

CONNECTIONS WEEKLY SYSTEM UPDATE



To: CONNECTIONS Implementation Coordinators
From: CONNECTIONS Communications
CC: LAN Administrators/Security Coordinators, Keyusers,
OCFS~Directors of Services, CONNECTIONS Project
Team
Date: July 29, 2004
Re: Activities for the week of 7/30/04-8/6/04

1. Records Retention Notification

The Records Retention Program will initiate the batch purge program to purge cases/stages/persons from the database on Monday evening, August 9th. Prior to the batch purge, we ask that you review the "To Be Expunged" report, previously distributed on March 3, 2004, for any cases/stages listed on the report that should not be purged. It should be noted that any necessary corrections to these stages may be completed through Local Data Maintenance.

If you have questions about CPS Local Data Maintenance, you may refer to the CONNECTIONS System Build 15/15.1 CPS: Data Maintenance Job Aid which is posted on the CONNECTIONS Intranet website (on the Desk/Job Aids page).

2. HSEN NYSeMail Schedule Report

The attachment outlines a schedule of the Human Services Enterprise Network (HSEN) NYSeMail migration activities for local districts from July 19th through August 8, 2004.



HSEN NYSeMail
Schedule Report.doc

3. IBM Motherboard Replacement Notice Schedule

OCFS, in conjunction with OFT and IBM, has undertaken a hardware replacement project to address *potential* problems with certain PC's. The 9700 PC's at issue are IBM model 6579/A40P. These comprise the CONNECTIONS 75% Desktop PC rollout that occurred in 2001-02. The 75% replacement PC's were the tan/beige colored models. These comprise approximately 75% of the so-called CONNECTIONS "tech refresh" rollout. Procedurally, a visiting technician will open each PC to inspect the motherboard's capacitor and replace it, if necessary. The procedure requires approximately 45 minutes per PC. A list of PC serial numbers to be inspected

should be provided in advance of, or, at the time of the site visit. The procedure should not affect hard drive contents. However, as a precaution, users should move/copy critical documents or folders from the hard drive to a network drive (e.g. user directory). A site schedule is being issued on a monthly basis. IBM staff will notify designated contacts at scheduled sites in advance of the scheduled start date to confirm the visit or, reschedule in the event of conflicts.

The site schedule is attached below.



Weekly Schedule for
System Board Replac

If you have questions, please contact Paul Gavry/OCFS IT Operations.

4. CONNECTIONS System Down Time

Due to regularly scheduled maintenance CONNECTIONS will be unavailable on:

Friday, 7/30/04 from 5:00 AM - 7:00 AM

Wednesday, 8/4/04 5:00 AM - 7:00AM

Friday, 8/6/04 from 5:00 AM - 7:00 AM

5. Microsoft Exchange Mail Servers

Due to regularly scheduled maintenance on MS Exchange E-mail 5.0 servers, all Exchange E-mail 5.0 servers will be unavailable on:

Sunday, 8/1/04 from 1:00 AM - 6:00 AM

Sunday, 8/8/04 from 1:00 AM - 6:00 AM

