

~The CONNECTIONS WEEKLY~
May 26 ~ June 2, 2006



The CONNECTIONS Program Improvement Plan Update...

It should be noted that the PIP team has continued to monitor the system to track performance and asks that if users experience any issues with the application that they report these to the NYS OFT Enterprise Help Desk at 1-800-NYS(697)-1323.

Activities for the week of May 19 - 26, 2006

The Governance Board is scheduled to meet on Thursday, May 25th, to review the CONNECTIONS Program Improvement Plan (CPIP) Phase II.

An Update on the Successful Implementation of CONNECTIONS Build 18.7.4 ...

Based on feedback from users, the project is pleased to report that on Friday, May 19th, CONNECTIONS Build 18.7.4 was successfully implemented! If you would like a summary of the content of the Build please refer to the Build 18.7.4 Release Notes posted to the intranet website on the Implementation page.

CONNECTIONS Build 18 Navigational Toolkit...

In the *very* near future (next week) we will be announcing the *first* document, in a series of documents, titled the CONNECTIONS Build 18 Navigational Toolkit. This first document (and the subsequent documents) were designed as navigational tools to assist users with common CONNECTIONS functionality. Please note that these documents are not intended to *replace* any of the support tools that are currently being used by the field, but rather *enhance and supplement* current tools that are in use. Our Regional Implementation staff saw a user need and, as such, these documents were "born". This particular document will include navigational information related to creating a Family Service Intake (FSI), creating a Child Case Record (CCR)/Finalizing an Adoption, Cross County Cases/Umbrella Case Number: Linking Stages vs. Merging Cases and a few other topics as well.

CONNECTIONS Upstate Build 18 Case Management Quick Reference ...

A bit of history about how this document came to be...like the documents included in the *CONNECTIONS Build 18 Navigational Toolkit* documents, the *CONNECTIONS Upstate Build 18 Case Management Quick Reference* was also designed as a navigational tool to assist users with common CONNECTIONS functionality. This document includes topics such as Entering Progress Notes, Case Manager Reassignments and Approving an FSS Closure, as well as, FAQ's related to the FASP. As is the case with the toolkit documents, this document is not intended to *replace* any of the support tools that are currently being used by the field however, the intent of this quick reference is to *enhance and supplement* current tools that are in use. The upstate version of the quick reference is available on the CONNECTIONS Intranet website on the Job Aids page.

***Please note that this reference document was developed for use upstate as the New York City region has had a version of this reference document in use for a period of time prior to the development of the upstate version.*

New Postings to the CONNECTIONS Intranet...

The following document(s) were recently posted to the CONNECTIONS intranet website:

- The CONNECTIONS Weekly

Weekly System Maintenance...

CONNECTIONS Application Downtime...

- ***Friday, 5/26/06*** from 5:00 AM – 7:00 AM
- ***Wednesday, 5/31/06*** from 5:00 AM – 7:00 AM
- ***Friday, 6/2/06*** from 5:00 AM – 7:00 AM
- ***Wednesday, 6/6/06*** from 5:00 AM – 7:00 AM