

Notification of the NYS OCFS WEB-RAP (For CPS Only)

As previously announced in the January 30th, 2003 CONNECTIONS Weekly Update, CONNECTIONS users were informed about a new ICON appearing on the Citrix Production Desktop that was being used to support the NYS OCFS WEB-RAP (Risk Assessment Profile) Pilot in five designated sites (Monroe, Genesee, Tompkins, Rensselaer, and Putnam counties). The RAP is a new research-based method of classifying risk of future abuse and maltreatment and supporting caseworker decisions regarding the need to provide services to families with a high risk for subsequent abuse and neglect.

The OCFS Bureau of Services Planning and the CONNECTIONS Project are pleased to announce RAP has been implemented in the above referenced pilot districts, and that phased in statewide training and implementation for LDSS and ACS Child Protective staff, on the WEB-BASED RAP, will begin May 12, 2003 and continue over the next six months. In addition, beginning Monday, May 19th, 2003, the WEB-RAP Pilot will no longer be limited to "pilot sites". Access to the WEB-RAP Icon will be enabled statewide for all CONNECTIONS users, however, the WEB-RAP (Risk Assessment Profile) is to be utilized by Child Protective Services workers only at this point. Voluntary Agency staff and Non-CPS staff should not access the WEB-RAP functionality and Icon. When CONNECTIONS users click on the WEB-RAP Icon, the user's Assigned Workload Window will be displayed with the following message:

The Risk Assessment Profile (RAP) is for Child Protective Services workers only. All non-Child Protective Services staff should NOT proceed any further.

Child Protective Services - DO NOT utilize the web RAP until your district has received web RAP training and your administration has identified an implementation date.

The WEB-RAP Icon graphic appears on the Citrix Production Desktop as follows:



RAP.ico

Later this year in CONNECTIONS Build 16, the RAP will no longer be completed in the WEB format. Instead, Child Protective workers will be completing the RAP within the CONNECTIONS Application.

Please Note:

The following WEB-RAP Technical Assistance becomes effective May 16, 2003:

WEB-RAP Technical Assistance

Technical assistance is available for addressing programmatic questions and system questions and/or problems.

WEB-RAP System Problems:

- Call the **Enterprise Help Desk (1-800-697-1323)** for any technical difficulties accessing or using the WEB-RAP; i.e., missing icon, workload is incorrect, error messages, etc.

Program Questions:

Questions concerning how to apply the risk elements to a particular case should be addressed first by referring to the definitions in the user manual, and second by discussing the question with your supervisor. If questions still remain, contact the regional office program staff for your county. Regional office staff will contact OCFS home office staff, as warranted, to seek answers and/or resolution to problems.

Dated: 5/9/03