

12/11/13

CONNECTIONS Clue: Be careful with Plan amendments!

*Oops! I launched a Plan Amendment when I didn't need to. Can I delete it?*

*Oops! I added a component to a Plan amendment and put information in it. But now I realize I added the wrong component. Can I get rid of it?*



Sorry – the answer to both questions is no.

Once a Plan Amendment is launched, it cannot be “unlaunched” or deleted. What to do? Remove the Update Service Plan component from the Plan Amendment. When it comes time, launch the next FASP. This will drop the In-Process Plan Amendment into a Template form. It will always be on the FASP tree, but won't interfere with your work going forward. And if you need a Plan amendment before the next FASP is due, you use the existing Plan amendment and just add back the Update Service Plan and any other components you need.

Components added in error can be removed until information is entered and saved in them. At that point, the component can't be eliminated.

So choose carefully! Plan Amendments are forever.