

# ..THE CONNECTIONS WEEKLY..

## May 9 - 16, 2008



### *A Code Fix - CONNECTIONS Downtime on Friday Evening, May 9, 2008..*

Please note that the CONNECTIONS application will not be available on Friday evening, May 9th, from 6:00PM through 10:00PM - a window of four hours - in order to deploy a code fix to the application.

It has recently been identified that the SAVE function, used after launching a **new Multiple Child PHR**, is incompatible with the Oracle 10G database upgrade that was implemented last weekend. As a result, system users are receiving an error when trying to save a **Multiple Child PHR**, with either the Prefill or No-Prefill option. These reports are not being saved to the database, but are being saved to the Local Save Folder within CONNECTIONS. It should be noted that you *do not* receive the error when saving the Prefill or No-Prefill **Single Child PHR**, or when saving changes in a **Multiple Child PHR** that was previously saved.

Please note that until the code fix is implemented, you must choose one of the two following workarounds: launch a **Single Child PHR** for each child, or use the **Multiple Child PHR** template on the OCFS internet website. If you choose the latter, when the code fix has been implemented, you will be able to launch the No-Prefill **Multiple Child PHR** in the application and paste from the web template to create the on-line record of the PHR. We ask that you spread the word within your agency as well....thank you!

### *CONNECTIONS Reports...*

As you know, many of the CONNECTIONS reports are run at the beginning of the month. In light of the extended downtime the previous weekend, we are pleased to report that most of the reports ran as scheduled with the exception of the Summary of Characteristics Reports. We anticipate this report to be run soon and will send a communication out apprising you when it has been completed.

### *Training News...Three NEW CONNECTIONS CBT's...*

Three new Computer Based Training modules (CBT's) have been developed! The CBT's were recently mailed out just this week. The new CBT topics are:

- **Understanding Critical Features of the FASP:** The primary focus of this CBT is to help the learner navigate through some of the more involved aspects of the FASP

- **Maintaining Data Integrity: Person Searches, Merges, and Splits:** The primary focus of this course is improving data integrity in the CONNECTIONS data base by improving learners' decision-making while performing Person Searches, Merges, and Splits.
- **Recording Health Services V.2 in CONNECTIONS (Updated):** This CBT is intended for Health Services Specialists and other child welfare staff responsible for documenting vital health services information in CONNECTIONS to maintain continuity of care for children. This product is an updated version of the earlier health CBT in order to incorporate changes to the health module that was introduced in Build 18.9.1.

### *A Note to Disregard the CIO/OFT Notification #08-EML-02 About a NYSeMail Change...*

The CIO/OFT requests that the notification, #08-EML-02, issued on April 25th, regarding a planned NYSeMail configuration change be disregarded. The change will be scheduled again for a later date and this information will be provided in a notification to be sent prior to the change.

### *An Upgrade to Internet Explorer Version 7...*

The Office for Technology (OFT) has announced the date for the upgrade to Internet Explorer 7.

On June 6, 2008, CIO/OFT will use Windows Server Update Services (WSUS) to upgrade Internet Explorer to Version 7 for HSEN customer machines. Installation will occur during regular update periods and no action is required of users or administrators in order for this upgrade to occur.

This upgrade will EXCLUDE customer machines running Windows 2000, because Internet Explorer Version 7 does not run on Windows 2000 machines.

OCFS IT had completed testing its images and applications earlier this year and is anticipating a successful upgrade to Internet Explorer 7.

If you have any questions or concerns, please send an e-mail message to: [ocfs.dl.it.lm](mailto:ocfs.dl.it.lm).

### *OCFS Data Warehouse Casework Contact Reports FAQ...*

*(This piece was in the Weekly the week of 5/2/08.)*

The OCFS Data Warehouse Team has prepared a list of Frequently Asked Questions (FAQ) for the Casework Contact reports. The FAQ document is posted to the CONNECTIONS intranet on the Data Warehouse page (<http://ocfs.state.nyenet/connect/datawarehouse>). Data Warehouse users can access the Casework Contact reports as follows:

1. From Cognos 8, click on the "OCFS Data Warehouse" tab, if it is not already open. [For help accessing Cognos 8 or the OCFS Data Warehouse tab, view the Quick Reference Guide at <http://ocfs.state.nyenet/connect/datawarehouse/dwstep.asp>.]
2. Click on "Casework Contact Reports".

3. Click on the link for the folder that displays. [Contract agency staff will see a “Voluntary Agencies” folder, LDSS staff will see a “Local Districts and Regional Offices” folder, and State staff will see both folders.]
4. Click on the link for the Casework Contact report that you want to run.
5. Complete the report prompts to run the report for any completed month.

Requests for access and other correspondence regarding the OCFS Data Warehouse should be directed to [data.warehouse@ocfs.state.ny.us](mailto:data.warehouse@ocfs.state.ny.us).

### *New Postings to the CONNECTIONS Intranet..*

The following document(s) were recently posted to the CONNECTIONS intranet website:

- *The CONNECTIONS Weekly for the week of May 2, 2008*

### *Weekly System Maintenance...*

*Please note the additional downtime on Friday, May 9<sup>th</sup>.*

Due to regularly scheduled system maintenance, the CONNECTIONS application will not be available on...

- **\*\*Friday, 5/9/08** from 5:00 AM - 7:00 AM  
and from 6:00 PM -10:00 PM (see the piece above on the Code Fix)
- **Wednesday, 5/14/08** from 5:00 AM - 7:00 AM
- **Friday, 5/16/08** from 5:00 AM - 7:00 AM