



August 9, 2011

New York State  
Office of  
Children &  
Family  
Services

Melanie Hartzog, Deputy Commissioner  
Division of Child Care & Head Start  
66 John Street, 8<sup>th</sup> Floor  
New York, NY 10038

[www.ocfs.state.ny.us](http://www.ocfs.state.ny.us)

Dear Deputy Commissioner Hartzog:

Andrew M. Cuomo  
Governor

This letter is to inform you that your recent submission of Appendix G-8, Additional Local Standards for Child Care Providers, which is found in your Child and Family Services 2011 Annual Plan Update, has been reviewed and approved. The approval date is effective August 5, 2011.

Gladys Carrión, Esq.  
Commissioner

The approved Appendix G-8 is attached.

Capital View Office Park  
52 Washington Street  
Rensselaer, NY  
12144-2834

We are pleased to have had the opportunity to work with your staff in obtaining approval of these additional standards which we hope will help to ensure the health and safety of children receiving care in legally exempt child care settings. If you have questions about this approval, please contact Rhonda Duffney, Acting Director, Child Care Subsidy Program at (518) 474-3775.

Sincerely,

Janice M. Molnar, Ph.D.  
Deputy Commissioner  
Division of Child Care Services

Attachment: Appendix G-8





John B. Mattingly  
Commissioner

Melanie Hartzog  
Deputy Commissioner  
Division of Child Care & Head Start

66 John Street, 8<sup>th</sup> floor  
New York, NY 10038

August 3, 2011

Janice Molnar  
Deputy Commissioner, Child Care Services  
New York State Office of Children and Family Services  
South Building, Room 309  
52 Washington Street  
Rensselaer, NY 12144

Dear Deputy Commissioner Molnar:

The Administration for Children's Services (ACS) is submitting this letter to request approval of Appendix G-8 of the Child and Family Services Plan for New York City which includes two additional local standards for child care providers.

The first additional local standard requested concerns criminal history background checks for all legally-exempt family and in-home child care providers. The criminal background checks will be completed at no cost to the provider and allow ACS to ensure the safety and welfare of children in care. The second additional local standard sought by ACS would require that all legally exempt family and in-home child care providers present proof of identity and residency in order to deter fraud.

I appreciate the time that your staff has extended in working with ACS to develop these additional standards and your consideration of this request. If you have any questions or need additional information regarding this request, please contact Shari Gruber, Director of Policy and Procedure for Child Care and Head Start at (212) 361-6939.

Sincerely,

A handwritten signature in black ink, appearing to read "Melanie Hartzog".

Melanie Hartzog  
Deputy Commissioner