



**New York State  
Office of  
Children & Family  
Services**

February 23, 2004

George E. Pataki  
*Governor*

John A. Johnson  
*Commissioner*

Dear Commissioner / Executive Director:

We are pleased to share with you a set of proposed regulations amending 18 NYCRR 428, 441, and adding a new section 466 and accompanying explanatory documents. These proposed regulations principally address implementing CONNECTIONS, documenting child welfare related actions and activities in CONNECTIONS, internal and external confidentiality standards and record retention requirements.

These proposed regulations will appear in the State Register on March 3rd, 2004. The comment period begins on that date and ends on April 19th, 2004.

***Capital View Office Park***

52 Washington Street  
Rensselaer, NY 12144-2796

Local Commissioners and Directors of Service will receive this information by e-mail and voluntary foster care agencies and some New York City preventive services agencies will receive the proposed regulation package in hard copy by regular mail. In addition, the regulatory package will be posted on the CONNECTIONS Intranet website at <http://sdssnet5/ocfs/connect/> for your review. Because the Office does not maintain lists of the community agencies with which local districts contract for preventive services, we ask that local Commissioners share this package of proposed regulations with preventive agencies with which they have a contract, as they also will be impacted by the promulgation of these regulations and they may also wish to submit comments.

Sincerely,

s/s

Nancy Martinez, Acting Director  
Strategic Planning and Policy Development

cc: Directors of Service  
enclosure