

CONNECTIONS

NEWS FOR USERS



SEPTEMBER 28 — OCTOBER 11, 2012

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CONNECTIONS INTRANET:

[http://ocfs.state.nyenet/
connect](http://ocfs.state.nyenet/connect)

CONNECTIONS INTERNET:

[http://
www.ocfs.state.ny.us/
connect](http://www.ocfs.state.ny.us/connect)

CONNECTIONS Field Team to Provide On-Site Presentations

CONNECTIONS regional field support specialists are currently scheduling sessions that will be provided on-site in local districts offices in small group, under an hour presentations, starting in October.

These sessions will focus on helping caseworkers take advantage of various features of the new Windows and on functions such as reviewing person/case history and searching that system users report as posing challenges. Following the sessions, the field support specialists will be available to help individuals work through any particular issues they are having with the system.

The plan to offer these presentations to case-work staff was prompted by feedback received by staff in the user survey conducted following the implementation of the CONNECTIONS Transformation last year. In addition to the presentations, OCFS, in collaboration with UAlbany Professional Development Program (PDP), has developed very concise resource material on these topics that will be distributed at the presentations.

For further information, please contact your CONNECTIONS Regional Implementation



Steady Decrease in Multiple PIDs

NYC Preventive Programs continue to work to reduce multiple PIDs

Reducing instances of the creation of multiple person identifiers (PIDs) for the same individual in CONNECTIONS has been a major initiative in the NYC Regional Office (NYCRO) for several years. Initially working with Child Protective staff in ACS's various field offices, the effort was extended to agencies that provide preven-

tive services whose staff were creating duplicate PIDs during the Family Services Intake Process. ACS and NYCRO staff teamed with the involved agencies to train and provide technical support to intake staff, resulting in a decrease of the total instances of multiple PID records for the non-CPS cases of 22% between June 2001 and June 2012, with a continuing, steady decrease.

Congratulations to the Preventive Staff in NYC on their hard work and great results!

Did You Know...

October is Cyber Security Awareness Month!

Cyber Security is OUR Shared Responsibility.

Cyber Security Awareness Month, now in its month year, is a nationally recognized effort to raise cyber security awareness across the country and to empower citizens, businesses, government and schools to improve their cyber security preparedness.

In celebration of Cyber Security Month, the NYS Division of Homeland Security and Emergency Services' Office of Cyber Security (DHSES OCS) offers free

awareness materials and resources to assist in education employees, partners, and citizens about cyber security.



See the links below for information and tips to make your staff aware!

- The NYS Cyber Awareness Toolkit
- Stop.Think.Connect Materials
- Cyber Pledge
- Awareness Month webcast
- NYS Kids Safe Online Cyber Security Awareness Poster Content

Reminder:

ADM 12-OCFS-ADM-08, *Destitute Child Placement Procedures and Guidelines* went into effect September 18, 2012

New *Destitute Child Placement CCRS Codes* are in effect beginning October 1, 2012

Destitute Child Placements: Revised Effective Date

Revised Effective Date

Administrative Directive (ADM) 12-OCFS-ADM-08, *Destitute Child Placement Procedures and Guidelines*, issued on September 19, 2012 has been revised to reflect that the policy went into effect **September 18, 2012**, the date on which NYS received federal approval of an amendment to its Title

IV-E plan.

You can access this and other OCFS policies at:

OCFS Intranet Website:

http://ocfs.state.nyenet/policies/external/OCFS_2012

OCFS Internet Website:

<http://www.ocfs.state.ny.us/main/policies/>

Destitute Child Placements: New CCRS Codes

New CCRS Codes

A General Information System (GIS) was issued on October 1, 2012 advising local districts that a new CCRS Type of Legal Event code 27, "Article 10-C Destitute Child," and a new Disposition Code 90, "Destitute Child" has been created, effective 10/1/12.

The GIS provides background, CCRS legal activities codes for Initial Adjudication and Subsequent 1089 Permanency hearings as well as links to additional resources.

The full GIS is available at:

<http://ocfs.state.nyenet/it/GeneralResources/>

CONNECTIONS Clue

Add a Non-Parent Respondent to a PHR

Doing a PHR where a non-parent is a respondent or legally responsible?

Sometimes a person other than — or in addition to—a parent is a respondent or legally responsible and must be added to the PHR. How do you do this?

- Highlight the stage on your workload and click Permanency link in the left navigation pane
- Click the Docket Information link in the Permanency Window

- Select the Additional Persons tab
- Type the name of the person in the *Name* field
- Select the correct relationship from the drop-down menu
- Choose “Yes” in the Respondent field
- Choose “Yes” in the Legally Responsible field
- Type the name of the person’s Attorney in the Attorney field
- Check/uncheck the names of the Associate Children for this person



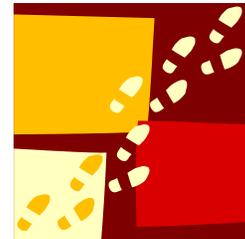
The person will now appear correctly under the “PARENTS AND PERSONS LEGALLY RESPONSIBLE,” *Additional Persons* section on the Title Page

Don’t Forget Past CONNECTIONS Clues!

Past CONNECTIONS Clues are available on the CONNECTIONS Website at:

Intranet: <http://ocfs.state.nyenet/connect/quicktip>

Internet: <http://www.ocfs.state.ny.us/connect/quicktip>



Coming Next...

In Our Next Issue:

- ⇒ New Tip Sheet—Managing FAR
- ⇒ Computer Training Classes for November
- ⇒ New CONNECTIONS Clue—“Oops!”

I launched an Individual PHR when I wanted a Multiple Child PHR!”

- ⇒ Follow up: CONNECTIONS Field Team Provides On-Site Presentations

