

2/4/13

CONNECTIONS Clue:

*Help! I need to print a FAD home license but it's showing the prior agency as the Authorizing Agency!*

In CONNECTIONS, the Home License displays the name of the last agency to have approved the home. When a home transfers between agencies and has not yet been approved, or when a home previously with another agency is being reopened, the name of that previous agency will display as the Authorizing Agency.

After the new agency completes the approval process and the home is in Accepted Active Status, the Authorizing Agency Name will automatically update to reflect the new agency's name. The home license may now be printed, displaying the correct agency's name.