

**OFFICE OF CHILDREN AND FAMILY SERVICES**

**LOCAL COMMISSIONERS MEMORANDUM**

**OCFS-4616EL (Rev. 11/98)**

**Transmittal No:** 01 OCFS LCM-07

**Date:** June 27, 2001

**Division:** Administration

**TO:** Local District Commissioners

**SUBJECT:** 2001-2002 Domestic Violence State Aid Rates (DVSAR for Domestic Violence Residential Programs in New York City)

**ATTACHMENTS:**

- A: 2001-2002 Domestic Violence Residential Program Flat Rate Chart (Included as part of this document)
- B: Key - Agency Specific Rate Chart (Included as part of this document)
- C: Agency Specific Rate Chart of 2001-2002 DVSAR (Available on-line per instructions in Attachment B)

The purpose of this memorandum is to advise you of the 2001-2002 Domestic Violence State Aid Rates (DVSAR) for licensed Domestic Violence (DV) residential programs in New York City. A separate memorandum is being issued for licensed Domestic Violence residential programs for Upstate. The promulgated rates in the applicable LCM have been calculated using the approved Domestic Violence rate methodology. Local social services districts are required to pay these promulgated per diem rates to licensed Domestic Violence residential agencies providing residential care to all eligible victims of domestic violence for services provided from July 1, 2001 to June 30, 2002. Rate reductions were applied to those programs that had 1999-2000 surpluses. Surpluses are defined as 1999-2000 government revenue in excess of allowable spending for a given program.

The 2001-2002 Office of Children and Family Services' (OCFS) Domestic Violence rate methodology includes the following features:

- A Cost-of-Living Adjustment (COLA) of 3.5 percent was applied to personal services and fringe benefit costs. A 3.7 percent COLA was applied to other than personal services (OTPS) costs. The aggregate COLA of 3.5 percent reflects the relative portion of personal services and OTPS costs in the original DV rate-setting methodology. In addition, a 2.9 percent increase has been added to the food add-on component of the rate.
- The flat rates are based upon the regulatory requirements contained in 18 NYCRR 408 and are intended to promote the fiscal stability of Domestic Violence residential programs.
- Different rate levels have been established for Domestic Violence programs located in New York City and the Rest of State.

- Flat rates are also based on program type/size: Domestic Violence Programs/Shelters with bed capacity of 20 or less; Domestic Violence Programs/Shelters with bed capacity of 21 or more; Domestic Violence Safe Dwellings; and Domestic Violence Safe Homes.
- No rate adjustment increase will be allowed for any program which wishes to exceed the flat rate designated for a particular type of residential program in a specific geographical area. DV rate consultations will only be allowed if the promulgated state aid rate is not at the maximum flat rate level or the food add-on was inadvertently omitted.
- The per diem rates established by local districts prior to the establishment of the current State Domestic Violence rate methodology continue to be grandfathered-in where those rates were higher than the applicable DV flat rate. Affected programs will continue to receive either the grandfathered-in rate or the flat rate, whichever is higher, as the basis for determination of the 2001-2002 DVSAR, unless program surpluses occurred in the base year.

The food add-on rate is to be negotiated between the residential program and the local social services district where the program is located. The DVSAR will be revised to include the food add-on when OCFS has been formally notified in writing. Thereafter, the food add-on will be included until otherwise notified. Notification to OCFS can be made by either the program (with documentation from the local district) or directly by the local district.

OCFS will continue the DVSAR rate policy of reducing future year per diem rates by the amount equal to the program's government revenue surplus calculated as a per diem amount in the base year.

Copies of this information should be shared with Economic Security and Services Staff and Accounting Supervisors. If you have any questions, please contact Mr. Richard Lasky, at (518) 474-2812, (OA USER ID AY1400).

Melvin I. Rosenblat  
Deputy Commissioner of Administration

ATTACHMENT A

NEW YORK CITY  
DOMESTIC VIOLENCE RESIDENTIAL  
2001-2002 FLAT PER DIEM RATES

NEW YORK CITY-BASED DOMESTIC VIOLENCE RESIDENTIAL PROGRAMS

EFFECTIVE July 1, 2001 through June 30,

	20 Beds or Less	21 Beds or More	Food Add-on
DV PROGRAMS/SHELTERS	\$93.05	\$75.42	\$4.56
DV SAFE DWELLINGS	\$70.82	N/A	\$6.29
DV SAFE HOMES	\$40.95	N/A	\$6.16

\* Rest of State includes all Domestic Violence Programs outside of New York City

ATTACHMENT B - KEY

NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES  
PER DIEM RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS

K E Y (to Agency Specific Rate Chart which is available on-line per instructions below)

\* - Under Review

\*\*\* - Fiscal Reports Not Received

POC - Pending issuance of an operating certificate. No one can be placed in this program until an operating certificate has been issued by Regional Office.

F - Food Add-on included.

CODE - Each residential facility has been assigned a facility specific 4-digit code number. The first number identifies the Regional Office responsible for oversight, the second identifies the facility type and the last two is the agency's number.

New York City Regional Office	=	1
Albany Regional Office	=	2
Syracuse Regional Office	=	3
Rochester Regional Office	=	4
Buffalo Regional Office	=	5
Yonkers Regional Office	=	6
Domestic Violence Program/Shelter	=	1
Safe Dwelling	=	2
Safe Home	=	3

**Instructions for accessing the Agency Specific Rate Chart on-line**

From Microsoft Outlook or Microsoft Exchange:

- Go to the folder titled "Public Folders" and double click
- Go to the folder titled "All Public Folders" and double click
- Go to the folder titled "Statewide" and double click
- Go to the folder titled "OCFS" and double click
- Go to the folder titled "Rate Setting" and double click
- Go to the folder titled "DV-Rate Letters & Rates

You will find Attachment C in "DV-Rate Letters & Rates" For easy access to the Rate Setting folder, you may want to add this folder to your Outlook Bar (for Outlook users), or to your Favorites folder (for Exchange users).