

# Connections News

June 26, 2008

## IMPROVEMENTS SCHEDULED FRIDAY

Improvements to the Reports, FASP, Permanency, and Progress Notes sections of New York State's Child Welfare database are scheduled to take effect on Saturday, June 28, at 12:01 a.m. The process will begin at 6:00 p.m., and the system should be operational again by midnight.

These improvements include a fast-track to Progress Notes and the introduction of a new function that will allow CPS caseworkers to generate a report summarizing the history of family members in CPS investigations.

A security enhancement that will provide limited access for caseworkers assigned solely to update education is included in these new improvements.

Impact Analyses and a Job Aid about these improvements are available online. Release Notes will be available by next week.

Installation of these improvements will commence at six p.m. on Friday, June 27, so please sign out of the program by 5:45 p.m.

## PROGRESS NOTES

A Progress Notes button has been added to the ASSIGNED WORKLOAD to provide easier access to notes.

## CHILD PROTECTIVE CASE SUMMARY: PRIOR CASE SUMMARY REPORT

The new Prior Case Summary Report will allow CPS workers to generate a summary of the history of individual family members in new CPS intakes or investigations.

## SECURITY ENHANCEMENTS

A new MAINTAIN EDUCATION Business Function will allow districts and agencies to provide limited records access for caseworkers responsible solely for updating education information.

## FASP

The Check FASP Detail process also has been simplified in these improvements to identify what is missing or needs to be corrected.

The FASP tree is being modified to include indicators to identify sections of the FASP required for completion, that are optional, or are not applicable.

## TO-DO

An indicator to minimize confusion has been included in the Approval To-Dos that specifies whether or not the FASP, Removal Update, or Stage Closure is ready for approval.

## ADOPTION FINALIZATION

These improvements will require you complete and save all required information and AFCARS Adoption Information windows before you proceed with the closing stage, in order to verify the proper sealing of adoption records.

## WEEKLY MAINTENANCE

The Child Welfare Database will be down for routine maintenance tomorrow: Friday, 6/28/09, from five a.m. to seven a.m.