance outcomes were met as no youth who received Family Team Meetings were placed in detention or out of home placement in 2014 -2015.

8. What were the barriers if not met? N/A

**Did the program receive STSJF funds for FY 2015?**  Yes  No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJF Funds? April 1, 2014

2. What was the average length of stay for youth in program or service? 9 months

3. How many youth received services in the program during FY 2015? 11

Program Two -Name	Electronic Home Monitoring	Type of Program	ATD/ATP	
Total Program Expenses	\$ 1,000	Rollover Funded Program	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14865	14812		
	14869	14876		
	14891	14878		
	14841	14887		
	14818	14886		

2. How will the program reduce the number of youth who are detained or in residential placement?

The EHM ankle monitor provides tangible consequence to the youth and acts as a deterrent to negative behaviors that in the past may have led to detentions or out of home placements. Youth are tracked through GPS on the EHM units thus allowing the youth to remain in the community, attend school, and participate in approved activities.

3. How will the program be family focused?

EHM units allow youth to remain in their homes with family oversight.

4. Can the program be replicated across multiple locations?  
Yes

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?  
Yes performance outcomes were met, none of the youth placed on EHM were placed in detention or out of home placement in 2014 - 2015.

6. What were the barriers if not met?  
N/A

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?  
EHM units allow the youth to remain in the home with family oversight in lieu of detention or out of home placement.

8. What is the projected number of youth that will be served by this STSJP – funded program? 10

**Did the program receive STSJP funds for FY 2015?  Yes  No If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? April 1, 2014

2. What was the average length of stay for youth in program or service? 9 months

3. How many youth received services in the program during FY 2015? 3

<b>Program Three -Name</b>	Glove House Respite	<b>Type of Program</b>	<b>ATD/ATP</b>
<b>Total Program Expenses</b>	\$ 8,321	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14865	14812	
	14869	14876	
	14891	14878	
	14841	14887	
	14818	14886	
2. How will the program reduce the number of youth who are detained or in residential placement? Use of planned and emergency Respite allows for the following: Provides youth and families with temporary separation for de-escalation. Provides the youth with a safe and structured environment to process feelings/behaviors. Allows for review, and modification if needed, of the service plan to ensure that the youth has the necessary resources to meet expectations and demonstrate appropriate behaviors.			

3. How will the program be family focused?

Respite provides youth and families with temporary separation for de-escalation.

4. Can the program be replicated across multiple locations?

Yes

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

Yes performance outcomes were met, none of the youth who utilized respite services were placed in detention or in out of home placements between 4/1/2014 - 3/31/2015.

6. What were the barriers if not met?

N/A

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

Respite was accessed by both populations in lieu of detention or out of home placement.

8. What is the projected number of youth that will be served by this STSJP – funded program? 15

**Did the program receive STSJP funds for FY 2015?**  **Yes**  **No** **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? April 1, 2014

2. What was the average length of stay for youth in program or service? 9 months

3. How many youth received services in the program during FY 2015? 4

### **SECTION THREE – Analysis of Communities**

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

All of Schuyler County is covered by these services. The County is very small and rural, there is no statistically viable pattern as to where the greatest number of JD, PINS, or Diversion youth hail from.

#### **SECTION FOUR – Disparity**

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If no disparities or disproportionalities exist in your system simply state that in the space below.

No identified disparities or disproportionalities exist in Schuyler's system.

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

N/A

#### **SECTION FIVE – Strategy**

**Justification and Overall Strategy** – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

Schuyler County Department of Social Services, in conjunction with partners Glove House and Schuyler County Probation, will continue to provide at risk youth with Family Team Meetings, Electronic Home Monitoring, and Respite services to decrease the need for detention and out of home placements.

#### **SECTION SIX – Outcomes**

**Performance Outcomes** – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

The district's identified performance outcome for FY 2016 will be to duplicate the outcomes achieved in FY 2015 which is zero youth who have received one or all of the above services being placed in detention or out of home placement.

Other projected positive outcomes for youth who participate in the services and programs:

N/A

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

In 2016 Family Team Meetings will be expanded to include youth who are involved with JD diversion. Additionally, the district plans to provide a parent educator for both PINS Diversion and JD Diversion cases.

**SECTION SEVEN– Comments**

N/A

**SECTION EIGHT– Plan Amounts**

**Instructions:**

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

**Expenses**

1. Program Expenses (from Program Services)	110,761	
2. State Reimbursement (Line 1* 0.62)		68,672

**Available Reimbursements**

3. STSJP Allocation	46,079
4. Detention Allocation	23,554
5. JDAI	0

**Reimbursements for this Plan**

6. STSJP Allocation	46,079
7. Detention Allocation being shifted to STSJP (if applicable)	22,593
8. JDAI (if applicable)	0
9. FY 2015 Rollover (if applicable)	0
10. Total Reimbursements (Lines 6-9)	68,672

**State and Local Totals**

11. State Share Amount (Line 10)	68,672
12. Local Share Amount (Subtract Line 11 from 10)	42,089

**SECTION NINE– Approval**

**Approval of the Chief Executive Officer**

As STSJP Lead for Schuyler County Department of Social Services Municipality, I certify that the CEO  
 JoAnn Fratarcangelo has reviewed and approved the 2015-2016 plan.

Date: 12 / 31 / 2015 STSJP Lead 44a260 STSJP Lead Michele Wasicki  
 User ID: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**INSTRUCTIONS:**

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan.
- f. Upload completed plan and send it to OCFS via the STSJP email address at [ocfs.sm.stsjp@ocfs.ny.gov](mailto:ocfs.sm.stsjp@ocfs.ny.gov)

**Approval of the OCFS STSJP Program Lead**

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles  
 Program Plan for Schuyler County Municipality and 2015-2016 fiscal year.

Date: 1-11-16 User ID: 90a417 Printed Name: Cara Korn