

DV Workgroup working on the following regulation areas:

- 1) Staff Qualifications/ Ratios/Training – re-assess ratios, training and staffing expectations against resources and more complex family needs for DV Shelters and Dwelling and Services.
- 2) Per Diem/Payment/Length of Stay (LOS) – re-evaluate LOS requirements; address payment challenges; review viability of current per diem policies for DV Shelters and Dwelling and Services.

The following table will detail out the above areas to better understand ways to work with these areas.

Shelter/ Program	Description	Residents - Beds	Staff Qualifications & Training	Ratios	Daily Per Diem – Flat Rate 2007-2008	Payment	Length of Stay
Domestic Violence Shelter & Programs	These are a congregate residential facilities with a capacity of 10 or more persons (to include adults & children) organized for the exclusive purpose of providing temporary shelter, emergency services and care for the DV and their minor children--See NOTE Below for Staff Ratios In a shelter, 70% of the clientele who inhabit the premises, should be victims of DV and their minor children and the other 30% can be inhabitants who require the shelter for some reason other than DV and are not disruptive of the provisions of the services.	10 or more beds – equivalent to # of residents	Residential Program is required to have: 1) Qualified Director – responsible for general mgt & administration of facility, to entail supervision of staff and delivery of services to all residents. So the qualifications should include 4 yrs of relevant work experience which will include 1 yr of supervisory experience. Two yrs of college in a related course of study can be substituted for 2 yrs of nonsupervisory work experience. Related work experience can include paid or volunteer work experience w/victims of DV. 2) Staff designated to provide one or more emergency svcs, must have one yr relevant work experience (to include paid or volunteer work experience w/victims of DV). Substitutions includes: a) 12 hrs of training provided by the facility, b) 6 hrs of training as specified in a above, can be equivalent to 6 months of work experience, c) must have relevant work experience or proper educational background in counseling for children in a DV facility	<u>During nonbusiness/ sleeping hrs</u> - Minimum # of staff for: 1 to 40 residents is 1 staff person 41 to 80 residents – 2 staff persons 81 to 120 residents – 3 staff persons 121 -> residents – increments of 40 residents over 120, 1 additional staff person <u>During Nonbusiness/Waking hours</u> – Minimum # of staff for: 1 to 15 residents is 1 staff person 16 to 20 persons is 1 staff plus on staff person on call, or 2 staff persons 21 to 35 residents – 2 staff persons 36 to 50 residents – 3 staff persons 51 to 65 residents – 4 staff persons 66 - . Residents – each increment of 15 residents > 65, 1 additional staff person must be added. <u>For all hours, in accordance wit the program & services provided –</u> 1 to 10 residents is 1 staff and for each increment of 10 residents, 1 additional staff.	\$107.22 – 20 or less beds \$86.92 – 21 or more beds Food Add On - \$5.24	In General: The Dept will establish a Per Diem Rate for each licensed residential program for victims of DV operated by a Not-For-Profit Corporation. This rate applies to any Social Services District financially responsible for victims of DV residing in a program. The rate is: a) based upon reasonable operating expenses of the residential program (to include costs complying w/ Regulation Parts 452 to 455 b) These rates are subject to the approval of the Director of Budget of New York State.	90 days with a application by resident to extend another 45 days
DV Safe Dwelling	This is a self contained residence which is owned, rented, leased, or otherwise under the direct control & supervision of a DV Program Sponsoring Agency	Temporary shelter with a capacity of 9 or fewer persons (to include Adults & Children)	See Staff Qualifications as above.	<u>During regular business hours, when there are residents being sheltered, the following are the staffing ratio requirements:</u> 1 to 9 residents – 1 staff person 10 to 21 residents – 2 staff persons <u>NOTE:</u> When the DV Safe Dwelling does not have an onsite staff person, an employee or volunteer of the sponsoring agency must require a staffer to visit the dwelling weekly to ensure that the dwelling is being maintained in a safe & sanitary manner and the needs of the residents are being met.	For 20 or fewer beds - \$81.67	See Above	Maximum length of stay is 90 days which is linked to the extent shelter & services are available w/ an approved DV Shelter or DV Program that the residents can be referred, who are in need of shelter beyond the stay permitted at the DV Safe Dwelling.
Safe Home Network	These are organized networks of private homes offering temporary shelter & emergency services to victims of DV & their minor children. These dwellings are separate from DV Shelters and Dwellings, in that they are under the control of a single person or family or two or more unrelated persons who have been approved by the DV Regulations.	These are independent network of private homes with no designation for the number of residents.	Qualifications as listed above.	<u>Requirement:</u> There must be one employee designated as a director of the safe home network responsible for the general mgt & administration of the network and program. This will include staff to monitor the network & programs and deliver core emergency svc. A minimum of one employee is required to be on-call at all times to receive crisis calls.	Safe Home Networks are classified as 20 or less beds at a rate of \$47.27.	See Above	Maximum length of stay is 90 days which is linked to the extent shelter & services are available w/ an approved DV Shelter or DV Program that the residents can be referred, who are in need of further shelter beyond the stay permitted at the DV Network. However these homes may impose a less than 90 day stay.

NOTE: At all times, whether or not there are any residents being sheltered in the facility, there must be one employee or volunteer of the domestic violence shelter or the domestic violence program or an employee or volunteer of a designee of such program of such program on call to receive crisis calls as set forth in section 453.4 (a) of this part. During regular business hours whether or not there must be at least 1 employee on duty, irregardless of food services and transportation personnel.

Reference can be made to the following regulations: New York State Code Rules & Regulations 408, 452, 453, 454, and 455