



January 3, 2014

New York State
Office of
Children &
Family
Services

Paul W. Mossman, Commissioner
Columbia County Department of Social Services
25 Railroad Ave., P.O. Box 458
Hudson, NY 12534

<http://ocfs.ny.gov>

Dear Commissioner Mossman:

Andrew M. Cuomo
Governor

Gladys Carrión, Esq.
Commissioner

This letter is in response to your request to amend Columbia County Department of Social Services 2013 Children and Family Services Annual Plan Update. Columbia County proposed to pay an enhanced rate of up to 10% higher than the applicable market rates for child care during non-traditional hours. Columbia County has defined non-traditional hours as:

Capital View Office Park

- Evening/Night hours – after 6pm up to 6am
- Weekend – after 6pm Friday up to 6am Monday

52 Washington Street
Rensselaer, NY
12144-2834

Your proposed amendment has been reviewed and approved. It is effective December 20, 2013. For your records, the approved amendment in Appendices N and T are attached.

If you have any questions about this approval or the child care section found in your district's 2013 Children and Family Services Annual Plan Update, please contact Mr. Michael Miller at (518) 408-3395 or by e-mail at Michael.Miller@ocfs.ny.gov.

Sincerely,


Rhonda Duffney, Director
Subsidy Unit
Division of Child Care Services

Attachments: Appendices N and T



APPENDIX N
District Options (Required)

Districts have some flexibility to administer their child care subsidy programs to meet local needs. Check which options that your district wishes to include in your county plan. Complete the attached appendices for any area(s) checked.

1. The district has chosen to establish funding set-asides for NYSCCBG (complete Appendix O).
2. The district is using Title XX funds for the provision of child care services (complete Appendix P).
3. The district has chosen to establish additional local standards for child care providers (complete Appendix Q).
4. The district has chosen to make payments to child care providers for absences (complete Appendix R).
5. The district has chosen to make payments to child care providers for program closures (complete Appendix S).
6. The district has chosen to pay for transportation to and from a child care provider (complete Appendix T).
7. The district has chosen to pay up to 15% higher than the applicable market rates for regulated child care services that have been accredited by a nationally recognized child care organization (complete Appendix T).
8. The district has chosen to pay up to 15% higher than the applicable market rates for non-traditional hours (complete Appendix T).
9. The district has chosen to pay up to 75% of the enhanced market rate for legally-exempt family and in-home child care providers who have completed 10 hours of training, which has been verified by the Legally-Exempt Caregiver Enrollment Agency (complete Appendix T).
10. The district has chosen to pay for child care services while a caretaker who works the second or third shift sleeps (complete Appendix T).
11. The district has chosen to make payments to child care providers who provide child care services, which exceed 24 consecutive hours (complete Appendix T).
12. The district has chosen to include 18-, 19- or 20-year-olds in the Child Care Services Unit (complete Appendix U)
13. The district is seeking a waiver from one or more regulatory provisions. Such waivers are limited to those regulatory standards that are not specifically included in law (complete Appendix U).
14. The district has chosen to pay for breaks in activity for low income families (non public assistance families). Complete Appendix U.

15. The district has chosen to use local equivalent forms such as, but not limited to, child care application, client notification, and/or enrollment forms (attach copies of the local equivalent forms your district uses).

Any previous approvals for local equivalent forms will not be carried forward into this county plan. Therefore, any local equivalent forms a district wishes to establish or renew must be included in this plan and will be subject to review and approval by OCFS.

APPENDIX T
**Transportation, Differential Payment Rates, Enhanced Market Rate
for Legally-Exempt and In-Home Providers, and Sleep (Optional)**

Transportation

Describe any circumstances and limitations your county will use to reimburse for transportation. Include what type of transportation will be reimbursed (public vs. private) and how much your county will pay (per mile or trip). Note that if the county is paying for transportation, the Program Matrix in WMS should reflect this choice.

N/A

Differential Payment Rates

Indicate the percentage above the market rate your county has chosen.

- Accredited programs may receive a differential payment up to 0% above market rate.
- Care during non-traditional hours may be paid up to 10% above market rate.
- Limitations to the above differentials:

Non-traditional hours are defined as:

- Evening/Night hours – after 6pm up to 6am
- Weekend – after 6pm Friday up to 6am Monday

Payments may not exceed 15% above market rate. However, if your district wishes to establish a payment rate that is more than 15% above the applicable market rate, describe below why the 15% maximum is insufficient to provide access within the district to accredited programs and/or care provided during non-traditional hours.

Enhanced Market Rate for Legally-Exempt Family and In-Home Child Care Providers

Indicate if the district is electing to establish a payment rate that is in excess of the enhanced market rate for legally-exempt family and in-home child care providers who have annually completed 10 or more hours of training and the training has been verified by the legally-exempt caregiver enrollment agency.

- No.
- Yes. Our market rate will not exceed 75% of the child care market rate established for registered family day care.

Sleep

The following describes the standards that will be used in evaluating whether or not to pay for child care services while a parent or caretaker that works a second or third shift sleeps, as well as any limitations pertaining to payment:

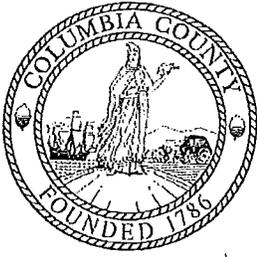
All requests for sleep time must be submitted in writing. Written requests will be reviewed on a case by case basis considering but not limited to the following:

- 1) The parent/caretaker works the 3rd shift fulltime (8 hours)

- 2) There is no other responsible adult in the household to care the children while the parent/ caretaker sleeps before or after the shift.

Indicate the number of hours allowed by your district (maximum number of hours allowed is eight).

Up to 6 hours as approved by the Day Care Unit Supervisor.



**COLUMBIA COUNTY
DEPARTMENT OF SOCIAL SERVICES
25 RAILROAD AVE., P.O. BOX 458
HUDSON, NEW YORK 12534**

**DIRECTOR OF INCOME
MAINTENANCE
LYNN A. KUTSKI**

**PAUL W. MOSSMAN
COMMISSIONER**

**TELEPHONE (518) 828-9411/9412
FAX (518) 828-5401**

**DIRECTOR OF SERVICES
DEBORAH AMERLING**

December 19, 2013

Rhonda Duffney, Director
Child Care Subsidy Program
NYS OCFS – Division of Child Care Services
52 Washington Street
Rensselaer, NY 12144-2834

Dear Ms. Duffney:

We are requesting a change to our current Service Plan, Appendix N Section 8 and Appendix T – Differential Payment Rates. Columbia County has opted to pay up to 10% above the market rate for care during non-traditional hours. We are defining non-traditional hours as:

- Evening/Night hours – after 6pm up to 6am
- Weekend – After 6pm Friday up to 6am Monday

Enclosed please find the Public Notice that was published on November 19, 2013. The Department of Social Services did not receive any verbal or written comments.

Thank you.

Sincerely,

Paul W. Mossman
Commissioner

PWM:cm
cc: Day Care Unit

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STATE OF NEW YORK
COLUMBIA COUNTY

HUDSON REGISTER STAR

COLUMBIA CTY SOCIAL SERVICES
25 RAILROAD AVE
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1687090 #88665 FAMILY SER AN

Mary Rogers being duly sworn says that she is the billing clerk for COLUMBIA GREENE MEDIA, a corporation duly organized and existing under the laws of the State of New York, and having its principal place of business in the City of Hudson New York, and that said corporation is the publisher of the HUDSON REGISTER STAR, a newspaper published in the City of Hudson, Columbia County, and the State of New York, and that a LEGAL NOTICE, of which the annexed is a printed copy, has been published in said newspaper on the dates listed below:

Mary Rogers

Mary Rogers, billing clerk

PUBLIC NOTICE
The Columbia County Department of Social Services is proposing to amend its Child and Family Services 2013 Annual Plan Update, to pay up to 10% above the applicable child care subsidy market rate for child care services provided during non-traditional hours. For more information including the definition of non-traditional hours, please contact the Day Care Unit at (518) 822-0087. Written comments on the proposed amendment should be sent to Columbia County Department of Social Services, Attn: Day Care Unit, P.O. Box 458, Hudson, New York 12534.
RS1T11/09#88665

PUBLISHED ON: 11/09

AD SPACE: 26 LINE
FILED ON: 11/09/13

15 of 15
[Signature]
Sworn to before me this 15th day of November 2013

Notary Public

TRACIE M. DEDRICK
Notary Public, State of New York
No. 04MU5062890
Qualified in Dutchess County
Commission Expires.....