

6/18/13

CONNECTIONS Clue: Health Responsibility

I'm being asked to enter Health information, but I don't have accesswhy?

Due to the highly confidential nature of health information, the Health Services module is subject to enhanced security in CONNECTIONS. Unless you are assigned as the district Case Manager or district Case Planner (or can access their workloads), you can't enter health information for a child unless your district/agency has been designated as health responsible for that child. Without this designation, your only access is to the Early Intervention tab.

A voluntary agency Case Planner, district or agency Case Worker or staff using the Maintain Health specialty path (Case or Person Search plus the Maintain Health business functions), must have their district/agency designated as health responsible in order to access the Health Services module. (For more information on this specialty path, see the CONNECTIONS Security Tip sheet, *Specialty Path Access*:

<http://ocfs.state.nyenet/connect/security/Security%20Tip%20Sheets/2013/Specialty%20Path%20Access.pdf>

Who can designate health responsibility?

The stage's Case Manager or Case Planner (district or agency) can designate responsibility. Those assigned a Case Worker role or using the specialty path cannot. See the CONNECTIONS Tip Sheet, *Designating Health Responsibility* for more information:

http://ocfs.ny.gov/connect/jobaides/Tip%20sheets/Designating%20Health%20Responsibility%20Tip%20Sheet%20v%202.0_070511.pdf

I could enter health information before, but now I can't!

If an agency's role in a stage is unassigned – even temporarily - health responsibility is automatically removed and must be re-designated. This most commonly happens when the agency's Case Planner's role is unassigned so the district Case Manager can edit a FASP. Without being again designated, the agency will be unable to enter health information for that child.