



## Office of Children and Family Services

ANDREW M. CUOMO  
Governor

SHEILA J. POOLE  
Acting Commissioner

August 21, 2015

Dear Chief Executive Officer,

Thank you for submitting your Franklin County's Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been **approved**.

Franklin County is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your municipality will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Franklin County may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Franklin County plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to [stsjp@ocfs.ny.gov](mailto:stsjp@ocfs.ny.gov) outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amended STSJP plan will also need to be submitted, if Franklin County shifts its detention allocation for STSJP eligible expenses.

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at [Daniel.Hulihan@ocfs.ny.gov](mailto:Daniel.Hulihan@ocfs.ny.gov).

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at [stsjp@ocfs.ny.gov](mailto:stsjp@ocfs.ny.gov) and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or [Cara.Korn@ocfs.ny.gov](mailto:Cara.Korn@ocfs.ny.gov) and Shawn Chin-Chance at (212) 961-4110 or [Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Mancini".

Joseph Mancini  
Associate Commissioner  
DJOY Office of Community Partnerships

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)  
FISCAL YEAR (FY) 2016 ANNUAL PLAN**

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 06 / 29 / 2015

Plans should be submitted to: [ocfs.sm.stsjp@ocfs.ny.gov](mailto:ocfs.sm.stsjp@ocfs.ny.gov)

Please ensure that the title **“Supervision and Treatment Services for Juveniles Plan”** and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. Note: Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

[Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov) PH. 212-961-4110

[Cara.Korn@OCFS.ny.gov](mailto:Cara.Korn@OCFS.ny.gov) PH. 518-408-3999

SECTION ONE- Municipal Information	
NAME OF MUNICIPALITY: Franklin County	
STSJP LEAD AGENCY: Franklin County Dept. of Social Services	STSJP LEAD PERSON: Lisa R. Griffin
STSJP LEAD PHONE NUMBER: (518)481-1615	STSJP LEAD E-MAIL: 16a341@dfa.state.ny.us

SECTION TWO – List of Programs and Services to be Funded
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In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:

Program One-Name	Youth Advocate Program	Type of Program	ATD
<b>Total Program Expenses</b>	\$ \$55,645	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	All of Franklin County with the exception of the St. Regis Mohawk Tribe		

2. How will the program reduce the number of youth who are detained or in residential placement?  
Upon receiving a referral YAP staff will meet with the youth and family that same day either at the detention facility, at court or the Probation Department. From this meeting YAP staff will begin to schedule services to begin immediately and develop service plans to address the needs of the youth.

Service plans for this population will include personal crisis and safety plans for each youth, as well as community safety plans that will be developed within 24 hours of services beginning. The plans can be adapted and changed as services progress, but initial plans will be essential to keeping the youth home and safe. A community supervision plan will be created within 48 hours of services beginning to ensure the youth is supervised and does not receive any further arrests or violations.

Within the first week of services, a restorative justice plan will be created for the youth that will match the offense. Restorative Justice is an increasingly common alternative for juveniles who commit crimes. Studies have shown that youth who participate in restorative justice activities are significantly less likely to recidivate. These same studies have also shown that victims are often more satisfied with the restorative justice approach than with typical courtroom adjudication and a restorative justice activity will measure success differently than a punitive action. The restorative justice approach measures how much harm is repaired or prevented instead of how much punishment is inflicted. The development of safety plans for the individual, family and the community is the highest priority (completed within twenty four hours of beginning services). Safety concerns are identified for the home, school and community in each case and provisions are made to prevent, or at a minimum safely manage each situation

without re-arrest. The restorative justice plan will be created within a week of services beginning to ensure the youth is making amends with the victim and the community. The Individualized Services Plan will be created within two weeks of services beginning. All members of the Child and Family Team will receive copies of these plans and wherever possible, informal community, family and school resources are drawn upon to safely manage and de-escalate crises. The rationale is that these resources will remain consistent and involved with families long after formal YAP services end.

### 3. How will the program be family focused?

Parents and guardians are treated as equal partners in all aspects of service planning. YAP staff follows a non-judgmental, non-blaming approach in working with families. Staff/consumer relationships are built on mutual respect and trust.

A Child and Family Team Meeting will be held within the first two weeks of services to develop the Individualized Service Plan (ISP) which will incorporate all elements mentioned above. The plan will be presented to the Probation Department and Family Court as an alternative disposition option.

By providing this level of service it is expected that the youth will make all court appointments, any other appointments and will remain arrest free.

YAP staff will work with the parents/guardians to set up any mental health and/or counseling appointments that are needed within the first week of beginning services and any substance abuse treatment that may be deemed necessary by the family and service providers. Securing appointments for these services within the first week will be important to ensure the youth is receiving the treatment necessary and recommended as quickly as possible.

After initial services are orchestrated during the first two weeks following the referral, YAP staff will hold Child and Family Team Meetings on a monthly basis to address accomplishments, concerns, additions and deletions to any plan created (crisis, safety, supervision, restorative justice) and to update all parties to progress, concerns and needs. YAP staff will provide monthly updates to probation and courts unless the request is made for more frequent updates.

### 4. Can the program be replicated across multiple locations?

This program does have the capability of and currently is being replicated across multiple locations.

5. What is the projected number of youth that are served by this STSJP funded program?

6-8

6. If program is being used as an Alternative to Detention (ATD) and an Alternative to Placement (ATP), how will it serve both populations of youth?

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

The program did achieve the projected reductions in detention with the youth that the Program served, as only one youth was placed in detention from this program.

8. What were the barriers if not met?

**Did the program receive STSJP funds for FY 2015?**  Yes  No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? July 1, 2014

2. What was the average length of stay for youth in program or service? 6-8 months

3. How many youth received services in the program during FY 2015? 10-12

<b>Program Two -Name</b>	Franklin County Probation- Electronic Home Monitoring System	<b>Type of Program</b>	ATD
<b>Total Program Expenses</b>	\$ 8,065	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:		All of Franklin County with the exception of the St. Regis Mohawk Tribe	
[REDACTED]			
2. How will the program reduce the number of youth who are detained or in residential placement?		The EHM System will allow youth to remain in their home and/or in the their community while awaiting their Court appearance. The EHM System can also be used with a youth that has been placed in a local respite/ foster home placement in order to assist in ensuring the youth's supervision while avoiding out of area residential placement. Upon aftercare release from OCFS Placement, the EHM System can be used to monitor their compliance with their conditions of release.	
3. How will the program be family focused?		Franklin County Probation and Franklin County DSS work closely with the parents of our youth in planning for services and treatment of our local youth. The EHM system will allow youth to remain in their home and community while awaiting their court appearance. It will allow for uninterrupted education, therapy(individual and family) and other services which are in place to support both the youth and family system's success.	

4. Can the program be replicated across multiple locations?

The Electronic Home Monitoring (EHM) Program can be and is replicated across multiple sites in Franklin County.

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

The EHM System was used during the last STSJP funded year and was successful. The EHM System was used for 3 youth and out of that number, 1 was placed into detention or in residential placement.

6. What were the barriers if not met?

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

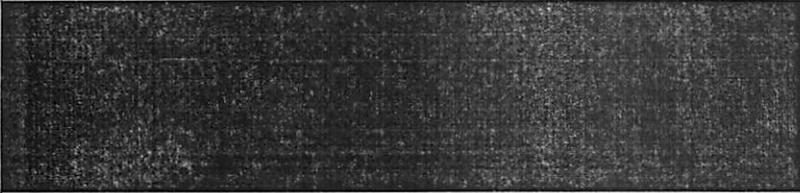
8. What is the projected number of youth that will be served by this STSJP – funded program? 4-6

Did the program receive STSJP funds for FY 2015?  Yes  No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? July 2014

2. What was the average length of stay for youth in program or service? 6-8 months

3. How many youth received services in the program during FY 2015? 3

<b>Program Three -Name</b>	Franklin County Probation- MEDTOX Rapid Drugs of Abuse Testing System	<b>Type of Program</b>	<b>ATP</b>
<b>Total Program Expenses</b>	\$ 806	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:		All of Franklin County with the exception of the St. Regis Mohawk Tribe	
			
2. How will the program reduce the number of youth who are detained or in residential placement?			
With an improved and more immediate idea of a youth's substance use, plans can be expedited for youth to address their needs and immediate assistance can be provided to the families. Foster Care placements and placements in Residential Treatment Centers were reduced in that youth were admitted into out-patient and/or in-patient substance abuse treatment for the duration of time necessary for success in treatment and then returned home which has shown substantially better recidivism outcomes.			

**3. How will the program be family focused?**

Franklin County Probation and Franklin County DSS work closely with the parents of our youth in planning for services and treatment of our local youth. The Rapid Drug Screening capability will assist the family and service providers to assess and plan for the youth's underlying conditions which will increase the efficacy of treatment planning for the youth which could reduce out of home placement or shorten the length to allow for appropriate treatment of the condition in lieu of reacting to the behavior. Remaining in the community will allow for uninterrupted education, therapy(individual and family) and other services which are in place to support both the youth and family system's success.

**4. Can the program be replicated across multiple locations?**

The use of the Rapid Drug Screening capability can be and is replicated across multiple sites in Franklin County.

**5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?**

This program was used during the last STSJP funded year and was successful. Foster Care placements and placements in Residential Treatment Centers were reduced in that youth were admitted into out-patient and/or in-patient substance abuse treatment for the duration of time necessary for success in treatment and then returned home which has shown substantially better recidivism outcomes.

**6. What were the barriers if not met?****7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?**

**8. What is the projected number of youth that will be served by this STSJP – funded program?** 50-60

**Did the program receive STSJP funds for FY 2015?**  Yes  No **If Yes, answer the questions below:**

**1. When did the program start using FY 2015 STSJP Funds?** July 2014

**2. What was the average length of stay for youth in program or service?** 6-8 months

**3. How many youth received services in the program during FY 2015?** 41

**SECTION THREE – Analysis of Communities**

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

The greatest number of youth that are adjudicated juvenile delinquents, juvenile offenders and persons in need of supervision and remanded to detention or residentially placed are from Malone, NY which is the county seat. This community has been served in previous years' approved plan and will continue to be the focus community for this year's plan as well.

**SECTION FOUR – Disparity**

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If no disparities or disproportionalities exist in your system simply state that in the space below.

No racial or ethnic disparities currently exist in the Franklin County System.

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

**SECTION FIVE – Strategy**

**Justification and Overall Strategy** – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

The YAP Detention Alternative Program provides a safe, community-based, family focused program tailored to the unique needs and strengths of every referred young person and their family so they can live in their home community, attend school or work, appear at all scheduled court proceedings, and remain arrest free. While all aspects of this program are important, YAP will have an initial intense focus on the first 30 days with the youth to ensure youth remain arrest free, have zero violations or re-arrests and that all youth return to their future court appointments eliminating the need for placement services outside their home. After the initial 30 days YAP will continue to build on plans initially created and expand the wrap around service goals for the youth/family to increase their community integration and family functioning.

Youth Advocate Programs, Inc. (YAP) is a 501(c)3 agency founded in 1975 in Harrisburg, Pennsylvania by Tom Jeffers. Since that time YAP has expanded to operate more than 130 programs in 18 states, including programs in 25 major metropolitan areas such as Washington D.C., Philadelphia, Newark, Chicago, Mobile, Baltimore, Atlantic City, Las Vegas, Dallas, and Ft. Worth. YAP employs approximately 2,400 staff serving 12,000 youth, adults and families annually.

For over 35 years Youth Advocate Programs has been a nationally recognized leader in the restorative justice field providing services to the most “hard to serve” youth, including those least likely to be accepted by other agencies. YAP traditionally serves both “high-risk and “high need” populations in multiple systems. While YAP began by serving the juvenile justice population, the agency has expanded to serve youth, adults and families in the child welfare, mental/behavioral health, developmental disability, adult justice, school, drug and alcohol and other public systems.

Advocate programs operate on the premise that even the most troubled youth and families have strengths and capabilities that can and must be fostered in order to achieve success. The driving force behind the program is assisting families to develop their capabilities so they can function positively in their homes and communities.

YAP incorporates elements of the wraparound model of service planning and implementation. These services include a mix of individualized in-home and community based interventions developed around each family's unique circumstances. Services include traditional intervention such as counseling and case management as well as non-traditional services such as mentoring, job coaching, and recreational and free time management.

Empowerment of individuals, families and communities is central to the wraparound approach. The wraparound intervention shifts power from agencies to families and communities. While wraparound intervention addresses immediate needs, it also acts as a catalyst in creating permanency, independence and self-sufficiency.

Franklin County Probation and Franklin County DSS work collaboratively with one another to ensure best practice and establish a cooperative plan for services and supports for the youth and families in our jurisdiction. The EHM system will allow youth to remain in their home and community while awaiting their court appearance. It will allow for uninterrupted education, therapy(individual and family) and other services which are in place to support both the youth and family system's success( ie: the aforementioned YAP services). The Rapid Drug Screening capability will assist the family and service providers to assess and plan for the youth's underlying conditions which will increase the efficacy of treatment planning for the youth which could reduce out of home placement or shorten the length of stay to allow for appropriate treatment of the condition in lieu of reacting to the symptomatic behavior.

Two different meetings are held monthly that bring community partners to the table to discuss youth that are involved with multiple

systems.

A. DSS Service Provider Meeting: wherein representatives from the LCDSS, Probation Dept, North Star Behavioral Health Services, Youth Advocate Programs, Chemical Dependency, discuss service involved youth and their progress. Decisions and discussions are had regarding service provision and participation in those services, issues that could affect a youth's placement, duration of services, court involvement.

B. Alternatives To Placement Meeting: wherein representatives from the LCDSS, Probation, Mental Health, Chemical Dependency, Youth Advocate Program, Family Advocacy, School/CSE Personnel, and any other service provider involved with a family, with written permission from family, discuss youth at HIGH risk of out of home placement and brainstorm ideas to reduce and eliminate the need for out of home placement(s). Action plans are created and implemented to ensure all services are exhausted prior to a youth being placed outside of their home or community.

## **SECTION SIX – Outcomes**

**Performance Outcomes** – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

The expected Outcomes of the Detention Alternatives Program are:

- 85% will be successful in remaining intact with no out of home placements.
- 80% will demonstrate a positive outcome as defined by YAP's Outcome Measurement Survey.
- 80% will be successful in avoiding further legal involvement leading to adjudication.

Other projected positive outcomes for youth who participate in the services and programs:

- 100 % will have a community service or restorative justice project completed during services.
- 100 % will make all court appearances as scheduled

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

There is no change in allocations or practices planned for the upcoming funding year. The utilization of Franklin County's former STSJP Funds has proven to be successful and worth the amounts allocated to each program.

### **SECTION SEVEN– Comments**

Although it has been assessed that the Franklin County service and program in our 2014/2015 STSJP Plan has achieved the projected reduction in placement numbers, with closer look at the detention placements a trend seems to stand out. Out of Franklin County's three youth placed in secure detention in 2014, two of them had been previously placed in an OMH Residential Treatment Facility by way of approval of a PACC Referral and had been unsuccessfully discharged from such due to their criminal behavior in that setting. This seems to be a barrier for our county in that our most mentally ill children are the youth being detained in secure detention due to their inability to control their impulses and behavior in this controlled setting.

The second trend that Franklin County has seen is the number of females entering detention. Although the numbers of females on Probation and receiving services are lower than the number of males, overall, they represent a higher number in detention placement data. A more thorough examination of that data is planned with community partners this upcoming year and more specific focus will be placed on females at risk of out of home placement. Trauma Focused/ Trauma sensitive training and service provision is at the center of this practice as both females from Franklin County that were remanded to detention have a significant trauma history with very few family resources available to them.

**SECTION EIGHT– Plan Amounts**

**Instructions:**

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

**Expenses:**

1. Program Expenses (from Program Services)	64,516	
2. State Reimbursement (Line 1* 0.62)		40,000

**Available Reimbursements**

3. STSJP Allocation	40,000
4. Detention Allocation	56,624
5. JDAI	0

**Reimbursements for this Plan**

6. STSJP Allocation	40,000
7. Detention Allocation being shifted to STSJP (if applicable)	0
8. JDAI (if applicable)	0
9. FY 2015 Rollover (if applicable)	0
10. Total Reimbursements (Lines 6-9)	40,000

**State and Local Totals**

11. State Share Amount (Line 10)	40,000
12. Local Share Amount (Subtract Line 11 from 10)	24,516

**SECTION NINE– Approval**

**Approval of the Chief Executive Officer**

As STSJP Lead for Franklin County Municipality, I certify that the CEO  
 Donna Kissane has reviewed and approved the 2015-2016 plan.

Date: 06 / 25 / 2015 STSJP Lead 16a341 STSJP Lead Lisa R. Griffin  
 User ID: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**INSTRUCTIONS:**

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan.
- f. Upload completed plan and send it to OCFS via the STSJP email address at [ocfs.sm.stsjp@ocfs.ny.gov](mailto:ocfs.sm.stsjp@ocfs.ny.gov)

**Approval of the OCFS STSJP Program Lead**

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles  
 Program Plan for Franklin Municipality and 2015-2016 fiscal year.

Date: 8/17/15 User ID: 70A4A7 Printed Name: Cara Korn