

**Non-residential DV Regs Subcommittee
Meeting Summary
January 7, 2009**

Meeting minutes from 12/5/08 meeting were approved by the subcommittee and will be posted on the OCFS web site.

Discussion:

There appears to be a crossover with the Services subcommittee. The Services subcommittee has broken up into small groups and one is charged with looking at non-residential services. It was decided that Jessica would speak to this group's chair (Carol Merrill) about how to coordinate both groups' work.

Jessica stated NYSCADV has received requests from at least 3 sub-committees, including this one, to do provider surveys. She suggested it would be best if all requests were consolidated into one survey and wants to wait to hear from any and all subcommittees interested in doing a survey before developing an instrument. The group agreed. It will probably take at least 2 weeks to get all of the information so NYSCADV can begin to create the survey. The draft survey will be shared with the subcommittee before it is sent to programs to complete.

The subcommittee began to walk through the workplan to further refine tasks and to establish due dates. It was decided that the strategy would be to first review core services and look at each individually. In order to accomplish this smaller workgroups were formed as follows:

Core Service	Subcommittee Members
Hotline	Jessica Vasquez and Rose Garrity
Information and Referral	Lucia Riviuccio and Bincy Jacob
Advocacy	Kathy Magee and Clarice Murphy
Counseling	Beth Feder and Pamela Johnston
Community Education and Outreach	Dotti Barraco-Hetnar and Joanne Rosen

The workplan will be revised to reflect the above workgroups prior to the February meeting.

After the core services are reviewed the subcommittee will do a section-by-section walkthrough of the regulations. Anne is to send subcommittee members the regulations as a word document and Jessica will try to put this into a Google document which would allow everyone to work from the same document. Again, it was decided that smaller workgroups should be formed to work on each section as follows:

Section of regulations	Subcommittee Members
Social Service District Requirements	Tracey Thorne, Karen Colquhoun, Jessica Vasquez
Optional Services	Joanne Rosen and Jessica Vasquez
Staffing Requirements	Beth Feder and Kathy Magee
Client Eligibility	Jessica Vasquez And Kathy Magee
Records and Reports	Lucia Riveccio, Tracey Thorne, Karen Colquhoun
Reporting of child Abuse	Clarice Murphy and Bincy Jacob
Confidentiality	NYSCADV rep and Rose Garrity
Reimbursement	NYSCADV rep and Tracey Thorne

The group asked for information on the various funding sources. Anne Ball agreed to provide this at the next meeting in February.

Karen Colquhoun has developed a template that she uses for non-residential program reviews. She agreed to send a copy to the subcommittee. Karen and Tracey Thorne agreed to look into other monitoring tools that may exist regarding non-residential programs.

Next Meeting:

Next Meeting will be February 2 from 3-5 p.m. A meeting is also scheduled for 4/1 from 3-5 p.m.

The Multi-agency DV Regulations Workgroup will be meeting on February 5 at 2 p.m. Subcommittee chairs will report out on work accomplished thus far and on the subcommittees' workplans. The meeting will be webcast.