

~ *The CONNECTIONS WEEKLY* ~
June 23 ~ 30, 2006



The CONNECTIONS Program Improvement Plan Update...

It should be noted that the PIP team has continued to monitor the system to track performance and asks that if users experience any issues with the application that they report any issue to the NYS OFT Enterprise Help Desk at 1-800-NYS (697)-1323.

Activities for the week of June 16 ~ 23, 2006

The CONNECTIONS PIP team continues to conduct various project planning sessions related to several Business Cases that have been identified as part of the medium and long-term recommendations for the continued improvement of the project.

Update on the Implementation of Build 18.8...

As previously communicated, the implementation of CONNECTIONS Build 18.8 has been re-scheduled to Friday, July 7th. The implementation was postponed because of the commitment from the CONNECTIONS team, to fully test the user impact of the Build functionality prior to the Build implementation.

In preparation of the Build modifications and enhancements, we have developed two documents; the *Build 18.8 Release Notes*, that describe the content and impact of the Build functionality and, the *Build 18.8 Purpose Definition* document, that was developed in concert with the Office of Children and Family Services Policy team, that describes the purposes of Permanency Consultation and 24 Hour Contact. Both of these documents are also available on the CONNECTIONS intranet website.

CONNECTIONS Records Retention Program Update...

The persons designated as Records Retention Report recipients in each local district will now be able to access the "Expunged Report". This report identifies records that were expunged during the latest running of the Records Retention Purge Program. This report should be used by local districts to locate and destroy all records related to these cases/stages. The "Expunged Report" has a retention period of 120 days and can be accessed via the Report icon on the CONNECTIONS toolbar. Please note that cases/stages listed on the "Expunged Report" have been electronically erased from the CONNECTIONS system and

once the purge process is completed there is no way to recover the case/stage or person information.

The "To Be Expunged" report will be available to designated local district Records Retention Report recipients on Tuesday, June 27th. This report identifies records that are scheduled to be expunged in the *next* Records Retention run (scheduled in 90 days). Please note that this report is expected to be significantly larger than the previous "To Be Expunged" reports as it is the first run that contains unfounded reports that have been kept on file for 10 years since the report date, as directed by the 'Elisa' legislation.

If you have questions about the Records Retention Program or CPS Local Data Maintenance, please refer to the *CONNECTIONS System Build 15/15.1 CPS: Data Maintenance Job Aid* (dated 7/30/02). The Job Aid is posted to the CONNECTIONS intranet site and can be accessed through the following path: the CONNECTIONS intranet <http://ocfs.state.nyenet/connect/> > Step-by-Step/Job Aids/Tips > Archive Page > Build 15 > *CONNECTIONS System Build 15/15.1 CPS: Data Maintenance Job Aid* (dated 7/30/02).

A Note About the Training Database...

Just a note that the training database will not be available from Wednesday, July 5th through Friday, July 7th.

NYS OFT Customer Relations Communication ~ 2006 – CRC – 26 dated June 20, 2006...

The following message was forwarded by the NYS OFT Customer Relations team to local district LAN Administrators on June 20th:

All sites that access the <http://ocfsws.ocfs.state.ny.us> website must ensure that their networks can route to the new IP address for this website (**10.70.4.68**) and that any local name resolution entries are updated accordingly. We ask that LAN Administrators inform your users and/or voluntary agencies as appropriate. This change becomes effective on the ***morning of Friday July 7, 2006.***

Impact: On the morning of Friday July 7, 2006, the Office for Technology is changing the IP address for the intranet/NYeNet website <http://ocfsws.ocfs.state.ny.us> from **192.168.170.62** to **10.70.4.68**. There will be **no** changes to the URL. The OCFS applications hosted off this site include:

- <https://ocfsws.ocfs.state.ny.us/app>
- <https://ocfsws.ocfs.state.ny.us/ccfs>
- <https://ocfsws.ocfs.state.ny.us/obl>
- <https://ocfsws.ocfs.state.ny.us/cms>
- <https://ocfsws.ocfs.state.ny.us/pps>
- <https://ocfsws.ocfs.state.ny.us/ppsweb>
- <https://ocfsws.ocfs.state.ny.us/domesticviolence>
- <https://ocfsws.ocfs.state.ny.us/car>
- <https://ocfsws.ocfs.state.ny.us/yss>

- <https://ocfsws.ocfs.state.ny.us/learnlinc>
- *WebFocus on Internet*
- *MapInfo on Internet*

The DNS address for this website (192.168.170.62) will be disabled and the URL will resolve to 10.70.4.68. All sites must ensure that their network can route to the new address before the morning of July 7th and that any local name resolution entries are updated accordingly on the morning of July 7th to access this website. **If local resolution is changed prior to that time, users will not be able to access the webpage.**

Users who access this website from the Internet through the address 198.22.236.62 will not need to make any changes.

Users who encounter difficulties accessing this website and its hosted applications after July 7th should contact the NYS OFT Enterprise Help Desk at 1.800.697.1323. If you have any questions regarding this communication we ask that you contact your customer relations manager.

New Postings to the CONNECTIONS Intranet...

The following document(s) were recently posted to the CONNECTIONS intranet website:

- The CONNECTIONS Weekly
- CONNECTIONS Build 18.8 Release Notes
- CONNECTIONS Build 18.8 Purpose document

Weekly System Maintenance...

CONNECTIONS Application Downtime...

- ***Friday, 6/23/06*** from 5:00 AM – 7:00 AM
- ***Wednesday, 6/28/06*** from 5:00 AM – 7:00 AM
- ***Friday, 6/30/06*** from 5:00 AM – 7:00 AM