



New York State  
Office of  
Children &  
Family  
Services

May 13, 2011

[www.ocfs.state.ny.us](http://www.ocfs.state.ny.us)

Ms. Katherine Waluschka, Associate Commissioner  
Westchester County Department of Social Services  
112 East Post Road  
White Plains, NY 10601

Andrew M. Cuomo  
Governor

Dear Ms. Waluschka:

Gladys Carrión, Esq.  
Commissioner

This letter is in response to your request to amend Westchester County's Child and Family Services, 2011 Annual Plan Update. Westchester County proposed the following change to its Child and Family Services Plan:

- The family share will be decreased from 20% to 15%.

Capital View Office Park  
52 Washington Street  
Rensselaer, NY  
12144-2834

This request has been approved and is effective June 1, 2011. If you have any questions about this approval or the child care section found in your district's Child and Family Services Plan, 2011 Annual Plan Update, please contact Ms. Antonia Weidner at (518) 408-3395 or by e-mail at [Antonia.Weidner@ocfs.state.ny.us](mailto:Antonia.Weidner@ocfs.state.ny.us).

Sincerely,

Janice M. Molnar, Ph.D.  
Deputy Commissioner  
Division of Child Care Services





Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

May 2, 2011,

Janice Molnar  
Deputy Commissioner  
Office of Children and Family Services  
Division of Child Care Services  
52 Washington Street, Room 309 South  
Rensselaer, NY 12144

Dear Commissioner Molnar:

Pursuant to *18NYCRR 407.10* of the regulations of the Department of Social Services as compiled in the *State of New York Codes, Rules and Regulations, Title 18* and consistent with the authority granted by *18NYCRR 415.3(f)*, the **Westchester County Department of Social Services requests approval to amend its Child and Family Services Plan covering the period of January 1, 2007- December 31, 2011 to change the parent share rate for day care subsidies as defined in *18NYCRR 415.1(j)* from 20% to 15%. The proposed change is to become effective June 1, 2011.**

This action has been approved and encouraged by Westchester's Board of Legislators.

The Westchester County Department of Social Services published the required public notice for three days in *The Journal News*; the notice appeared in the *Legal Notices* pages of the newspaper on March 25, 26 and 27. A copy of the publication containing the notice is attached, and I am forwarding the email confirming proof of publication with this letter. The comment period ended at 11AM May 2, 2011. No comments have been received.

The parent share rate is used to calculate the contribution for day care services required to be paid by households receiving child day care subsidies and required to pay a parent share. Each household's contribution must be calculated by subtracting the State income standard, as defined in *18NYCRR 415.1(k)*, for the specific family size of the eligible family from the annual gross income of the eligible family, multiplying the remaining income by the parent share rate, as selected by the social services district and included in the district's consolidated services plan or integrated county plan, and dividing the product by 52 to determine a weekly family share. The same percentage factor must be used for all families receiving child day care services, which are required to pay an income-based portion of a family share. Each household is required to pay one parent share.



This change will impact all families receiving child care subsidies and required to pay a parent share. The decrease in parent share rate will decrease the mandatory contribution that households must make to receive child care subsidy. Thank you for your assistance with this matter.

Sincerely,



Katherine Waluschka  
Associate Commissioner

CC: Kevin M. McGuire, Commissioner  
Philippe, Gille, Deputy Commissioner

Encl: Copy of Notice  
Copy of e-mail confirming three days of publication

Public Notice  
Westchester County  
Department of  
Social Services  
Request for Public  
Comments

**CHANGE IN PARENT SHARE  
FOR DAY CARE SUBSIDIES-  
AMENDMENT TO COUNTY  
PLAN**

Pursuant to 18NYCRR 407.10 of the regulations of the Department of Social Services as compiled in the State of New York Codes, Rules and Regulations, Title 18 and consistent with the authority granted by 18NYCRR 415.2(f), the Westchester County Department of Social Services requests public comments regarding its proposed amendment to its Integrated County Plan to change the parent share rate for day care subsidies as defined in 18NYCRR 415.1(f) from 20% to 15%. The proposed change is to become effective on June 1, 2011. On June 1, 2010 the parent share rate was changed from 15% to 20%.

The parent share rate is used to calculate the contribution for day care services required to be paid by households receiving child day care subsidies and require to pay a parent share. Each household's contribution must be calculated by subtracting the State income standard, as defined in 18NYCRR 415.1(k), for the specific family size of the eligible family from the annual gross income of the eligible family, multiplying the remaining amount by the parent share rate, as selected by the social services district and included in the district's consolidated services plan or integrated county plan, and dividing the product by 52 to determine a weekly family share. The same percentage factor must be used for all families receiving child day care services, which are required to pay an income-based portion of a family share. Each household is required to pay only one parent share.

The purpose of this change is to decrease the amount that households eligible for the subsidy are required to pay. This change will impact all families receiving child care subsidies and required to pay a parent share.

Public comments should be submitted by no later than 10:00 AM, May 2, 2011 to:

Katherine Waluschka,  
Associate Commissioner  
Room 523  
White Plains, New York  
10601