

Report Descriptions:

WMS Discrepancy Report – This report identifies the differences that exist between demographic information in WMS and CONNECTIONS. ***This Report is run on the last Saturday of each month***

Monthly OCI Reports: OCI Monthly Management Reports – Lists total of all open investigations for the following: Regions, Districts within a Region, Regional Offices, Upstate Regions, NYC boroughs, Office of Confidential Investigations, NYC, CQC, IAB, Statewide and Other Entities. **OCI Monthly Management Summary Report** – Lists totals of all open investigations for all offices within a borough. With the implementation of Build 13.1 (1/2001), IAB cases are included in the totals. ***These Reports are run on the first Saturday of each month***

Summary of Characteristics Report –Provides the user with statistics about intakes and investigations. The total number of intakes and cases received for the current month and year to date is shown for each unit. The report also contains summary information on the number of abused or maltreated children involved in those intakes, subsequent investigations, and cases. A second page of the report gives summary year to date information on all the allegations received within a particular unit. ***This Report is run on the first Tuesday of each month***

Records Retention: To Be Expunged Report—These are the cases that are eligible for purge from the Purge Report. The Purge Report gives the worker a list of all the cases that will be purged in the system 14 days from the date of the input date. **Expungement Report** –Lists all of the cases that have been purged during the last end of the month batch process. ***This Report is run quarterly.***

Statewide Summary of Characteristics Report –This report provides the user with statewide totals of intakes and cases received. It also contains summary information on the number of abused and maltreated children involved in these intakes Statewide. ***This Report is run on the first Saturday of each month***

Statewide OCI Report –This Report lists totals of all open investigations by county statewide. ***This Report is run on the first Saturday of each month***