

## CPS Stages and Reports Current Status

- Report Title:** CPS Stages and Reports Current Status
- Report Purpose:** To provide CPS supervisors and managers with information about the current workloads of the staff that they manage. **Note: This report runs against the current year cube only.**
- Totals:** Number of CPS Reports that were processed during the period covered by location of primary worker. Statewide Total reports include totals by Upstate, New York City, Other Agencies, Statewide Agencies, and Regional Offices.
- Layers:** Location – Statewide, Region, County, Unit, Worker, and CPS Report

**Data:**

Data Item	Data Definition
Date of this Report	Current Date
Connections Data As Of	Date of Latest OCFS Data Warehouse Update
Upstate/New York City, etc.	Geographical location where the allegations occurred
Intakes Currently Not Progressed	The total of all Intakes (INT) that were open as of the period end date.
Intakes Currently Not Progressed – Avg. Days	Average number of days between the period end date and the Intake Start Date. Calculation = (Period End Date – Intake Start Date)/Number of Intakes Currently Not Progressed
Investigative Stages Currently Active	Total number of CPS Reports where the investigation is currently open.
Investigative Stages Currently Active – Avg. Days	Average number of days the investigation has remained open.
Complete, Not Currently Submitted for Approval	Total number of CPS Reports where all casework on Connections has been done, but either the worker has not yet submitted it for approval or the supervisor has either rejected it or added a second approver who has not yet approved the CPS Report.
Complete, Not Currently Submitted for Approval – Avg. Days	Average number of days between the period end date and the Intake Start Date for Complete, Not Currently Submitted for Approval CPS Reports. Calculation = (Period End Date – Intake Start Date)/Number of Complete, Not Currently Submitted for Approval CPS Reports
Submitted for Approval, Not Approved	Total CPS Reports that have been submitted for approval but not yet approved by the supervisor.

Data Item	Data Definition
<b>CPS Reports Currently Overdue</b>	Overdue calculations are made as of the last day of the period covered for CPS Reports that were still open on that day. If the report is more than 60 days old, it is considered overdue. The sum of this column plus 'Open CPS Reports Not Currently Overdue' should equal "CPS Reports Currently Active".
<b>CPS Reports Currently Overdue – Avg. Days</b>	Average number of days between the period end date and the Intake Start Date for overdue CPS Reports. Calculation = (Period End Date – Intake Start Date)/Number of CPS Reports Currently Overdue
<b>Open CPS Reports Not Currently Overdue</b>	Total CPS Reports open as of the last day of the period covered that are less than 60 days old.
<b>Open CPS Reports Not Currently Overdue – Avg. Days</b>	Average numbers of days between the period end date and the Intake Start Date for Open CPS Reports Not Currently Overdue. Calculation = (Period End Date – Intake Start Date)/Number of Open CPS Reports Not Currently Overdue

**For More Information:** Contact the Data Warehouse Group at [Data.Warehouse@OCFS.STATE.NY.US](mailto:Data.Warehouse@OCFS.STATE.NY.US)