



Office of Children and Family Services

ANDREW M. CUOMO
Governor

SHEILA J. POOLE
Acting Commissioner

August 25, 2015

Dear Chief Executive Officer,

Thank you for submitting your Jefferson County's Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been **approved**.

Jefferson County is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your municipality will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Jefferson County may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Jefferson County plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to stsjp@ocfs.ny.gov outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amended STSJP plan will also need to be submitted, if Clinton County shifts its detention allocation for STSJP eligible expenses.

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at Daniel.Hulihan@ocfs.ny.gov.

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at stsjp@ocfs.ny.gov and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or Cara.Korn@ocfs.ny.gov and Shawn Chin-Chance at (212) 961-4110 or Shawn.Chin-Chance@ocfs.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Mancini".

Joseph Mancini
Associate Commissioner
DJJOY Office of Community Partnerships

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)
FISCAL YEAR (FY) 2016 ANNUAL PLAN

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 6 / 29 / 2015

Plans should be submitted to: ocfs.sm.stsjp@ocfs.ny.gov

Please ensure that the title **“Supervision and Treatment Services for Juveniles Plan”** and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. **Note:** Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

Shawn.Chin-Chance@ocfs.ny.gov PH. 212-961-4110

Cara.Korn@OCFS.ny.gov PH. 518-408-3999

SECTION ONE- Municipal Information	
NAME OF MUNICIPALITY: Jefferson County	
STSJP LEAD AGENCY: Jefferson County Probation Department	STSJP LEAD PERSON: Dave D. Corey, Probation Director
STSJP LEAD PHONE NUMBER: (315) 785-3068	STSJP LEAD E-MAIL: davidc@co.jefferson.ny.us

SECTION TWO – List of Programs and Services to be Funded			
In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:			
Program One-Name	Resolution Center of Jeff/Lewis: Youth Court	Type of Program	ATD/ATP
Total Program Expenses	\$ 15,000.00	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	All of Jefferson County		
2. How will the program reduce the number of youth who are detained or in residential placement? The Youth engage in Law Related Education Classes, Why Try, and/or Anger Management Classes. The Youth begin to understand how their behavior impacts their own future, family and community. They also learn skills to overcome obstacles in their lives.			
3. How will the program be family focused? N/A			
4. Can the program be replicated across multiple locations? Yes			

5. What is the projected number of youth that are served by this STSJP funded program?

Up to 25

6. If program is being used as an Alternative to Detention (ATD) and an Alternative to Placement (ATP), how will it serve both populations of youth?

All youth can benefit from the classes being offered. All youth, whether first-time contact with the Criminal Justice System or continuing to have contact with the system, can benefit from the educational experience that these classes offer.

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

Those youth that engaged in the program were not rearrested while in the program, were not placed in a residential program and successfully completed a term of Probation. One youth did not complete all the classes he was referred to due to lack of transportation.

8. What were the barriers if not met? The only barriers that usually occur is missed appointments due to transportation issues.

Did the program receive STSJP funds for FY 2015? Yes No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? April 2014

2. What was the average length of stay for youth in program or service? 1-10 days

3. How many youth received services in the program during FY 2015? 5

Program Two -Name	Children's Home of Jefferson County: Wrap Around Case Management Services	Type of Program	ATD/ATP
Total Program Expenses	\$ 133,610.00	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	All of Jefferson County		

2. How will the program reduce the number of youth who are detained or in residential placement?

A Case Manager is assigned to the youth and his/her family. They work with the youth and family in the community, home and school. The Case Manager is able to expedite mental health services, offer respite services in lieu of detention, transportation and/or other services that meet the needs of the youth and family.

3. How will the program be family focused?

The parent(s)/Guardian(s) meet with the Case Manager and with the referred youth to set up goals and an individualized plan to achieve those goals.

4. Can the program be replicated across multiple locations?
 Yes

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?
 Six youth were referred. Five of the youth have been or were successful while in the program and one refused to participate but was not placed as the family relocated out of state to be with their extended family. One of the youths completed the Anger Management Program through the Children's Home but was rearrested less than a month later and was referred back for ongoing Case Management Services until Mental Health Case Management Services could be implemented.

6. What were the barriers if not met?
 In the case that the youth did not cooperate at all or attend any programs, her parent did not return the Case Manager's phone calls, nor would she attend meetings or support any of the program's efforts.

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?
 Case Management Services offer a variety of services and can meet the needs of the family for both long term and for immediate crisis intervention.

8. What is the projected number of youth that will be served by this STSJP – funded program? 10-12

Did the program receive STSJP funds for FY 2015? Yes No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? April 2014

2. What was the average length of stay for youth in program or service? 3-9 months

3. How many youth received services in the program during FY 2015? 6

Program Three -Name	Jefferson County Probation: Enhanced Probation	Type of Program	ATD/ATP
Total Program Expenses	\$ 10,000	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	All of Jefferson County		
2. How will the program reduce the number of youth who are detained or in residential placement? There are several options under this program for the youth to participate in, GPS monitoring and evening and weekend visits. Also, under this program two Notebooks and Aircards were purchased for the Officers to use in the field when working with the higher-risk youths.			

3. How will the program be family focused?

The Officers work with the family to establish curfews, to ensure they appear at Court or any other appointments. This program is used for youth who are sex offenders with the victim still in the home. After-hour home visits are beneficial in monitoring whether or not the safety plan established in the home is being adhered to.

4. Can the program be replicated across multiple locations?

Yes

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

No youths participating in this program were placed in detention, one was released from detention on GPS Monitoring, and no youths were placed in a residential facility. One youth was rearrested while under this program, but we were able to divert a placement.

6. What were the barriers if not met?

N/A

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

GPS Monitoring and additional supervision hours can be used with all youth who are at high risk.

8. What is the projected number of youth that will be served by this STSJP – funded program? Up to 15

Did the program receive STSJP funds for FY 2015? **Yes** **No** **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? April 2014

2. What was the average length of stay for youth in program or service? 1 month up to 6 months

3. How many youth received services in the program during FY 2015? 5

SECTION THREE – Analysis of Communities

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

The communities being served have not changed. All of our programs serve the whole county as many areas are rural and transportation is an issue. The majority of youth placed in detention or residential are predominantly residents of the City of Watertown and this is also the most populated area.

SECTION FOUR – Disparity

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If no disparities or disproportionalities exist in your system simply state that in the space below.

None

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

SECTION FIVE – Strategy

Justification and Overall Strategy – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

Every year, we meet as the lead agency with the programs we fund and Department of Social Services. This year, we have made some changes in the programs that we contract with. Youth Court has broadened the Law Related Education Classes and Why Try Program to include a 10-week Anger Management Class. The Case Management Program is focusing on offering more intensive services for our Sex Offenders. Many of our youths charged with a sex offense reside in the home with the victim. In the past, they were automatically placed in detention until assessments and risk levels were determined. Now, we can work with the additional services and a safety plan put in place immediately and the youth can stay at home if no other resources are available. Many of these youths are also placed on Enhanced Probation with additional contacts.

SECTION SIX – Outcomes

Performance Outcomes – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

Every year, we have anticipated a reduction in detention costs, number of youth detained and number of days in detention, as well as number of youth placed in residential care. Last year, three youth, who were already in the care and custody of our local Office of Family and Youth Services, were moved to a higher level of care due to new charges or behavior issues. We had no new youth placed in a residential facility. The number of youth placed in detention decreased as did the number of days in detention. At this time, our expectation is to continue with no drastic increase in number of youth or detention costs. We have been utilizing community resources for some time and will continue to diligently do so.

Other projected positive outcomes for youth who participate in the services and programs:

Our goal besides reduction of all placement costs and days in detention, is for the youth to learn the necessary skills to continue in school, be able to secure and maintain viable employment and develop appropriate social skills.

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

We have changed the allocation for Youth Court Classes. The Program originally offered four classes. Last year, we added the Why Try Program to the roster. This year, we have added a 10-week Anger Management Class and five additional classes/programs and we will be paying per child per class. This may mean more youth may be able to access the educational classes and participate in classes that may be of more benefit than the original classes being offered. The Wrap Around Case Management Program this year is spending more contact hours with the youth and family than in the past. This is a more intensive program to meet the needs of our sex offender population, especially repeat offenders who are at a very high risk of placement.

SECTION SEVEN- Comments

SECTION EIGHT– Plan Amounts

Instructions:

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

Expenses

1. Program Expenses (from Program Services)	\$158,610.00	
2. State Reimbursement (Line 1 * 0.62)		\$98,338

Available Reimbursements

3. STSJP Allocation	\$40,000
4. Detention Allocation	\$188,036
5. JDAI	N/A

Reimbursements for this Plan

6. STSJP Allocation	\$40,000
7. Detention Allocation being shifted to STSJP (if applicable)	\$58,338
8. JDAI (if applicable)	N/A
9. FY 2015 Rollover (if applicable)	0
10. Total Reimbursements (Lines 6-9)	\$98,338

State and Local Totals

11. State Share Amount (Line 10)	\$98,338
12. Local Share Amount (Subtract Line 11 from 10)	\$60,272

SECTION NINE– Approval

Approval of the Chief Executive Officer

As STSJP Lead for Jefferson County Municipality, I certify that the CEO
 County Administrator Robert F. Hagemann, III has reviewed and approved the 2015-2016 plan.

Date: 6 / 25 / 2015 STSJP Lead Corey 1960 STSJP Lead David D Corey
 User ID: _____ Printed Name: _____

INSTRUCTIONS:

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan.
- f. Upload completed plan and send it to OCFS via the STSJP email address at ocfs.sm.stsjp@ocfs.ny.gov

Approval of the OCFS STSJP Program Lead

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles
 Program Plan for Jefferson Municipality and 2015-2016 fiscal year.

Date: 8/25/20145 User ID: MJ0687 Printed Name: Shawn Chin-Chance