



Office of Children and Family Services

ANDREW M. CUOMO
Governor

SHEILA J. POOLE
Acting Commissioner

August 7, 2015

Dear Chief Executive Officer,

Thank you for submitting Essex Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been **approved**.

Essex is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your Essex will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Essex may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Essex plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to stsjp@ocfs.ny.gov outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amend STSJP plan will also need to be submitted, if (Essex) shifts its detention allocation for STSJP eligible expenses

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at Daniel.Hulihan@ocfs.ny.gov.

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at stsjp@ocfs.ny.gov and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or Cara.Korn@ocfs.ny.gov and Shawn Chin-Chance at (212) 961-4110 or Shawn.Chin-Chance@ocfs.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Mancini".

Joseph Mancini
Associate Commissioner
DJJOY Office of Community Partnerships

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)
FISCAL YEAR (FY) 2016 ANNUAL PLAN**

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 06 / 29 / 2015

Plans should be submitted to: ocfs.sm.stsjp@ocfs.ny.gov

Please ensure that the title "Supervision and Treatment Services for Juveniles Plan" and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. Note: Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

Shawn.Chin-Chance@ocfs.ny.gov PH. 212-961-4110

Cara.Korn@OCFS.ny.gov PH. 518-408-3999

SECTION ONE- Municipal Information	
NAME OF MUNICIPALITY: ESSEX COUNTY	
STSJP LEAD AGENCY: ESSEX COUNTY PROBATION DEPARTMENT	STSJP LEAD PERSON: JULIANN T. BEATTY
STSJP LEAD PHONE NUMBER: 518-873-3658	STSJP LEAD E-MAIL: jbeatty@co.essex.ny.us

SECTION TWO – List of Programs and Services to be Funded

In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:

Program One-Name	Essex County Probation Department	Type of Program	ATP
Total Program Expenses	\$ \$64,516.13	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	County Wide		

2. How will the program reduce the number of youth who are detained or in residential placement?
The provision of "enhanced supervision" will reduce the number of youth who are sent to residential placement. Meeting with youth at school will allow for interactions with school officials and the ability to participate in meetings between the youth and school officials regarding behavior issues. Meeting with youth at home will allow the Probation Officer to view the youth's environment to determine what may or may not be lacking and what could be contributing factors to behaviors; participate with and interact with a youth and parent on a regular basis for case planning, etc. Electronic Monitoring will be utilized as a sanction; random urine drug testing will be provided by PO's to assist in ensuring abstinence and making treatment referrals in suitable cases. The Probation Officer will have weekly or more frequent contact with service providers, school officials, and parents regarding youth. Facilitation of social skills and cognitive behavior groups as well as participation in Kripalu Yoga are services that can be implemented by the Probation Officers working with the youth, individually or in groups and are designed to address the behaviors of the types of youth who are generally the ones residentially placed. Youth will acquire a greater sense of responsibility for their actions, demonstrate better judgement and decision making skills, school attendance will improve, youth will exhibit more appropriate behavior at home, in the community, and at school, and will be exposed to positive role models and leisure time activities, and face graduated sanctions.

3. How will the program be family focused?
Seeing youth at home with parents allows for greater interaction for the family with the Probation Officer. It provides a child-family team of which the Probation Officer is a part.

4. Can the program be replicated across multiple locations?
With the exception of Yoga that will only be offered in certain communities, all other services can be replicated in every community in Essex County.

5. What is the projected number of youth that are served by this STSJP funded program?
 No projected number. All eligible youth, including PINS Diversion, JD Diversion, and PINS and JD Probation supervision cases will be served.

6. If program is being used as an Alternative to Detention (ATD) and an Alternative to Placement (ATP), how will it serve both populations of youth?
 N/A Only used as an ATP.

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.
 No low risk youth were sent to detention. The only 2014 detention case was a Juvenile Offender already in a residential placement, who was charged with committing an arson at that residential program. Essex County only had one (1) residential placement in May, 2014 and that youth was an adjudicated "high risk" PINS who had been placed in DSS custody previously as a JD in 2012.

8. What were the barriers if not met? N/A

Did the program receive STSJP funds for FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? 04/01/2014

2. What was the average length of stay for youth in program or service? 133

3. How many youth received services in the program during FY 2015? 24

Program Two -Name		Type of Program	
Total Program Expenses	\$	Rollover Funded Program	<input type="checkbox"/> Yes <input type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:			
2. How will the program reduce the number of youth who are detained or in residential placement?			
3. How will the program be family focused?			

4. Can the program be replicated across multiple locations?

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

6. What were the barriers if not met?

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

8. What is the projected number of youth that will be served by this STSJP – funded program? _____

Did the program receive STSJP funds for FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? _____

2. What was the average length of stay for youth in program or service? _____

3. How many youth received services in the program during FY 2015? _____

Program Three -Name			Type of Program	
Total Program Expenses	\$	Rollover Funded Program	<input type="checkbox"/> Yes	<input type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:				
2. How will the program reduce the number of youth who are detained or in residential placement?				

3. How will the program be family focused?

4. Can the program be replicated across multiple locations?

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

6. What were the barriers if not met?

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

8. What is the projected number of youth that will be served by this STSJP – funded program? _____

Did the program receive STSJP funds for FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? _____

2. What was the average length of stay for youth in program or service? _____

3. How many youth received services in the program during FY 2015? _____

SECTION THREE – Analysis of Communities

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

Due to the large geographic size of Essex County, 1907 square miles (150% the size of Rhode Island and 98% the size of Delaware), a population of 39,370 (2010 Census), that is very rural with no population center, youth at risk of detention or residential placement may originate from any of the eighteen towns or thirteen school districts within the County. Historical data does not indicate that there is any particular town or school district from which a significant number of youth requiring detention hail from. Without a population center like most counties experience, Essex County must be prepared to make resources and services available to youth from border to border. 2012-2015 data does note that the majority of the youths in residential placement were from the larger school districts serving Essex County youth.

SECTION FOUR – Disparity

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If no disparities or disproportionalities exist in your system simply state that in the space below.

There are no disparities or disproportionalities in our system.

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

SECTION FIVE – Strategy

Justification and Overall Strategy – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

Collaborative partners include Essex County DSS, Essex County Mental Health, various school partners, Youth Advocate Program, ICM/HCBS Waiver program. The enhanced supervision as well as frequent provider contacts, team meetings, sanctions, drug testing, and group facilitation are devised to provide a child and family team approach with better communication between all partners working with the youth. Probation Officers meeting with the youth and family at home as well as the youth and officials at school can also enhance relationships between youths and authority figures and provide the supervising Probation Officer with greater information regarding the youth, his/her particular needs and problems and allow for greater problem solving with all involved.

SECTION SIX – Outcomes

Performance Outcomes – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

There will be no detention of any youth at low risk for failing to appear in Court or youth who do not pose a safety risk to the community. There will be no residential placements for youth scoring low to moderate risk as measured by YASI.

Other projected positive outcomes for youth who participate in the services and programs:

Other projected positive outcomes for youth who participate in the services and programs: Youth will demonstrate better judgement and improved decision making skills, their attendance, grades, and behavior will improve at school, they will exhibit more appropriate behaviors overall, and they will acquire improved social skills and coping mechanisms.

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

No changes

SECTION SEVEN– Comments

SECTION EIGHT- Plan Amounts

Instructions:

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

Expenses

1. Program Expenses (from Program Services)	\$64,516.13	
2. State Reimbursement (Line 1* 0.62)		\$40,000.00

Available Reimbursements

3. STSJP Allocation	\$40,000.00
4. Detention Allocation	\$17,240.00
5. JDAI	-

Reimbursements for this Plan

6. STSJP Allocation	\$40,000.00
7. Detention Allocation being shifted to STSJP (if applicable)	\$0
8. JDAI (if applicable)	-
9. FY 2015 Rollover (if applicable)	\$0
10. Total Reimbursements (Lines 6-9)	\$40,000.00

State and Local Totals

11. State Share Amount (Line 10)	\$40,000.00
12. Local Share Amount (Subtract Line 11 from 10)	\$24,516.13

SECTION NINE- Approval

Approval of the Chief Executive Officer

As STSJP Lead for Essex County Municipality, I certify that the CEO Daniel Palmer has reviewed and approved the 2015-2016 plan.

Date: 06 / 29 / 2015 STSJP Lead Juliann T. Beatty
 User ID: _____ Printed Name: _____

INSTRUCTIONS:

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan.
- f. Upload completed plan and send it to OCFS via the STSJP email address at ocfs.sm.stsjp@ocfs.ny.gov

Approval of the OCFS STSJP Program Lead

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles Program Plan for Essex Municipality and 2015-2016 fiscal year.

Date: 8/7/15 User ID: MJ0687 Printed Name: Shawn Chin-Chance 