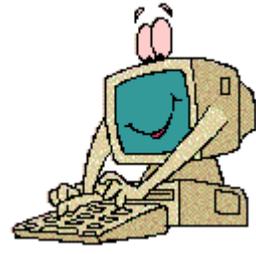


CONNECTIONS WEEKLY SYSTEM UPDATE



Memo

To: Implementation Coordinators
From: CONNECTIONS Communications
CC: LAN Administrators, Keyusers, OCFS -Directors of Services,
CONNECTIONS Project Team
Date: June 6, 2002
Re: Weekly System Update--06/07/2002 Week's Activities

1. CONNECTIONS Build 15

A). Upcoming Patch Build 15.02 – CONNECTIONS Patch, Build 15.02 has been scheduled for June 14 to correct recently identified problems/issues with Build 15. In the last few weeks, a number of FAD problems have been reported to the NYS Enterprise Help Desk. For an overview of these identified issues, please refer to the attached document (Build 15 FAD Issues Update), dated 6/5/02. A number of fixes will be implemented in Build 15.02 to address these problems.

To provide FAD workers with an ongoing update of the above referenced FAD issues as well as any other FAD issues that may arise, we encourage FAD workers to visit our CONNECTIONS Intranet Website <http://sdssnet5/ocfs.connect>. Over the next few weeks, the CONNECTIONS Communication Team will be providing updated information regarding FAD issues on a regular basis.

Build 15.02 Release Notes and specifics regarding the schedule for CONNECTIONS Build 15.02 will be forthcoming early next week.

Please continue to report any problems in the CONNECTIONS Application to the NYS Enterprise Help Desk at 1-800- 697-1323.

B). Clarification: FAD Home Study Narratives Pre-Build 15 – The following provides clarification to questions that have been raised regarding accessing, and copying/pasting FAD Home Study narratives that were created prior to the implementation of Build 15. Any FAD Home Study narrative that was created, prior to the implementation of Build 15,

was converted to an "Event". The information contained within these Home Study narratives can be copied and pasted from the converted Home Study into the FAD Record Summary. Once the FAD Record Summary is approved and frozen the user then has the option of either choosing the "New" or "Use Prior" pushbutton on any subsequent Home Study. If any user experiences problems performing this activity they should contact the Help Desk immediately.

2. 6/8/02 Ten Eyck Building Power Shutdown (Update)

As referenced in last week's CONNECTIONS Weekly Update, a power shutdown of the Ten Eyck building at 40 N. Pearl Street, Albany is scheduled to take place this upcoming weekend 6/8/02 – 6/9/02. This is being done to perform required maintenance on the electrical system and perform needed upgrades to the air conditioning systems.

As a result of this power shutdown, the CONNECTIONS Application will not be available on:

Saturday, 06/08/02 from 1:00 pm – Sunday, 06/09/02 until 12 noon

It is necessary for **all** CONNECTIONS users to log off the CONNECTIONS Application by 1pm on Saturday, 06/08. CONNECTIONS Downtime Procedures will be implemented for the transmission of CPS Reports between the SCR, ECS and Local Districts during this timeframe.

The use of PC's for Exchange/Outlook E-mail will be become limited after 4:00 pm on Friday, June 7th as the Exchange and other Servers are powered down. Exchange/Outlook E-mail will be down until Monday morning, 6/10/02.

3. CONNECTIONS System Down Time

Due to regularly scheduled maintenance CONNECTIONS will be unavailable on:

Friday, 06/07/2002 from 5:00 am - 7:00 am

Please make note of the additional downtime (referenced above in Item 2) scheduled for Saturday, 06/08 and Sunday 06/09/02 for the Ten Eyck Building Power Shutdown.