



Office of Children and Family Services

ANDREW M. CUOMO
Governor

SHEILA J. POOLE
Acting Commissioner

August 21, 2015

Dear Chief Executive Officer,

Thank you for submitting your Livingston County's Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been **approved**.

Livingston County is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your municipality will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Livingston County may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Livingston County plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to stsjp@ocfs.ny.gov outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amended STSJP plan will also need to be submitted, if Livingston County shifts its detention allocation for STSJP eligible expenses.

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at Daniel.Hulihan@ocfs.ny.gov.

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at stsjp@ocfs.ny.gov and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or Cara.Korn@ocfs.ny.gov and Shawn Chin-Chance at (212) 961-4110 or Shawn.Chin-Chance@ocfs.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Mancini".

Joseph Mancini
Associate Commissioner
DJOY Office of Community Partnerships

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)
FISCAL YEAR (FY) 2016 ANNUAL PLAN**

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 6/129/2015

Plans should be submitted to: ocfs.sm.stsjp@ocfs.ny.gov

Please ensure that the title **“Supervision and Treatment Services for Juveniles Plan”** and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. Note: Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

Shawn.Chin-Chance@ocfs.ny.gov PH. 212-961-4110

Cara.Korn@OCFS.ny.gov PH. 518-408-3999

SECTION ONE- Municipal Information	
NAME OF MUNICIPALITY: Livingston County	
STSJP LEAD AGENCY: Department of Probation	STSJP LEAD PERSON: Lynne Mignemi
STSJP LEAD PHONE NUMBER: 585-243-7190	STSJP LEAD E-MAIL: lmignemi@co.livingston.ny.us

SECTION TWO – List of Programs and Services to be Funded			
In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:			
Program One-Name	Case Management	Type of Program	ATD/ATP
Total Program Expenses	\$ 10,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14437		
	14487		
	14510		
2. How will the program reduce the number of youth who are detained or in residential placement? A case manager assigned to the Probation Department evaluates youthful referrals to Probation and , when appropriate, develops a plan with the youth and the parents with the goal to prevent placement in detention or foster care. Assessments and interventions are to occur within 48 hours. Interventions and referalls to the community can in clude mental health, drug alcohol, treatment, resources to assist the family, mentoring, Youth Court and other services.			
3. How will the program be family focused? The case manager utilizes family meetings with the youth, to include the overall family needs to assist the youth in meeting their goals. Parents are involved with the plan and are assisted with parenting, financial counseling and other services that may be a need.			
4. Can the program be replicated across multiple locations? Yes			

5. What is the projected number of youth that are served by this STSJP funded program?

35

6. If program is being used as an Alternative to Detention (ATD) and an Alternative to Placement (ATP), how will it serve both populations of youth?

Case management works with Probation to provide assistance to the families, assessing and referring youth to programs and community resources as an alternative to both detention and placement.

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

Livingston County's average length of stay in detention decreased from 54.67 days in 2014 to 18 days in 2015. Through Case Management, although a need for detention was identified by family court, other alternatives were explored and utilized, decreasing the number of days out of home placement.

8. What were the barriers if not met? None

Did the program receive STSJP funds for FY 2015? Yes No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? April 1 2014

2. What was the average length of stay for youth in program or service? 6 months

3. How many youth received services in the program during FY 2015? 33

Program Two -Name	In-Home Family Services	Type of Program	ATD/ATP
Total Program Expenses	\$ 10,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14437		
	14510		
	14487		

2. How will the program reduce the number of youth who are detained or in residential placement?

In home family services will provide individual and family therapy in the home. They will respond to referrals within 48 hours, assisting the caseworker to deescalate crisis situations, providing for immediate counseling in the home with family involvement and continued ongoing treatment as identified by the family.

3. How will the program be family focused?

Family therapy will be provided to meet the family and youth's needs on an ongoing basis. The family therapist is skilled at conducting family meetings and facilitating outcomes that are sustainable.

4. Can the program be replicated across multiple locations?

Yes

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

The outcomes stated include responsible family planning, improved communication between individuals and less truancy. The CAFAS continues to be the mode of evaluation in working with families with zero being the desired goal. Previous services from TRI Group, which provides in home family services were provided to 80% of the families. All cases closed were closed successfully.

6. What were the barriers if not met?

None

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

Family issues were addressed with both families of ATD and ATP issues. There was no diversification.

8. What is the projected number of youth that will be served by this STSJP – funded program? 20

Did the program receive STSJP funds for FY 2015? Yes No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? April 1 ,2015...previously provided by TRI Group

2. What was the average length of stay for youth in program or service? 6 - 9 months

3. How many youth received services in the program during FY 2015? 20

Program Three -Name	Hillside Skillbuilders	Type of Program		ATD/ATP	
Total Program Expenses	\$ 14,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
1. Please indicate specific zip codes that your plan targets:		14437			
		14487			
		14510			
2. How will the program reduce the number of youth who are detained or in residential placement?	Hillside contracted Skillbuilding services provide individual attention to the youth as well as assisting parents with the skills to parent their child. They work with the youth with regards to their specific needs including anger management, social skills, communication and conflict resolutions as well as educational and recreational needs.				

3. How will the program be family focused?

The Skillbuilder includes the family in the plan for the youth and identifies goals with the youth and family that need to be addressed. They also work with the parents, assisting them with parenting skills to help guide them with alternatives for consequences and suggestions for parenting.

4. Can the program be replicated across multiple locations?

Yes

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

The Skillbuilders goals and performance outcomes include less truancy and better school performance. Youth and families worked with the Skillbuilder to minimize out of school issues, school compliance and improved grades. The Skillbuilders work with the schools, teachers and families to ensure attendance and to address underlying issues. The Skillbuilders successfully closed 5 referrals with an overall lower CAFAS score than at entry in to the program. During the fiscal year , Skillbuilders provided services to 100% of the youth.

6. What were the barriers if not met?

None

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

Skillbuilders were utilized with youth as an alternative to detention and placement and worked to ensure that the youth made appropriate choices that would lead them to a more positive result, including exploring the alternatives to them for resources or relocation out of the home.

8. What is the projected number of youth that will be served by this STSJP – funded program? 20

Did the program receive STSJP funds for FY 2015? Yes No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? April 1 2014

2. What was the average length of stay for youth in program or service? 3 - 6 months

3. How many youth received services in the program during FY 2015? 20

NEW YORK STATE
 OFFICE OF CHILDREN AND FAMILY SERVICES
SUPERVISION AND TREATMENT SERVICES
FOR JUVENILE PROGRAM (STSJP)
FISCAL YEAR (FY) 2016 ANNUAL PLAN - ADDENDUM

Program Four-Name	Certified Foster Care Respite	Type of Program	ATD/ATP
Total Program Expenses	\$ 5,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:		14437	
		14487	
		14510	
2. How will the program reduce the number of youth who are detained or in residential placement? Repite allows the youth to be in an alternative setting while not entering fostercare. This allows for the parent and the youth to benefit from time apart while working on a plan for a return home. Youth are given the opportunity to continue their services while residing with a respite home, while the parents continue to make changes that may be needed to allow the return of the youth to their home and environment.			
3. How will the program be family focused? The family is an integral part of the plan for respite. They agree to the respite and sign a contract or agreement of expectation of what needs to occur while the family is separated. Goals of the respite are reviewed with the youth, the family and the foster family who has agreed to care for the youth. Visitation occurs, schooling continues and program service continues for both the child and the parent.			
4. Can the program be replicated across multiple locations? Yes			
5. If the program was used last SFY, were the performance outcomes met and describe the outcomes? The stated outcomes for Respite were that out of home placements would decrease and the youth would remain in their homes with less disruption to the family. Although respite is an out of home alternative, it is a time limited, temporary service to the family, available with an agreed upon goal. Respite has been provided to 3 youth in the previous fiscal year, with positive outcomes for all 3. Ultimately, the service provision goal is to access family members or friends to assist the family with their own respite, but this is not always available to our families who have minimal resources or supports.			
6. What were the barriers if not met? N/A			

7. If program was used as an ATD and an ATP, how was It used to serve both populations of youth?

Respite was provided to families as an alternative to placement, including the following program, Family Resolutions, to reduce the need for outside resources. Prior to detention, the Probation Based caseworker will review alternatives to an out of home placement in detention, including family members and friends and the availability of respite.

8. What is the projected number of youth that will be served by this STSJP – funded program? 4

Did the program receive STSJP funds FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? April 1, 2014

2. What was the average length of stay for youth in program or service? 3 days

3. How many youth received services in the program during FY 2015? 3

Program Five-Name	Family Resolutions	Type of Program	ATD/ATP
Total Program Expenses	\$ \$1,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14437		
	14487		
	14510		

2. How will the program reduce the number of youth who are detained or in residential placement?

Family Resolutions (FRP) connects relatives and community supports known to our families, as a deterrent to out of home placement and detention. The FRP coordinator brings the families and supports together to work on a plan for assistance to the family during their crisis. They conduct family meetings, including case management , ensuring safety of the youth as well as continued service provision. The resource may be utilized as a temporary out of home placement or a resource for recreation and social needs.

3. How will the program be family focused?

The family agrees to work with the Family Resolutions coordinator by identifying other family members, friends or community members who may be a resource to them and their child. The FRP coordinator brings the family and resources together to work on a plan that would be sustainable, minus the intervention of the case manager.

4. Can the program be replicated across multiple locations?

Yes

5. If the program was used last SFY, were the performance outcomes met and describe the outcomes?

Family Resolutions continues to assist the caseworker with locating alternatives to placement for youth brought to the attention of Probaton. There are 5 children currently placed on a JD or PINS petition at this time, an increase of 1 over the fiscal year 2014. There is no change in the expected outcome for placement, although 1 placement is for "diagnostic" purposes, based on a violation of a JD order. The projected outcome for 2014 was to service 12 families, 4 were served.

6. What were the barriers if not met?

N/A

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

Family resolutions can be utilized to serve both the ATD and ATP youth, providing family and community exploration to youth in the home, in the community and in placement.

8. What is the projected number of youth that will be served by this STSJP – funded program? 12

Did the program receive STSJP funds for FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? April 1, 2015

2. What was the average length of stay for youth in program or service? 3 months

3. How many youth received services in the program during FY 2015? 5

Program Six-Name		Type of Program	
Total Program Expenses	\$	Rollover Funded Program	<input type="checkbox"/> Yes <input type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:			
			

2. How will the program reduce the number of youth who are detained or in residential placement?

3. How will the program be family focused?

4. Can the program be replicated across multiple locations?

SECTION THREE – Analysis of Communities

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

Due to the population of youth existing in the Dansville, Livonia and Mt. Morris area, the percentage of youth remanded to detention came from these identified areas. These areas continue to be served by the Probation Based worker in this years plan.

Livingston County has a population of 65,000 including 17 towns and 8 villages. The areas identified above have the greater number of youth and the southern part of the county, Dansville and Nunda, also tend to have less affluence. There is also a fluidity of families between the towns including Dansville and Nunda.

We continue to treat the entire county as a community for the purposes of service delivery.

SECTION FOUR – Disparity

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If no disparities or disproportionalities exist in your system simply state that in the space below.

Livingston County continues to have a very small minority population (92.4% non-Hispanic White, according to the 2010 census data). Currently 1 youth continues to remain in residential care who is biracial (white/african american) and 2 youth served by the Probation Based Preventive worker are biracial.

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

N/A

SECTION FIVE – Strategy

Justification and Overall Strategy – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

This is a continued effort of collaboration and communication with contracted service providers, Probation, DSS and the community. Stakeholders meetings are held to assess the provision of services to the youth of our community. The in home family and individual supports provided by skilled Social workers respond to crisis expeditiously, decreasing the need for further involvement with the courts and detention. Skillbuilding works with the youth not only in the home but in the community and at school to build opportunities for growth in a social and educational capacity. Anger management, coping skills, appropriate behavior, mental health needs, recreation and other daily activities such as hygiene are explored with the youth. Respite and Family Resolutions are also provided to reduce the need for out of home placement or detention.

SECTION SIX – Outcomes

Performance Outcomes – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

Our projected outcome for services include a provision of services and programs to serve 35 to 40 families with a reduction of service time and increased number of youth to receive the benefits of the programs provided. Childrens length of stay in nonsecure and secure detention will decrease with an anticipated # of youth in need of detention to remain at 5 with the average length of stay to remain at 18. Case management provision will continue to remain at 100% of the population referred to the case management preventive program. In Home Family Services will continue to be provided to 80% of the population that are presented to Probation, for a total of 28 to 32 families and youth. Skillbuilding has not only been very beneficial as a child specific service, but as a service for the family to work with the child in meeting their needs. Skillbuilding was provided to 100% of the youth in the previous year and will continue to be provided to new and existing families and youth presented to Probation. Respite was also provided to 10% of the youth in the previous year and the anticipated need for 2016 will remain at 10% , or 3 to 4 youth as needed. After successful closing of the Probation based referrals, there has been zero recidivism within the 2014- 2015 fiscal year.

Other projected positive outcomes for youth who participate in the services and programs:
Youth will have less truancy and have better outcomes in the academic and educational setting. There is currently 1 admission in to care due to failure to attend school. Another youth in care due to educational needs was originally a JD with failure to attend school as a secondary issue. The desired outcome will be 0 youth in care at the end of the 2016 fiscal year.

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:
TRI Group services will no longer be a service available for contraction but individual and family in home service provision will be available through individual contracts, through these same providers monitored by DSS.

SECTION SEVEN– Comments

SECTION EIGHT– Plan Amounts

Instructions:

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

Expenses

1. Program Expenses (from Program Services)	40,000	
2. State Reimbursement (Line 1* 0.62)		24,800

Available Reimbursements

3. STSJP Allocation	\$40,000
4. Detention Allocation	\$162,864
5. JDAI	

Reimbursements for this Plan

6. STSJP Allocation	24,800
7. Detention Allocation being shifted to STSJP (if applicable)	
8. JDAI (if applicable)	
9. FY 2015 Rollover (if applicable)	
10. Total Reimbursements (Lines 6-9)	24,800

State and Local Totals

11. State Share Amount (Line 10)	24,800
12. Local Share Amount (Subtract Line 11 from 10)	15,200

SECTION NINE– Approval

Approval of the Chief Executive Officer

As STSJP Lead for Livingston County Municipality, I certify that the CEO
 Eric R. Gott has reviewed and approved the 2015-2016 plan.

Date: 06 / 26 / 2015 STSJP Lead Imignemi STSJP Lead Lynne Mignemi
 User ID: _____ Printed Name: _____

INSTRUCTIONS:

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan.
- f. Upload completed plan and send it to OCFS via the STSJP email address at ocfs.sm.stsjp@ocfs.ny.gov

Approval of the OCFS STSJP Program Lead

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles
 Program Plan for Livingston County Municipality and 2015-2016 fiscal year.

Date: 8/18/15 User ID: 90a417 Printed Name: Cara Korn

CSK