

ATTACHMENT-C

Sample County Department of Social Services  
100 Sample Road  
Sampleville, NY 19999

Date

CONNECTIONS Command Center  
52 Washington Street  
Rensselaer, NY 12144

Attn: Jack Nabozny

Dear Mr. Nabozny:

In accordance with Informational Letter 03–OCFS INF-02, the Sample County Department of Social Services requests to purchase ten (10) additional CONNECTIONS Personal Computers and/ or software. The itemized costs for the requested hardware and/or software are detailed on the attached page. The items are to be installed at our offices at 100 Sample Road, Sampleville. The total cost of the purchase is \$45,045.90.

The County acknowledges that it shall be responsible for 100 percent of the gross costs associated with this purchase and hereby authorizes the State to recoup a total of \$45,045.90 through a revenue intercept, recovering them as a bottom line deduction to the County's State share settlement.

If you have any further questions regarding this request, please contact Mary Jones at (518) 444-9191.

Sincerely,

John Smith  
Commissioner