



..CONNECTIONS NEWS..

for the week of August 7 - 14, 2009

Developing a more caseworker centric system

CONNECTIONS Intranet site: <http://ocfs.state.nyenet/connect/>

FEATURED IN THIS EDITION

"Info to Know" for Caseworkers

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"Info to Know" for Caseworkers



*****UPDATE** The OCI Monthly Management Report***

****This information pertains to local districts only.**

We are pleased to report that the OCI Monthly Management Report for the months of **June and July** were successfully run. Those local district designated report recipients should be able to view the report from the Report icon on CONNECTIONS.

Please note that this version of the OCI Monthly Management Report will accurately have a cut off date of the end of the month. The stages listed and all totals will be a snapshot of the work completed as of the end of the month. An ****** will now display in the Status field for Safety Assessments and Investigation Conclusions approved in the time frame between the end of the month and the date on which the OCI Monthly Management Report is generated. A new line has been added to the text field in the

bottom portion of the report to explain this designation -“ ** Indicates the task was approved in the time period between the end of the month and the date the OCI report was generated.” Tasks marked with the ** will be counted in overdue totals if they were overdue at the end of the month. If the approval was overdue as of the end of the month, an 'X' will still display in the “Overdue” field.

The date displayed on the OCI report as the Safety Assessment approval date will now be the approval date instead of the date entered on the Safety Assessment Detail window. When the status of a 7 Day Safety Assessment or the Investigation Conclusion is rejected, the report will now display a status of REJT. Prior to this fix the status field was blank for rejected Safety Assessments and Investigation Conclusions.

The Investigation Conclusion Due Date will now display on the report for all stages. Prior to this fix if the Investigation Conclusion was approved in the time period between the end of the month and the date the report was generated *and* the Investigation Conclusion Event Date (as recorded by the worker on the Investigation Conclusion window) was not within the same month as the approval (Approve CPS Investigation Event/Tx date), the Investigation Conclusion Due Date field was blank.

A new confidentiality banner will now display in the header of the report:

*****WARNING*****

CONFIDENTIAL INFORMATION
AUTHORIZED PERSONNEL ONLY



AFCARS Info

The data for the Children Served With Missing Clinical Diagnosis reports (AFCARS period April 1st - September 30th) has been refreshed as of July 1st. The next data refresh is scheduled for Aug 7th ('as of' date Aug 5th).

Reminder: The AFCARS report to the Federal Government will be completed with an “as of” date of 9/30/09. AFCARS information needs to be entered by 9/30/09. Please refer to the tip sheet located on the CONNECTIONS intranet for helpful hints. The link to the tip sheet is: <http://ocfs.state.nyenet/connect/jobaides/jobaides.asp>.



FAD Homes and SCR Database Checks

SCR database checks should only be required for foster parents in “new” or “re-opened” homes, however we have received a few Help Desk calls related to the following issue and wanted to share this information.

When a FAD home, currently in accepted-active status is requesting an emergency extension because there is a child residing in the home who turned 18 during the past

year, or an adult joined the household composition - the Fingerprint Sent Date is required on the Person Detail F/A Home License window. On the F/A Home Maintain License window, because the caseworker is saving and submitting for approval, the status of the home is Pending Acceptance and the Emergency Extension box is checked. The following alert is then displayed: "Cannot extend, all NYS SCR Database checks must be sent." The caseworker must then go to the Household Member Detail tab and enter the SCR Database check sent date for the foster parents and then the home can be approved. We are in the process of analyzing and resolving this issue and a SIR has been entered to address this problem. Please note that if you encounter this issue and need assistance you can email the "[Application Help](mailto:ocfs.sm.conn_app@ocfs.state.ny.us)" (*App Help*) mailbox at: ocfs.sm.conn_app@ocfs.state.ny.us



Recent Updates to the Training Database

The following are updates that were recently made to the training database.

Maggie Adams Family Services Stage, replicated on both DU and IL Training ID's

What has been updated?

- Case Initiation Date(CID), 4/24/2009
- Dates of birth for all family members

Outcome:

- Updating the CID date in the Maggie Adams FSS to 4/2009 has made this case information more current. The more recent CID date enables trainers and others using the data base to launch the Comprehensive FASP. The dates of birth were also updated. Now the oldest child is 15 rather than 20, which is more appropriate for training purposes, enabling all child scales to be demonstrated and used.

Kristy Collins Family Services Stage, replicated on both DU and IL Training ID's

What has been updated?

- Case Initiation Date (CID), 4/24/2009
- Dates of birth for all family members
- Voluntary Worker has been assigned

Outcome:

- Updating the CID Date in the Kristy Collins FSS to 4/2009 has made this Stage more current. The more recent CID date enables trainers and others using the data base to launch the Comprehensive FASP. The dates of birth were also updated. Now the oldest child is 15 rather than 20, which is more appropriate for training purposes, and enables all child scales to be demonstrated and used. In addition, a by assigning a voluntary worker to the Kristy Collins Family Services Stage in the Caseworker role (CW), the Case Planner Summary

functionality can be viewed and demonstrated. Workers will also be able to practice associating workers to stages.

Kristy Collins CPS INV

What has been updated?

- Kristy Collins CPS INV is a new stage to the Training Data Base.

Outcome:

- The new, open INV Stage will enable trainees to view and use functionality associated with open INV Stages for which a Services Stage has also been opened and services are being provided.

FAD Dates

What has been updated?

- The FAD Dates for the Regular and Emergency homes have been updated in the Training Data base until October 2009

Outcome:

- Updates to the FAD Dates make these homes up to date, thereby allowing the Emergency Foster Home and Certified Foster Home processes to be demonstrated and completed. With extended past due dates, the licensing and certification processes could no longer be completed in the data base.

Marsha Murray Family Services Stage, IL Training ID's

What has been updated?

- Voluntary Worker has been added to this stage
- Dates of birth for all family members have been updated

Outcome:

- These updates enable trainees in New York City to view and work with the Case Planner Summary functionality, and all scales will now work and make the children 's ages more appropriate for training purposes. In addition, a by assigning a voluntary worker to the Family Services Stage in the Caseworker role (CW), the Case Planner Summary functionality can be viewed and demonstrated. Workers will also be able to practice associating workers to stages.

Kelly Green CPS INV, IL Training ID's

What has been updated?

- CPS INV stage opened

Outcome:

- By opening a new CPS INV Stage, the FASP functionality (e.g., Safety and Risk Assessments) is now completely current, incorporating the changes that have been implemented in the most recent Builds. Workers are now able to view and use this functionality in an additional case.

General "Info to Know"



NEW Postings to the CONNECTIONS Intranet

- ...CONNECTIONS NEWS... <http://ocfs.state.nyenet/connect/>



Weekly System Maintenance

Due to regularly scheduled system maintenance, the CONNECTIONS application will not be available on...

- [Wednesday, 8/12/09](#) from 5:00 AM - 7:00 AM
- [Friday, 8/14/09](#) from 5:00 AM - 7:00 AM



Office of
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Services
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