

Steps for using the Windows 7 Off Network Image DVD discs

The following steps should be performed by an agencies local security administrator. These steps are designed for upgrading to Windows 7 on a state owned computer that connects to HSEN using Client VPN.

Before you complete these steps, be sure that you have all necessary documents backed up. These discs perform a complete re-install.

Imaging Steps

- 1.) Press F12 for Dell and IBM computers or F9 for HP computers to select boot options
- 2.) Insert Off network boot disc 1
- 3.) Boot from cd/dvd drive, press any key to boot up from the inserted disc
- 4.) After Windows is complete loading files, click next at the welcome to the task sequence wizard, the confirmation screen will say Windows 7 OEM Preload PRE-OEM, click next to begin installation process
- 5.) After the computer reboots, it will come up to a blank screen with a blinking cursor
- 6.) Remove disc 1 and insert disc 2
- 7.) Press clt+alt+delete to reboot and bring up boot options
- 8.) Boot from cd/dvd drive
- 9.) Follow the same steps for #4. The confirmation screen will look identical to the screen that came up in disc 1 but will say Windows 7 OEM preload POST-OEM
- 10.) The computer will reboot automatically and Windows startup services will begin to run
- 11.) Computer will again reboot and start the Windows 7 OEM preload POST-OEM installation
- 12.) The computer will continue to reboot intermittently as the installation progress finishes

Steps to join the computer to the HSEN domain

When you log in you will be in a workgroup called CIOOFT. You will need to re-join the HSEN domain.

The workstation will need to be in an OU that you administer. If the computer was previously off the HSEN network for more than 30 days, you may need to create the workstation in Webstar first.

- 1.) Once the login screen appears, select the ImageAdmin user id and type in the password !OffNetworkOnly!
- 2.) You will be prompted to change the password
- 3.) Once logged in, if you are not connected by a network cable, connect to a wireless network
- 4.) Double click on the internet explorer shortcut located on the desktop
- 5.) Enter in your VPN credentials to log in to VPN
 - If you receive a request to allow the ActiveX control to run, click the information bar to allow it to run.
 - If you receive a request to install the JuniperSetupSP1.cab file, click *Install*

-If you receive a setup control warning, select *Always* to allow Network Connect to install all components.

- 6.) Click Start to begin your VPN session
- 7.) Click on the start button, right click on computer and select properties
- 8.) Click on change settings, which is to the right in the computer name, domain, and workgroup settings section
- 9.) Enter in your administrative credentials in the user account control screen that pops up
- 10.) Click the Change button
- 11.) Click the radio button to the left of Domain:, and in the box below enter in HSEN
- 12.) Click OK and enter in your administrative credentials in the popup box that appears
- 13.) Restart the computer for the computer to rejoin the HSEN domain
- 14.) Follow the Client VPN Guide to connect to the HSEN network on a Windows 7 machine