



## Office of Children and Family Services

ANDREW M. CUOMO  
Governor

SHEILA J. POOLE  
Acting Commissioner

August 25, 2015

Dear Chief Executive Officer,

Thank you for submitting your Clinton County's Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been **approved**.

Clinton County is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your municipality will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Clinton County may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Clinton County plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to [stsjp@ocfs.ny.gov](mailto:stsjp@ocfs.ny.gov) outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amended STSJP plan will also need to be submitted, if Clinton County shifts its detention allocation for STSJP eligible expenses.

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at [Daniel.Hulihan@ocfs.ny.gov](mailto:Daniel.Hulihan@ocfs.ny.gov).

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at [stsjp@ocfs.ny.gov](mailto:stsjp@ocfs.ny.gov) and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or [Cara.Korn@ocfs.ny.gov](mailto:Cara.Korn@ocfs.ny.gov) and Shawn Chin-Chance at (212) 961-4110 or [Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Mancini".

Joseph Mancini  
Associate Commissioner  
DJJOY Office of Community Partnerships

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)  
FISCAL YEAR (FY) 2016 ANNUAL PLAN**

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 06 / 29 / 2015

Plans should be submitted to: [ocfs.sm.stsjp@ocfs.ny.gov](mailto:ocfs.sm.stsjp@ocfs.ny.gov)

Please ensure that the title **“Supervision and Treatment Services for Juveniles Plan”** and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. **Note:** Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

[Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov) PH. 212-961-4110

[Cara.Korn@OCFS.ny.gov](mailto:Cara.Korn@OCFS.ny.gov) PH. 518-408-3999

<b>SECTION ONE- Municipal Information</b>	
NAME OF MUNICIPALITY: Clinton County	
STSJP LEAD AGENCY: Clinton County Department of Social Services	STSJP LEAD PERSON: John Redden, Commissioner of Social Services
STSJP LEAD PHONE NUMBER: 518-565-3300	STSJP LEAD E-MAIL: <a href="mailto:John.Redden@clintoncountygov.com">John.Redden@clintoncountygov.com</a>

**SECTION TWO – List of Programs and Services to be Funded**

In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:

Program One-Name	Youth Advocate Program/DAP	Type of Program	ATD
<b>Total Program Expenses</b>	<b>\$ 64516</b>	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	12901,12903	12910,12911	
	12912,12918	12919,12921	
	12919,12933	12934,12935	
	12958,12959	12962,12978	
	12979,12981	12992,12993	

2. How will the program reduce the number of youth who are detained or in residential placement?  
 YAP services will be initiated starting on the date of receipt of the referral with the YAP/DAP program representative meeting with the youth and their family, whether at home, court or in a detention facility. At that time services and a plan of supervision will be initiated immediately to insure no further arrests or violations. The plan will be developed to meet both the needs of the youth and their family. Plans will be developed for both ongoing and crisis situations. Within one week of program initiation a restorative justice plan will be developed to allow the youth to begin the process of taking actions to repair past harms to individuals and the community and to develop strategies to prevent future incidents from occurring. Plans will be shared and implemented with sufficient home, school and community resources to insure consistency. Plan will be updated as needed and sustainable upon discharge.

3. How will the program be family focused?  
 Family members will be an integral part of the process in both developing and implementing the plan. The family and youth will be expected to jointly identify appropriate and reliable resources to assist in the ongoing implementation of the plan as well as others who might have a vested interest in the youth's success in avoiding further interactions with the juvenile justice system. During the plan development family members will receive the supports and education necessary to successfully implement the service plan.

4. Can the program be replicated across multiple locations?

Yes, YAP/DAP is currently using similar strategies to work with youth and their families in other counties.

5. What is the projected number of youth that are served by this STSJP funded program?

This year with the addition of the county contribution of 38% which will increase the overall expenditure by \$24,800 will allow the program to increase the number of youth served from last years projected number of 12 individuals to 20.

6. If program is being used as an ATD and an ATP, how will it serve both populations of youth?

N/A

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

Due to Clinton County not beginning their ATD program until October of 2014 the actual number of youth and their families services was below the projection of 12 youth having serviced a total of 10 youth/families. However, the outcomes for those serviced did meet the projected outcomes. Of the 10 individuals serviced 100% did not enter into a detention program. One of the youth did however have an out of home placement through the PINS process. Additionally, 90% of the individuals had positive outcomes as defined by YAP/DAP'S Outcome Measurement Survey and 80% avoided any further legal intervention. While not a stated goal on last years proposal and additonal positve outcome was 90% of the youth were attending school regularly at the time of the discharge from the YAP/DAP program.

8. What were the barriers if not met?

Did the program receive STSJP funds for FY 2015?  Yes  No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? October 2014

2. What was the average length of stay for youth in program or service? 60 days

3. How many youth received services in the program during FY 2015? 10

Program Two -Name	Type of Program	
Total Program Expenses	\$	Rollover Funded Program <input type="checkbox"/> Yes <input type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:		
[REDACTED]		
2. How will the program reduce the number of youth who are detained or in residential placement?		
3. How will the program be family focused?		

4. Can the program be replicated across multiple locations?

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

6. What were the barriers if not met?

7. If program was used as an ATD and an ATP, how was It used to serve both populations of youth?

8. What is the projected number of youth that will be served by this STSJP – funded program? \_\_\_\_\_

**Did the program receive STSJP funds for FY 2015?**  Yes  No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? \_\_\_\_\_

2. What was the average length of stay for youth in program or service? \_\_\_\_\_

3. How many youth received services in the program during FY 2015? \_\_\_\_\_

Program Three -Name	Type of Program	
<b>Total Program Expenses</b>	\$	<b>Rollover Funded Program</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:		

2. How will the program reduce the number of youth who are detained or in residential placement?

3. How will the program be family focused?

4. Can the program be replicated across multiple locations?

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

6. What were the barriers if not met?

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

8. What is the projected number of youth that will be served by this STSJP – funded program? \_\_\_\_\_

Did the program receive STSJP funds for FY 2015?  Yes  No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? \_\_\_\_\_

2. What was the average length of stay for youth in program or service? \_\_\_\_\_

3. How many youth received services in the program during FY 2015? \_\_\_\_\_

NEW YORK STATE  
 OFFICE OF CHILDREN AND FAMILY SERVICES  
**SUPERVISION AND TREATMENT SERVICES**  
**FOR JUVENILE PROGRAM (STSJP)**  
**FISCAL YEAR (FY) 2016 ANNUAL PLAN - ADDENDUM**

<b>Program Four-Name</b>	Youth Advocate Program/DAP	<b>Type of Program</b>	<b>ATD</b>
<b>Total Program Expenses</b>	\$ 64516	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	12901,12903	12910,12911	
	12912,12918	12919,12921	
	12919,12933	12934,12935	
	12958,12959	12962,12978	
	12979,12981	12992,12993	

2. How will the program reduce the number of youth who are detained or in residential placement?

Upon receiving a referral YAP staff will meet with the youth and family that same day either at the detention facility, at court or the Probation Department. From this meeting YAP staff will begin to schedule services to begin immediately and develop service plans to address the needs of the youth and family.

Service plans for this population will include personal crisis and safety plans for each youth, as well as community safety plans that will be developed within 24 hours of services beginning. The plans can be adapted and changed as services progress, but initial plans will be essential to deeping the youth home and safe. A community supervision plan will be created within 48 hours of services beginning to ensure the youth is supervised and does not receive any further arrests or violations.

Winthin the first week of services, a restorative justice plan will be created for the youth that will match the offense. Restorative justice is an increasingly common alternative for juveniles who commit crimes. Studies have shown that youth who participate in restorative justiceactivities are significantly less lively to recidivate. These same studies have also shown that victims are often more satisfied with the restorative justice approach than with typical courtroom adjudication and a restorative justice activity will measure success differently than a punitive action. The restorative justice approach measures how much harm is repaired or prevented instead of how much punishment is inflicted.

The development of safety plans for the individual, family and the community is the highest priority (completed within twenty four hours of beginning services). Safety concerns are identified for the home, school and community in each case and provisions are made to prevent, or at a minimum safely manage each situation without re-arrest. The restoraative justice plan will be created within a week of services beginning to ensure the youth is making amends with the victim and the community. The individualized Services Plan will be created within two weeks of services beginning. All members of the Child and Family team will receive copies of these plans and wherever possible, informal community, family and school resources are drawn upon to safely manage and de-escalate crises. The rational is that these resources will remain consistent and invovled with families long after formal YAP services end.

3. How will the program be family focused?

Parents and guardians are treated as equal partners in all aspects of service planning. YAP staff follows a non-judgmental, non-blaming approach in working with families. Staff/consumer relationships are built on mutual respect and trust.

A Child and Family Team Meeting will be held within the first two weeks of services to develop the Individualized Service Plan (ISP) which will incorporate all elements mentioned above. The plan will be presented to the Probation Department and Family Court as an alternative disposition option.

By providing this level of service it is expected that the youth will make all court appointments, any other appointments and will remain arrest free.

YAP staff will work with the parents/guardians to set up any mental health and/or counseling appointments that are needed within the first week of beginning services and any substance abuse treatment that may be deemed necessary by the family and service providers. Securing appointments for these services within the first week will be important to

ensure the youth is receiving the treatment necessary and recommended as quickly as possible.

After initial services are orchestrated during the first two weeks following the referral, YAP staff will hold Child and Family Team Meetings on a monthly basis to address accomplishments, concerns, additions and deletions to any plan created (crisis, safety, supervision, restorative justice) and to update all parties to progress, concerns and needs.

YAP staff will provide monthly updates to probation and courts unless the request is made for more frequent updates.

**4. Can the program be replicated across multiple locations?**

The YAP Detention Alternative Program provides a safe, community-based, family focused program tailored to the unique needs and strengths of every referred young person and their family so they can live in their home community, attend school or work, appear at all scheduled court proceedings, and remain arrest free. While all aspects of this program are important, YAP will have an initial intense focus on the first 30 days with the youth to ensure youth remain arrest free, have zero violations or re-arrests and that all youth return to their future court appointments eliminating the need for placement services outside their home. After the initial 30 days YAP will continue to build on plans initially created and expand the wrap around service goals for the youth/family to increase their community integration and family functioning.

Youth Advocate Programs, Inc. (YAP) is a 501(c)3 agency founded in 1975 in Harrisburg, Pennsylvania by Tom Jeffers. Since that time YAP has expanded to operate more than 130 programs in 18 states, including programs in 25 major metropolitan areas such as Washington D.C., Philadelphia, Newark, Chicago, Mobile, Baltimore, Atlantic City, Las Vegas, Dallas, and Ft. Worth. YAP employs approximately 2,400 staff serving 12,000 youth, adults and families annually.

For over 35 years Youth Advocate Programs has been a nationally recognized leader in the restorative justice field providing services to the most "hard to serve" youth, including those least likely to be accepted by other agencies. YAP traditionally serves both "high-risk and "high need" populations in multiple systems. While YAP began by serving the juvenile justice population, the agency has expanded to serve youth, adults and families in the child welfare, mental/behavioral health, developmental disability, adult justice, school, drug and alcohol and other public systems.

Advocate programs operate on the premise that even the most troubled youth and families have strengths and capabilities that can and must be fostered in order to achieve success. The driving force behind the program is assisting families to develop their capabilities so they can function positively in their homes and communities.

YAP incorporates elements of the wraparound model of service planning and implementation. These services include a mix of individualized in-home and community based interventions developed around each family's unique circumstances. Services include traditional intervention such as counseling and case management as well as non-traditional services such as mentoring, job coaching, and recreational and free time management.

Empowerment of individuals, families and communities is central to the wraparound approach. The wraparound intervention shifts power from agencies to families and communities. While wraparound intervention addresses immediate needs, it also acts as a catalyst in creating permanency, independence and self-sufficiency.

**5. If the program was used last SFY, were the performance outcomes met and describe the outcomes?**

This year with the addition of the county contribution of 38% which will increase the overall expenditure by \$24,800 will allow the program to increase the number of youth served from last years projected number of 12 individuals to 20.

**6. What were the barriers if not met?**

N/A

7. If program was used as an ATD and an ATP, how was It used to serve both populations of youth?

Due to Clinton County not beginning their ATD program until October of 2014 the actual number of youth and their families services was below the projection of 12 youth having serviced a total of 10 youth/families. However, the outcomes for those serviced did meet the projected outcomes. Of the 10 individuals serviced 100% did not enter into a detention program. One of the youth did however have an out of home placement through the PINS process. Additionally, 90% of the individuals had positive outcomes as defined by YAP/DAP'S Outcome Measurement Survey and 80% avoided any further legal intervention. While not a stated goal on last years proposal and additional positive outcome was 90% of the youth were attending school regularly at the time of the discharge from the YAP/DAP program.

8. What is the projected number of youth that will be served by this STSJP – funded program? 20

Did the program receive STSJP funds FY 2015?  Yes  No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? October 2014

2. What was the average length of stay for youth in program or service? 60 days

3. How many youth received services in the program during FY 2015? 10

Program Five-Name	Type of Program	
Total Program Expenses \$	Rollover Funded Program	<input type="checkbox"/> Yes <input type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:		
2. How will the program reduce the number of youth who are detained or in residential placement?		
3. How will the program be family focused?		
4. Can the program be replicated across multiple locations?		
5. If the program was used last SFY, were the performance outcomes met and describe the outcomes?		

**SECTION THREE – Analysis of Communities**

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

In that Clinton County is a mid-size rural county the general population serviced by the STSJP funds come from all communities within the county. It is the intent to continue to utilize the YAP/DAP program to serve all of the communities within our county again this FY.

### **SECTION FOUR – Disparity**

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If No disparities or disproportionalities exist in your system simply state that in the space below.

Disparities or disproportionalities exist at this time.

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

### **SECTION FIVE – Strategy**

**Justification and Overall Strategy** – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

Using prompt intervention and providing support through available community resources selected based on each youth and families individual needs services are individualized and not designed as a one size fits all approach. This insures that program participants are focused on those areas most in need of intervention. Further, restorative justice provides the youth to gain a full understanding of the impact their actions have on both individuals and the community as a whole. There is strong data to support the positive impact that restorative justice has for both the youth and individuals impacted by the youths negative behaviors.

### **SECTION SIX – Outcomes**

**Performance Outcomes** – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

- 85% of youth served will successfully remain in the community with no out of home placements
- 80% will demonstrate a positive outcome as defined by YAP's Outcome Measurement Survey.
- 80% will successfully avoid further legal involvement leading to adjudication.

**Other projected positive outcomes for youth who participate in the services and programs:**

- Youth will be able to verbalize the impact their actions have on the community in which they live
- Upon completing the program families will be knowledgeable about community programs that would be able to assist them in the future and know how to access those services
- Youth will be attending school more regularly at time of discharge

**Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:**

The County will be contributing the local share to the program thus providing funds to services additional youth.

**SECTION SEVEN- Comments**

**SECTION EIGHT- Plan Amounts**

**Instructions:**

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

**Expenses**

1. Program Expenses (from Program Services)	64516	
2. State Reimbursement (Line 1* 0.62)		40000

**Available Reimbursements**

3. STSJP Allocation	40000
4. Detention Allocation	125447
5. JDAI	

**Reimbursements for this Plan**

6. STSJP Allocation	40000
7. Detention Allocation being shifted to STSJP (if applicable)	
8. JDAI (if applicable)	
9. FY 2015 Rollover (if applicable)	
10. Total Reimbursements (Lines 6-9)	40000

**State and Local Totals**

11. State Share Amount (Line 10)	40000
12. Local Share Amount (Line 1-10)	24516

**SECTION NINE- Approval**

**Approval of the Chief Executive Officer**

As STSJP Lead for Clinton County Municipality, I certify that the CEO

Sam Dyer, Chairperson has reviewed and approved the 2015-2016 plan.

Date: 06/26/2015 STSJP Lead [Signature] STSJP Lead

09A436 User ID: [Signature] Printed Name: \_\_\_\_\_

**INSTRUCTIONS:**

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan
- f. Upload completed plan and send it to OCFS via the STSJP email address at [ocfs.sm.stsjp@ocfs.ny.gov](mailto:ocfs.sm.stsjp@ocfs.ny.gov)

**Approval of the OCFS STSJP Program Lead**

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles

Program Plan for Clinton County Municipality and 2015-2016 fiscal year.

Date: 8/28/15 User ID: WJ0687 Printed Name: Shawn Chris Chance