

## OCFS Data Warehouse Case Management Report FAQs

### Conversion FASPs in the “FASPs Due Detail” reports

**Why do some conversion FASPs show-up in the FASPs Due Detail reports?**

Conversion FASPs will be displayed in the FASPs Due Detail reports if they are part of an open FSS (Family Service Stage), and the FASP was due prior to the Stage start date. These conversion FASPs are viewable in CONNECTIONS and, therefore, are also viewable in the Data Warehouse Case Management reports.

**Am I supposed to do something with the conversion FASPs that are in the report?**

No. There is nothing you can do, but wait until the next-scheduled FASP for that Stage is launched. Once that happens, the conversion FASPs will switch to a “Missed” or “Templated” status, and are no longer considered overdue. As a result, they will disappear from the FASPs Due Detail reports after the next daily refresh of the Data Warehouse.

**Can the conversion FASPs be removed from the report?**

Not until the Stage has been closed or the next-scheduled FASP has been launched.

**Example:**

A manager ran the “FASPs Due Detail organized by Worker” report on 12/24/05 and saw the following results for one of her workers:

Worker Name	Worker Role	Worker Agency	Worker Unit	Case ID/ Name	Stage ID	Stage Type	Stage Start Date	CID	FASP Type	FASP Status	FASP Due Date	FASP Days Due
Alpha, Donna	FSS Case Manager	A97	001	1234567 - Davidson, David	23000001	CWS	6/4/05	12/28/92	INI	Not Launched	1/27/93	-4713
									CMP	Not Launched	3/28/93	-4653
									REA	Not Launched	12/28/04	-360
									REA	Not Launched	6/28/05	-178
									REA	Not Launched	12/28/05	5

Several conversion FASPs appear on the FASPs Due Detail report for the David Davidson case because they are part of an open FSS and have a FASP Due Date prior to the start of the FSS, which was 6/4/2005. You’ll also notice an overdue Reassessment FASP that was due on 6/28/05, after the start of the FSS. Once the overdue Reassessment FASP is launched, the conversion FASPs will change from “Not Launched” to “Missed” and drop off the report after the next daily refresh of the Data Warehouse. If the overdue FASP remains unlaunched and the Case Manager launches the Reassessment FASP that is coming due on 12/28/05 instead, the conversion FASPs and the overdue FASP will become “Missed” and drop off the report after the next daily refresh.

**Still have questions?** Contact the Data Warehouse Team at [data.warehouse@ocfs.state.ny.us](mailto:data.warehouse@ocfs.state.ny.us).