

From: Jones, Patrick
Sent: Friday, August 02, 2002 12:34 PM
To: Impl-IC; dl-ocfs-dirsofsrvcs; LANADM; Staff Development Coord List; Andrew Huff/Gateway Longview; David Picker/OMR; David Wallach/Abbott House; Diane Heggie; Don Mackey; Estrella Cisco Dalrymple/Salvation Army; Janice Stewart/Northeast Parent; Jeff Holloway/Family & Childrens; Jeff Tischler/Children's Village; Jodie Valentine/Arise ; Joe Gallagher/New Directions; Joel Dongallo/Lincoln Hall; Juan Rosario/Jewish Child Care Assoc.; Megan Weir/Inwood House; Michael LaDisa/Hope For Youth; Norm Hulzman/Chemung; Steve Bacher; William FerrerJulia Dykman
Cc: Impl-PROJECT; *CONNECTIONSAll; ANDRONIKE TSAMAS; Brian Digman; CRYSTAL GENTILE; David Blumkin; DENISE MATIAS; DENNIS DORIS; Dennis Rucci; ERVINE KIMERLING; EVAN BLAND; FRED LEVITAN; GAIL HALLERDIN; JAIME DEJESUS; Javier Vega; Jim Schmitt; JULIAO, MAYRA; Linda Kelsey; Linda Wilson; Linda Woods; MARILYN SIMONS; Mark French; MARSHA MEYERS; Melvin Byers; Michael Bochiechio; MICHAEL KOWAL; PATRICIA HEAMAN; Robert Kelly; ROSEMARY SHERMAN; SHERENE NEILSON; Sheryl Galinski; Stephen Ferrer; Sydney McSweeney; THERESA MONTOYA; Thomas Heyer; YVETTE BROWN; DAVE (SCR) PETERS; EDWARD SCHWENCKE; FERMIN DELGADO; Kathryn Kreamer; LINDA JOYCE; MICHAEL QUINN; ROBERTA FREDERICK; TERESA PALUMBO; Arline Welch; Ben Henry; Colleen Giombetti; Hoby Ebert; Joan Meyer; Meg Meehan; John Grippo; Jonathan Terry; Markowski, Thomas P; Ronald Rostan; Sandro Canizzo; Vincenzo Franco
Subject: CONNECTIONS Build 15.1 New Business Functions

As referenced in the CONNECTIONS Build 15.1 Highlights and Training Supports Announcement sent on 7/26/02, attached please find guidelines for the assignment of new CONNECTIONS Build 15.1 Business Functions. Build 15.1 is scheduled for implementation the weekend of September 6, 2002. The new Build 15.1 Business Functions can be assigned locally by the Security Coordinator **either** prior to or after distribution of the Build. If you have any questions regarding the descriptions or recommendations contained in these Guidelines, please contact your CONNECTIONS Regional Implementation staff.

New Business Functions include the following:

Local Data Maintenance

- Maintain Closed Person
- Maintain Closed Investigation

Vacancy Control

- Vacancy Search
- Vacancy Maintain
- Vacancy Award/Close

Please Note: While these three new Vacancy Control Business Functions can be assigned to staff persons statewide, the full functionality of Vacancy Control will only be supported for OCFS staff and workers from local districts and voluntary agencies that have chosen to participate in Vacancy Control. All districts and agencies, whether they have opted to participate or not, will be able

to perform Congregate Care Searches. Search results will be limited, based on the licensing information, and will not contain any bed characteristics information. Agencies will be able to add or modify congregate care bed detail information if they wish. A district or agency has to be participating to be able view results of Foster Home searches or update bed information for their homes. When a district or agency elects to participate in vacancy control, appropriate bed detail information, based on the home's licensing information, will be loaded to the database, and then the district/agency will be able to add and modify bed specific information..

All Foster Boarding Homes licensed by NYC/ACS, or licensed by a voluntary agency which has a contract with NYC/ACS, that are in Accepted-Active status will be pre-loaded into the Vacancy Control Bed Detail window using data already existing in CONNECTIONS. In addition, NYC/ACS and participating voluntary agencies were given the opportunity to submit additional bed-specific information on a spreadsheet to be included when the system goes live. If your district or voluntary agency wishes to participate in Vacancy Control, please contact your CONNECTIONS Regional Implementation staff.

If you would like additional information regarding Vacancy Control or Local Data Maintenance, a comprehensive overview of these new functions can be found in the Build 15.1 Job Aids that are posted on the CONNECTIONS Intranet Website and in the CONNECTIONS Public Folders (Build 15 Implementation Folder). In addition, the Build 15.1 Job Aids are being mailed in hard copy beginning 8/5/02.

CONNECTIONS Communications

Mary Jo Walsh, Phone: 518-486-4429

Patrick Jones, Phone: 518-402-3080

Donna Cramer, Phone: 518-474-9589