

UPDATE- COURSE CONTINUED

CONNECTIONS Specialized Preventive Case Management Training

The NYC Administration of Children Services (ACS) and the NYS Office of Children and Family Services in conjunction with the SUNY Training Strategies Group, are pleased to announce the continuation of the **CONNECTIONS Specialized Preventive Case Management Training** that was introduced this February.

This training, developed for ACS Case Managers and NYC Preventive Services Providers' Supervisory and Administrative Staff, provides demonstration and hands-on practice opportunities using CONNECTIONS Case Management (Build 18) functionality with a focus on ACS policy and procedures.

Participants will learn about documenting Child Welfare cases using CONNECTIONS, including:

- *Advocates Preventive Only (ADVPO) cases*
- *Creating and stage progressing a Family Services Intake (FSI) to an Family Services Stage (FSS)*
- *Maintaining information in the FSS stage*
- *Documenting Progress Notes*
- *Documenting the Family Assessment and Service Plan (FASP)*
- *An overview of the FASP submission/approval process*
- *Closing a stage*
- *Changing a stage type*

This training assumes some basic familiarity with CONNECTIONS; participants without this familiarity are strongly encouraged to complete the *CONNECTIONS Introduction to Child Welfare for Case Management Practice CBT*.

The *CONNECTIONS Specialized Preventive Case Management Training* is designed to supplement other trainings and is not meant to replace other required/recommended classes.

This course will be offered in New York City training labs. This course is open to ACS staff in the division of Family Support Service and to supervisory staff, administrative staff and security coordinators in ACS contract agencies.

The training schedule for this course is posted in the **Statewide Training Automated Registration System (STARS)**. The internet address for the STARS website is <http://stars.bsc-cdhs.org>. **Pre-registration for all courses is required.**

If you have questions about CONNECTIONS training opportunities or wish to obtain a copy of the CONNECTIONS Introduction to Child Welfare for Case Management Practice CBT, please contact the SUNY Training Strategies Group by calling toll-free at 1-877-451-4835.