

Dated July 28, 2005

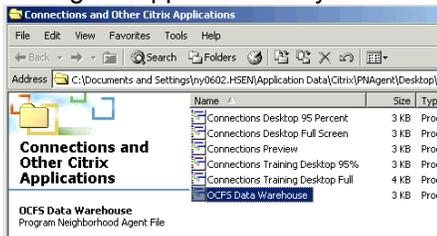
## New OCFS Data Warehouse Login

Beginning July 19, the OCFS Data Warehouse login process moves to the PN Agent. Everyone must use this new Data Warehouse login process after July 19. Using the old login process will bring users to the old Citrix server, which may contain outdated report cubes and catalogs. Follow these instructions to login to the Data Warehouse from now on:

1. Double-click on the **Connections and Other Citrix Applications** button on your desktop. Contact your LAN Administrator or the NYS Enterprise Help Desk if you do not have this button on your desktop.



2. Double-click on **OCFS Data Warehouse** from the list of applications. Contact your LAN Administrator or the NYS Enterprise Help Desk if OCFS Data Warehouse is not listed among the applications or you receive an error when you try to login.



3. Read the confidentiality warning, and click **OK**. This will take you to the Data Warehouse welcome screen.

