

## FAR: Cases Summary Report by Worker

**Report Background** Chapter 452 of the Laws of 2007 authorized LDSSs, other than in New York City, to apply to use a family assessment and services approach for a subset of families that are reported to the SCR for child maltreatment. The Law specifically excludes certain types of reports from being in a family assessment response track and an LDSS may further restrict the types of reports in which Family Assessment Response (FAR) may be used. As a non-adversarial approach to the traditional investigative response in select CPS report scenarios, no determination of the SCR report is made.

**Report Purpose** The FAR Cases Summary Report by Worker can help supervisors and managers monitor FAR reports by quantifying FAR reports as a subset of all familial reports for workers in selected site-units for a given period of time.

**Target Users** Managers and supervisors from Local Districts and Regional Offices

**Classification** Management report

**Prompts** Upon opening the report, users are asked to select one or more values from a list of choices for the following report prompts:

- **Intake Start Date:** Select the beginning date for the range of Investigation Start Dates.
- **Intake End Date:** Select the end date for the range of Investigation Start Dates.
- **District:** Select the name of the Local District for which you want to run the report. Local Districts are listed alphabetically by name with ACS under “New York City DSS”; only Local Districts that have at least one FAR investigation are listed.
- **Site Code/Unit Number(s):** Select the office Unit codes that you want to include in the report. Hold down the Ctrl key on your keyboard to select multiple Units or leave the prompt blank to select all. The list is alphabetical by Site ID and Unit Number to uniquely display the office Units for a particular Local District.

**Notes** Users may drill through to the FAR Cases Detail Report by clicking on the number in the Far Case column for an individual worker.

Data Item	Data Definition
<b>Site Unit Codes</b>	The office Units selected at the report prompt. The list includes all the Units for the selected District, not just those Units with FAR investigations.
<b>Total Familial Cases</b>	The total number of Familial cases contained in the report (for the site-units and reporting period chosen).
<b>Total FAR Cases</b>	The total number of FAR cases contained in the report (for the site-units and reporting period chosen).

<b>Data Item</b>	<b>Data Definition</b>
<b>Report Date</b>	The date on which the report was run.
<b>Data as of Date</b>	The latest refresh date of the OCFS Data Warehouse – that is, the last time data was retrieved from CONNECTIONS. Data for this report is refreshed each week.
<b>County Name</b>	The name for the Local District selected at the report prompt. (ACS is listed alphabetically as “New York City DSS”.) This report can be run for only one District or Agency at a time. Since this report provides detailed information, Local District staff must run this report for their own District.
<b>Site Unit Code</b>	The office Units selected at the report prompt.
<b>Worker Name</b>	The name of each worker from the selected District/Agency that has assigned CPS cases.
<b>Familial Cases</b>	The total number of Familial cases reports that were opened during the Report Period.
<b>FAR Case</b>	The total number of FAR cases that were opened during the Report Period.
<b>% of FAR Reports</b>	Percentage of FAR reports as a subset of Familial reports.

#### **Drill Through: FAR Cases Detail Report**

<b>Data Item</b>	<b>Data Definition</b>
<b>Report Date</b>	The date on which the report was run.
<b>Data as of Date</b>	The latest refresh date of the OCFS Data Warehouse – that is, the last time data was retrieved from CONNECTIONS. Data for this report is refreshed each week.
<b>County Name</b>	The name for the Local District selected at the report prompt. (ACS is listed alphabetically as “New York City DSS”.) This report can be run for only one District or Agency at a time. Since this report provides detailed information, Local District staff must run this report for their own District.
<b>Site Unit Code</b>	The office Units selected at the report prompt.
<b>Worker Name</b>	The name of each worker from the selected District/Agency that has assigned CPS cases.
<b>Case ID</b>	The CONNECTIONS Case ID assigned to the Report.
<b>Report ID</b>	The CONNECTIONS Report ID.
<b>Intake Start Date</b>	The date the investigation was opened.
<b>FAR Closed Date</b>	The date the FAR report was closed.

Data Item	Data Definition
<b>Days Open</b>	The number of days between the Intake Start Date and the Investigation Closed Date. If the investigation is not closed, the number of days between the Intake Start Date and the Data as of Date.

The Office of Children and Family Services (OCFS) Data Warehouse is committed to providing information and tools to the Districts and Voluntary Agencies working with the children and families of New York State.

### **For More Information**

Contact the Data Warehouse at [data.warehouse@ocfs.state.ny.us](mailto:data.warehouse@ocfs.state.ny.us).